



**Town of Pomona Park Agenda**  
**Town Council Public Meeting**  
**Mayor Anthony Cuevas**  
**Mayor Pro-Tem Councilwoman Evans**  
**Councilwoman Mead**  
**Councilwoman Kuleski**  
**Councilwoman Cooney**  
**Councilman Swanson**

Town Hall  
1775 HWY 175  
Pomona Park, FL  
32181  
[www.pomonapark.com](http://www.pomonapark.com)

**Wednesday, September 10, 2025**

**Town Staff**

**Andrea Almeida, Town Clerk**  
**Jennifer Paul, Finance Officer**  
**Don Holmes, Town Attorney**

**6:00 PM**

**Chambers**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.  
Other matters of concern may be discussed as determined by Town Council.  
If you wish to obtain more information regarding the Town Council's agenda, please contact the Town Clerk's Office at 386-649-4902.
  - In accordance with the Americans with Disabilities Act and Section 266.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the Town Clerk at 386-649-4902, at least 48 hours prior to the meet'ng.
  - It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
  - Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.  
Comment Cards are available before any meeting in the Clerk's Office or prior to any meeting at the Clerk's Table.  
Please return completed cards to the Clerk.
- PUBLIC PARTICIPATION**  
Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the Council's Meeting Policies and Procedures:
- (1) Each speaker shall at the podium, provide their name and may speak for up to 5 minutes.
  - (2) The Public may provide comments to the Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the Council.
  - (3) When addressing the Council on specific, enumerated Agenda items, speakers shall: direct all comments to the Mayor; make their comments concise and to the point; not speak more than once on the same subject; not, by speech or otherwise, delay or interrupt the proceedings or the peace of the Council; obey the orders of the Mayor or the Council; and not make any irrelevant, impertinent or slanderous comments while addressing the Council; which pursuant to Council rules, shall be considered disorderly.
  - (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.  
Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.  
Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**MOMENT OF SILENCE for Robert Rumler**

**CALL TO ORDER**

**ROLL CALL**

**WELCOME VISITORS**

**CORRESPONDENCE-TOWN CLERK**

**Adopt Minutes of Meetings- August 5 & 19 2025 Workshop & August 12 , 2025 Council Meeting**

- **PROCLAMATIONS- None**

**• PRESENTATION**

**Jeffrey Winters w/Cornerstone Community Partners-FRDAP 26 Opportunity**

**• PUBLIC HEARING ITEMS**

None

**UNFINISHED BUSINESS, INCLUDING COMMITTEE REPORTS**

- **Jennifer Paul Treasurer- Check Register and Trial Balance**
- **Councilwoman Mead- Tree Report**
- **Council Seat#2 Appointment**
- **FRDAP Pickle Ball Court Resurfacing Quotes**
- 
- **New Business**
- **Budget Transfer #1 for 24/25**
- **FMIT invoice for 25/26**
- **2026 Everyone's Having a Yard Sale**
- 

- **DISCUSSION BY TOWN COUNCIL OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN ATTORNEY OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN CLERK OF MATTERS NOT ON THE AGENDA**
- **PUBLIC PARTICIPATION**  
**Remainder of Public Comments is limited to FIVE (5) minutes each.**
- **Upcoming Events**
- **ADJOURNMENT**

Created on 01/03/24

**Town of Pomona Park**  
**Correspondence List for September 10, 2025**

**1. Meeting Minutes 08/05,8/12,8/19/2025-----1-6**  
**2. Financial Statements-----7-11**  
**3. Council Seat Appointment-----12-17**  
**4. FRDAP PickleBall Quotes-----18-28**  
**5. Budget Transfer #01 24/25-----29-30**  
**6. FMIT Invoices-----31-33**  
**7. Upcoming Events-----34**

TOWN OF POMONA PARK

TOWN COUNCIL WORKSHOP MINUTES

August 5, 2025 - 5:30 PM

Town Council Chambers - 1775 US Hwy 17 South, Pomona Park, FL 32181

CALL TO ORDER

Mayor Tony called the workshop to order at 5:30 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Cuevas.

ROLL CALL

Present:

- Mayor Tony Cuevas
- Mayor Pro Tem Evans
- Council Member Swanson
- Council Member Mead
- Council Member Kuleski
- Council Member Cooney
- Staff Present:
  - Town Clerk Andrea Almeida
  - Finance Officer Jennifer Paul
  - Public Works Superintendent Bruce Wolfred

REVIEW & DISCUSSION: 5-YEAR CAPITAL IMPROVEMENT PLAN (CIP)

Town staff presented an overview of proposed projects for the 5-Year CIP. Each area was reviewed with discussion as follows:

- Community Center: Fencing Projects 25/26, Sound System, Library, Kitchen Renovations, ADA Improvements, Energy Efficiency Windows, Renovate Stage,
- Roof repairs and ADA accessibility improvements proposed for FY 2025/2026.
- 
- Roads: Priority streets identified for resurfacing; potential coordination with county paving schedule discussed. Wayfinder Signs, Keown and West Main, Prospect, Curbing on East Main St,
- 
- Mayors Park: Bathrooms Replacements, ADA Upgrades to the Park, Shade Structures, Tennis Court, Basketball Court Resurfacing, Bleachers, Seating,
-



- 
- Ball Field: Lighting upgrades and field grading, Shade Structures, Soccer Field addition, New Playground Equipment, New Exercise Equipment, Walking Trail, Restrooms, Concession Stand, Perimeter Fencing, Score Boards
  - Middleton Beach: Shade Structure, Swimming Bouy
  - Town Hall: New Town Hall Renovation,
  - Maintenance: 3 Mowers, Staff / Maintenance Vehicle Replacement
  - Memorial Park: None

Priority Setting & Timeline Discussion:

Town Clerk Andrea will create a survey for Council to determine a timeline for projects.

Funding Opportunities and Constraints:

Potential funding sources reviewed, including FRDAP, CDBG, 1-5 Cent Gas Tax, Better Place Funds, and RIF. Council acknowledged that some projects would require phased implementation due to budget constraints.

REVIEW & DISCUSSION: FISCAL YEAR 2025/2026 BUDGET

Finance Officer Jennifer presented an overview of the proposed General Fund, including anticipated revenues, departmental requests, and projected expenditures.

Timeline for Budget Adoption:

- 1st Public Hearing - September 10, 2025, at 5:30 PM (Regular Council Meeting to follow at 6:00 PM)
- 2nd Public Hearing - September 24, 2025, at 5:30 PM

ADJOURNMENT

The workshop was adjourned at 7.22 PM.

Respectfully submitted,

Andrea Almeida, Town Clerk

TOWN OF POMONA PARK  
TOWN COUNCIL PUBLIC MEETING MINUTES  
AUGUST 12, 2025

CALL TO ORDER

The meeting was called to order by Mayor Anthony Cuevas at 6:02pm in the Town Council Chambers.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MOMENT OF SILENCE

A moment of silence was observed for Richard Nichols and Maxine Martin.

ROLL CALL

Present:

- Mayor Anthony Cuevas
- Mayor Pro-Tem Councilwoman Evans
- Councilwoman Mead
- Councilwoman Kuleski
- Councilwoman Cooney
- Councilman Swanson

Staff Present:

- Andrea Almeida, Town Clerk
- Jennifer Paul, Finance Officer
- Leo Villegas, Town Attorney

WELCOME VISITORS

Mayor Cuevas welcomed all visitors to the meeting.

CORRESPONDENCE – TOWN CLERK

Town Clerk Andrea Almeida read the correspondence.

APPROVAL OF MINUTES

Councilwoman Evans made a motion to approve the minutes of the July 8, 2025 Council Meeting. The motion was seconded by Councilwoman Cooney and Councilman Swanson and carried unanimously.

PROCLAMATIONS

None.

PRESENTATIONS

None.

#### PUBLIC HEARING ITEMS

None.

#### UNFINISHED BUSINESS & COMMITTEE REPORTS

Treasurer's Report: Finance Officer Jennifer Paul presented the Check Register and Trial Balance for review. Council accepted the report as presented.

Parks and Recreation: Mayor Cuevas provided an update on ongoing park projects.

Council Seat Update Discussion was held regarding the process for filling the vacant council seat. A workshop would be needed to set a policy to filling a vacant seat.

FEMA Updates: Clerk Almeida provided information on ongoing FEMA reimbursements and related projects.

#### Public Comments

Joe Svingala- Stove and Community Center. Called the County Fire Marshall, the oven is a confined space with the burners on top and its combustible. To put the ceiling suppression system in would be \$80,000. He can approve a unit that goes above the stove that cost \$8,000.

#### NEW BUSINESS

Councilwoman Evans motioned to pay the unpaid balance to the IRS in the amount of \$23,291.35, and Councilwoman Mead 2<sup>nd</sup> the motion. Motion Passes unanimously.

Town Attorney Leo will assist the office contacting the IRS to have the penalty removed within 10 business days.

September and November Council Dates: Council discussed and confirmed meeting dates for September and November. November 11 Council Meeting moved Wednesday November 12.

Councilwoman Mead motioned to allow The Town Clerk Andrea for Clerk School in Saint Augustine and Councilwoman Evans 2<sup>nd</sup> the motion.

Motion Passes Unanimously.

#### DISCUSSION BY TOWN COUNCIL OF MATTERS NOT ON THE AGENDA

Council members shared various updates and community concerns.

Councilwoman Evans- Asked about the Beautification Committee and inventory.

Councilman Swanson- spoke about a gentleman for a proclamation for a person.

Councilman Swanson spoke about his water issues.

#### DISCUSSION BY TOWN ATTORNEY OF MATTERS NOT ON THE AGENDA

None

#### DISCUSSION BY TOWN CLERK OF MATTERS NOT ON THE AGENDA

None

#### PUBLIC PARTICIPATION

Public comments were received, each limited to five minutes.

Larry Flaman stated that the mayor acted irrationally, and the mayors' actions ripped the heart out of the town. And is calling for the mayor to resign.

Joe Svingala- asked about buying FGUA.

Nancy Lajoie- asking about the speed bump on Worcester and removing it.

#### UPCOMING EVENTS

announced upcoming community events.

#### ADJOURNMENT

Motion to adjourn made by Councilwoman Mead Meeting adjourned at 7:23pm.

Minutes submitted by:

Andrea Almeida, Town Clerk

Workshop held at the Community Center on 8/19/2025

In attendance

Donna Cooney

Mark Swanson,

Alisha Kuleski

Mayor Tony Cuevas

Doris Carol,

Larry Flaman

Bud Eckels

Kevin Sharbaugh

Civility Workshop

Kevin led in a statement of gratitude. Local government in Communications conversation. People are here in good faith in hoping for good outcomes. Choose not to take an offense. Much less likely to be defensive and reactive. Starting from a place to not take an offense. What may be some of the factors or conditions that contribute to unhealthy communications.

A discussion that leads to a mutual and respectful way. What to expect. Do they align with everyone respectfully. You can't change another person's behavior, you can provide them with information, but you can only change yourself. Take control of ourselves and present our needs in I statements. Empathy is an important tool when working with others. You can accomplish much more when you align with others. You can't let someone else's personality get in the way and interfere with building a community. Open and close meetings with a brief check in. Awareness of disparities and control. As a person of control being mindful. Being aware of power imbalances. If you don't have successful communication skills, people leave and don't come back, triangulation conversations. And the issues never get addressed. Extend grace and empathy to others. Statement and explanation of what happened and why and the future.

Workshop Adjourned at 6:40pm

Town of Pomona Park

9/3/2025 3:39 PM

Register: 101.000 · Cash In Bank:General Checking

From 08/01/2025 through 08/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2025	EFT	Florida Blue	-split-		4,120.86	X		414,532.53
08/04/2025			310.000 · Taxes:314.0...	Deposit		X	36.69	414,569.22
08/04/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		414,275.22
08/04/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	370.80	X		413,904.42
08/04/2025	EFT	City of Crescent City	570.00 · Culture & Rec...		21.18	X		413,883.24
08/04/2025	E-pay	United States Treasury	-split-	59-1502925 Q...	1,282.42	X		412,600.82
08/04/2025	11410	Midland Credit Mana...	229.000 · Other Curren...		84.70	X		412,516.12
08/04/2025	11411	City of Crescent City	540.00 · Public Works:...		30.00	X		412,486.12
08/05/2025	EFT	Waste Pro	540.00 · Public Works:...		137.54	X		412,348.58
08/06/2025			-split-	Deposit		X	709.15	413,057.73
08/06/2025	EFT	Holmes & Young P.A.	510.00 · General Gove...		1,000.00	X		412,057.73
08/06/2025		QuickBooks Payroll ...	-split-	Created by Pay...	3,572.80	X		408,484.93
08/07/2025	DD1657	Almeida, Andrea J	-split-	Direct Deposit		X		408,484.93
08/07/2025	DD1658	Paul, Jennifer S	-split-	Direct Deposit		X		408,484.93
08/07/2025	DD1659	Robinson, Carl L	-split-	Direct Deposit		X		408,484.93
08/07/2025	DD1660	Williams, Alphonso (...)	-split-	Direct Deposit		X		408,484.93
08/07/2025	DD1661	Wolfred, Bruce	-split-	Direct Deposit		X		408,484.93
08/11/2025			-split-	Deposit		X	1,806.16	410,291.09
08/11/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		409,997.09
08/11/2025	E-pay	United States Treasury	-split-	59-1502925 Q...	1,186.82	X		408,810.27
08/11/2025	11412	Palatka Daily News	510.00 · General Gove...		89.60	X		408,720.67
08/11/2025	11413	Hill's Hardware	-split-		75.56	X		408,645.11
08/12/2025			330.000 · Intergovern...	Deposit		X	3,203.50	411,848.61
08/12/2025			310.000 · Taxes:312.0...	Deposit		X	8,772.31	420,620.92
08/12/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		420,435.52
08/12/2025	EFT	City of Crescent City	570.00 · Culture & Rec...		23.01	X		420,412.51
08/12/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		420,227.11
08/12/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		420,041.71
08/12/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		419,856.31
08/12/2025	Transfer		-split-		8,772.31	X		411,084.00
08/12/2025		QuickBooks Payroll ...	-split-	Created by Pay...	1,108.20	X		409,975.80
08/13/2025	DD	Mead, Patricia L	-split-			X		409,975.80
08/13/2025	EFT	Colonial Life	-split-		264.24	X		409,711.56
08/13/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		409,526.16
08/13/2025		QuickBooks Payroll ...	-split-	Created by Pay...	3,992.92	X		405,533.24
08/13/2025	DD1662	Cooney, Donna S	-split-	Direct Deposit		X		405,533.24
08/13/2025	DD1663	Cuevas III, Anthony R	-split-	Direct Deposit		X		405,533.24
08/13/2025	DD1664	Evans, CarrieAnn M	-split-	Direct Deposit		X		405,533.24
08/13/2025	DD1665	Kuleski, Alisha R	-split-	Direct Deposit		X		405,533.24
08/13/2025	DD1666	Swanson, Mark D	-split-	Direct Deposit		X		405,533.24

## Town of Pomona Park

9/3/2025 3:39 PM

Register: 101.000 · Cash In Bank:General Checking

From 08/01/2025 through 08/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/14/2025	EFT	Capital City Bank	-split-	FRDAP LOC I...	2,369.75	X		403,163.49
08/14/2025	DD1667	Almeida, Andrea J	-split-	Direct Deposit		X		403,163.49
08/14/2025	DD1668	Bernard, Jeffrey G	-split-	Direct Deposit		X		403,163.49
08/14/2025	DD1669	Paul, Jennifer S	-split-	Direct Deposit		X		403,163.49
08/14/2025	DD1670	Robinson, Carl L	-split-	Direct Deposit		X		403,163.49
08/14/2025	DD1671	Williams, Alphonso (...)	-split-	Direct Deposit		X		403,163.49
08/14/2025	DD1672	Wolfred, Bruce	-split-	Direct Deposit		X		403,163.49
08/15/2025			310.000 · Taxes:314.0...	Deposit		X	4,561.66	407,725.15
08/15/2025			320.000 · PermitsFees...	Deposit		X	20.00	407,745.15
08/18/2025			330.000 · Intergovern...	Deposit		X	9.25	407,754.40
08/18/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		407,460.40
08/18/2025	E-pay	United States Treasury	-split-	59-1502925 Q...	1,851.68	X		405,608.72
08/18/2025	11414	Aqua Pure Water & ...	540.00 · Public Works:...		120.00			405,488.72
08/18/2025	11415	K&D Cleaning	570.00 · Culture & Rec...	Community Ce...	250.00	X		405,238.72
08/18/2025	11416	Crescent Termite & ...	540.00 · Public Works:...		50.00			405,188.72
08/19/2025			330.000 · Intergovern...	Deposit		X	2,874.85	408,063.57
08/19/2025	EFT	Health Equity	-split-		666.64	X		407,396.93
08/20/2025			310.000 · Taxes:315.0...	Deposit		X	3,788.65	411,185.58
08/20/2025		QuickBooks Payroll ...	-split-	Created by Pay...	4,000.03	X		407,185.55
08/21/2025	DD1673	Almeida, Andrea J	-split-	Direct Deposit		X		407,185.55
08/21/2025	DD1674	Bernard, Jeffrey G	-split-	Direct Deposit		X		407,185.55
08/21/2025	DD1675	Paul, Jennifer S	-split-	Direct Deposit		X		407,185.55
08/21/2025	DD1676	Robinson, Carl L	-split-	Direct Deposit		X		407,185.55
08/21/2025	DD1677	Williams, Alphonso (...)	-split-	Direct Deposit		X		407,185.55
08/21/2025	DD1678	Wolfred, Bruce	-split-	Direct Deposit		X		407,185.55
08/25/2025			310.000 · Taxes:312.0...	Deposit		X	6,705.94	413,891.49
08/25/2025			330.000 · Intergovern...	Deposit		X	4,067.42	417,958.91
08/25/2025			360.000 · Miscellaneo...	Interest		X	580.42	418,539.33
08/25/2025	EFT	Cardmember Services	-split-	August 2025 7/...	3,159.39	X		415,379.94
08/25/2025	EFT	T Mobile	-split-		223.72	X		415,156.22
08/25/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		414,970.82
08/25/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		414,785.42
08/25/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		414,600.02
08/26/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		414,306.02
08/26/2025	EFT	Principal Life Insura...	-split-		251.42	X		414,054.60
08/26/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		413,869.20
08/26/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		413,683.80
08/26/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	185.40	X		413,498.40
08/26/2025	EFT	FPL	-split-	Utilities Billing...	2,871.54	X		410,626.86
08/26/2025	E-pay	United States Treasury	-split-	59-1502925 Q...	1,304.56	X		409,322.30



Town of Pomona Park

9/3/2025 3:39 PM

Register: 101.000 · Cash In Bank:General Checking

From 08/01/2025 through 08/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/26/2025	Transfer		-split-		6,705.94	X		402,616.36
08/27/2025			310.000 · Taxes:312.0...	Deposit		X	1,338.04	403,954.40
08/27/2025			310.000 · Taxes:312.0...	Deposit		X	2,097.97	406,052.37
08/27/2025	EFT	ADT (Everon)	540.00 · Public Works:...		173.73	X		405,878.64
08/27/2025	Transfer		-split-		1,338.04	X		404,540.60
08/27/2025	Transfer		-split-		2,097.97	X		402,442.63
08/27/2025		QuickBooks Payroll ...	-split-	Created by Pay...	3,951.12	X		398,491.51
08/28/2025			320.000 · PermitsFees...	Deposit		X	5,315.00	403,806.51
08/28/2025	DD1679	Almeida, Andrea J	-split-	Direct Deposit		X		403,806.51
08/28/2025	DD1680	Bernard, Jeffrey G	-split-	Direct Deposit		X		403,806.51
08/28/2025	DD1681	Paul, Jennifer S	-split-	Direct Deposit		X		403,806.51
08/28/2025	DD1682	Robinson, Carl L	-split-	Direct Deposit		X		403,806.51
08/28/2025	DD1683	Williams, Alphonso (...)	-split-	Direct Deposit		X		403,806.51
08/28/2025	DD1684	Wolfred, Bruce	-split-	Direct Deposit		X		403,806.51
08/29/2025	EFT	Wells Fargo Vendor ...	510.00 · General Gove...		131.12	X		403,675.39
08/29/2025	11417	Sunshine State One ...	540.00 · Public Works:...		60.89			403,614.50
08/31/2025	OP Acct ...		-split-	Operating Acc...	15,619.31			387,995.19
08/31/2025	OP Acct ...		101.000 · Cash In Ban...	Operating Acc...			15,619.31	403,614.50

Town of Pomona Park  
Balance Sheet by Fund  
October 2024 through August 2025

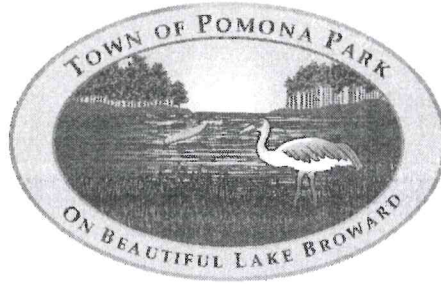
3:39 PM  
09/03/25  
Accrual Basis

	General Ope... (General Fun...)	CDBG (General Fun...)	Beautification (General Fun...)	Total Genera...	FRDAP (Special Rev...)	Better Place (Special Rev...)	1 to 5 cent (Special Rev...)	ARPA (Special Rev...)	Total Special... (Government...)	Total Govern...	TOTAL
<b>ASSETS</b>											
Current Assets											
Checking/Savings											
101.000 - Cash In Bank							115,901.26		115,901.26		115,901.26
1 to 5 cents			11,338.46	11,338.46							11,338.46
Beautification New						443,345.26			443,345.26		443,345.26
Better Place						-1,566.32			-1,566.32		443,345.26
General Checking	403,601.72	0.05	1,579.05	405,180.82							403,614.50
Total 101.000 - Cash In Bank	403,601.72	0.05	12,917.51	416,519.28		441,778.94	115,901.26		557,680.20		974,199.48
102.000 - Cash on Hand	50.00			50.00							50.00
Total Checking/Savings	403,651.72	0.05	12,917.51	416,569.28		441,778.94	115,901.26		557,680.20		974,249.48
Accounts Receivable											
115.100 - Accounts Receivable	36,162.00			36,162.00		2,680.00	26.00		2,706.00		38,868.00
Total Accounts Receivable	36,162.00			36,162.00		2,680.00	26.00		2,706.00		38,868.00
Other Current Assets											
155.000 - Prepaid Items	13,608.00			13,608.00							13,608.00
2120 - Payroll Asset	-9.00			-9.00							-9.00
Total Other Current Assets	13,599.00			13,599.00							13,599.00
Total Current Assets	453,412.72	0.05	12,917.51	466,330.28		444,458.94	115,927.26		560,386.20		1,026,716.48
TOTAL ASSETS	453,412.72	0.05	12,917.51	466,330.28		444,458.94	115,927.26		560,386.20		1,026,716.48
<b>LIABILITIES &amp; EQUITY</b>											
Liabilities											
Current Liabilities											
Accounts Payable											
202.000 - Accounts Payable	-21,312.00			-21,312.00		-12,594.00			-12,594.00		-33,906.00
Total Accounts Payable	-21,312.00			-21,312.00		-12,594.00			-12,594.00		-33,906.00
Other Current Liabilities											
2110 - Direct Deposit Liabilities	10,711.00			10,711.00							10,711.00
229.000 - Other Current Liabilities											
229.001 - FICA Tax Withholding	-2,748.34			-2,748.34							-2,748.34
229.002 - Colonial Life (taxable)	264.24			264.24							264.24
229.004 - Retirement	294.00			294.00							294.00
229.009 - BCBS	4,121.16			4,121.16							4,121.16
229.012 - Garnishment	84.70			84.70							84.70
229.014 - HSA Employer Contribution	666.56			666.56							666.56
Total 229.000 - Other Current Liabilities	2,682.32			2,682.32							2,682.32
238.000 - Pension Liabilities	147.00			147.00							147.00
240 - Payroll Liability	14,732.00			14,732.00							14,732.00
Total Other Current Liabilities	28,272.32			28,272.32		-12,594.00			-12,594.00		28,272.32
Total Current Liabilities	6,960.32			6,960.32							-5,633.68
Long Term Liabilities											
203.900 - Notes & Loans Payable-Long Term											
203.905 - FRDAP Line of Credit					317,744.43				317,744.43		317,744.43
Total 203.900 - Notes & Loans Payable-Long Term					317,744.43				317,744.43		317,744.43
230.900 - General Obligation Bonds Payable-L											
ARPA								-118,926.00	-118,926.00		-118,926.00

Town of Pomona Park  
Balance Sheet by Fund  
October 2024 through August 2025

3:39 PM  
09/03/25  
Accrual Basis

Total 230,300 - General Obligation Bonds Payable-L										
	General Ope... (General Fun...)	CDBG (General Fun...)	Beautification (General Fun...)	Total Genera...	FRDAP (Special Rev...)	Better Place (Special Rev...)	1 to 5 cent (Special Rev...)	ARPA (Special Rev...)	Total Special... (Government...)	TOTAL
Total Long Term Liabilities										
Total Liabilities	6,960.32			6,960.32	317,744.43	-12,594.00		-118,926.00	-118,926.00	-118,926.00
Equity										
001-399 - Governmental Funds										
001 - General Fund										
Beautification			12,917.51	12,917.51						12,917.51
CDBG		0.05		0.05						0.05
General Operating	446,452.40			446,452.40						446,452.40
Total 001 - General Fund	446,452.40	0.05	12,917.51	459,369.96						459,369.96
100 - Special Revenue Funds										
1 to 5 cent							115,927.26		115,927.26	115,927.26
ARPA								118,926.00	118,926.00	118,926.00
Better Place						457,052.94			457,052.94	457,052.94
FRDAP					-317,744.43				-317,744.43	-317,744.43
Total 100 - Special Revenue Funds					-317,744.43	457,052.94	115,927.26	118,926.00	374,161.77	374,161.77
Total 001-399 - Governmental Funds	446,452.40	0.05	12,917.51	459,369.96	-317,744.43	457,052.94	115,927.26	118,926.00	374,161.77	833,531.73
Total Equity	446,452.40	0.05	12,917.51	459,369.96	-317,744.43	457,052.94	115,927.26	118,926.00	374,161.77	833,531.73
TOTAL LIABILITIES & EQUITY	453,412.72	0.05	12,917.51	466,330.28		444,458.94	115,927.26		560,386.20	1,026,716.48



Post Office Box 518  
1775 Highway 17  
Pomona Park, FL 32181-0518

386-649-4902

[townclerk@pomonapark.com](mailto:townclerk@pomonapark.com)

## REQUEST TO BE APPOINTED TO THE POMONA PARK TOWN COUNCIL

Name: Nelson Anderson

Phone: 904-887-2810

Address: 109 W Main St, Pomona Park

Email: Nelson oar@gmail.com

Occupation: Engineer

Do you live within the Pomona Park Town limits? (Circle one) YES NO

Professional Experience: 7 years governmental

List any civic or volunteer organizations that you are affiliated with:

When are you NOT available for meetings: \_\_\_\_\_

### ELIGIBILITY REQUIREMENTS:

- 1) Must be 18 or older
- 2) Must reside within the Pomona Park Town limits
- 3) Must be a registered voter in Putnam County
- 4) Must present a resume along with this application

By my signature below, I certify that the information on this application is true and complete. I understand that false statements are cause for denial of appointment. I understand that if appointed, within thirty (30) days, I must electronically file with the State of Florida Ethics Commission a financial disclosure form (**Form 1**), and annually thereafter by July 1st, during my term. I also understand that within 60 days of resigning from the Council, I must file **Form 1 F**.

Nelson Anderson  
Signature

8/12/25  
Date

# NELSON FRANK ANDERSON, PE

(904) 887-2810  
nelson@ravineseng.com

109 W Main St  
Pomona Park, FL 32181

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## Education

**University of Florida, Gainesville, FL**  
B.S. in Agricultural and Biological Engineering

- GPA of 3.30

December 2013

**University of Florida, Gainesville, FL**  
M.S. in Forest Resources and Conservation

December 2016

Thesis title: *Nutrient and Sediment Controls on Primary Production and Submerged Aquatic Vegetation Growth in a Spring-Fed River*

- GPA of 3.64

## Experience

### **School of Forest Resources and Conservation**

Jan 2014 - Dec 2016

#### *Research Assistant*

- Performed hydrological, chemical, and biological survey of the Rainbow River
- Determined nutrient limitation status over varying benthic cover types on the Rainbow River
- Conducted long term monitoring of riverine mining pit phosphate flux

### **St. Johns River Water Management District**

Feb 2017 – Oct 2018

#### *Regulatory Engineer I*

- Reviewed Environmental Resource Permit applications for conformance to applicable rules
- Conducted meetings with applicants to ensure proposed projects would meet state rules
- Analyzed construction plans, stormwater calculations, and geotechnical reports for accuracy

### **St. Johns River Water Management District**

Oct 2018 – Feb 2019

#### *Compliance Engineer I*

- Investigates and enforces stormwater system, water quality, and water quantity violations
- Conducts as-built inspections to determine if construction was completed as permitted
- Leads projects to determine the best actions to rectify out-of-compliance projects

### **Clay County Board of County Commissioners**

Feb 2019 – Sept 2024

#### *Project Manager*

- Reviews all new development plans for compliance with County stormwater and road rules
- Oversees budgets, progress, and contracting of numerous county projects
- Reports to and enforces pollution regulations as the county's NPDES representative
- Coordinates with my technician on minor design projects

### **Ravine Engineering, LLC**

April 2024 – Present

#### *Owner*

- Providing civil engineering consulting services for small and large residential and commercial projects

**NANCY LAJOIE**

Pomona Park, FL 32181

 nzfh.thomas@gmail.com |  +1 (386) 983-4416

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**SUMMARY**

Resourceful and highly organized administrative professional with 10+ years of experience in government, education, and private sectors. Strong background in payroll, budgeting, bookkeeping, human resources, and grant management. Known for exceptional organizational skills, multitasking, and a customer-focused approach.

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**PROFESSIONAL EXPERIENCE****Accounts Payable/Administrative Assistant**

**City of Crescent City**, Crescent City, FL

*April 2025 – Present*

- Manage grant funds and accounting for the City
- Assist with meeting and record keeping
- Process invoices and bill payments, ensuring compliance and financial accuracy

**Administrative Assistant**

**FDLRS NEFEC – Florida Department of Education**, Palatka, FL

*August 2019 – March 2025*

- Handle payroll, budgeting, travel coordination, and time-off tracking for employees
- Manage grant funds and accounting for the department
- Serve as Secretary for the Foundation for Rural Educational Excellence (FREE)

**Town Clerk**

**Town of Pomona Park**, FL

*October 2018 – April 2019*

- Managed agendas, resolutions, minutes, and reports for council meetings
- Oversaw zoning, permitting, code enforcement, and grants

- Maintained public records, payroll, and budget documents

**Code Enforcement Officer / Accounting Clerk****Town of Pomona Park, FL***June 2017 – October 2018*

- Issued and tracked code violation notices and worked with courts for abatement
  - Maintained town ledgers, processed invoices, and supported financial operations
- 

**EDUCATION****Business Management**

St. Johns River Community College – Palatka, FL | 2002 – 2004

**High School Diploma**Crescent City Jr/Sr High School – Crescent City, FL | 1996 – 2002

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**TECHNICAL SKILLS**

- Microsoft Office Suite (Word, Excel, Outlook, Access)
  - QuickBooks (AP/AR, Payroll, Budgeting)
  - Financial Report Writing & Tax Preparation
  - HR Management, Scheduling, and Benefits Coordination
  - Grant Management & Government Compliance
-





Post Office Box 518  
1775 Highway 17  
Pomona Park, FL 32181-0518

386-649-4902

[townclerk@pomonapark.com](mailto:townclerk@pomonapark.com)

## REQUEST TO BE APPOINTED TO THE POMONA PARK TOWN COUNCIL

Name: Michael G Rohrbaugh

Phone: 3865597478

Address: 200 Lake Street Pomona Park, FL 32181

Email: 1rohrs@bellsouth.net

Occupation: Retired

Do you live within the Pomona Park Town limits? (Circle one) YES NO

Professional Experience: US Navy 1971-1976, American Airlines 1976-2007

List any civic or volunteer organizations that you are affiliated with:

When are you NOT available for meetings: \_\_\_\_\_

### ELIGIBILITY REQUIREMENTS:

- 1) Must be 18 or older
- 2) Must reside within the Pomona Park Town limits
- 3) Must be a registered voter in Putnam County
- 4) Must present a resume along with this application

*By my signature below, I certify that the information on this application is true and complete. I understand that false statements are cause for denial of appointment. I understand that if appointed, within thirty (30) days, I must electronically file with the State of Florida Ethics Commission a financial disclosure form (Form 1), and annually thereafter by July 1st, during my term. I also understand that within 60 days of resigning from the Council, I must file Form 1 F.*

Michael Rohrbaugh  
Signature

27 August 25  
Date

# Mike Rohrbaugh

200 Lake Street • Pomona Park, FL 32181 • +1 (386) 559-7478 • 1rohr@bellsouth.net

## Objective

To serve the residents of Pomona Park as a dedicated and collaborative Town Councilman, drawing on decades of leadership, public service, and community commitment.

## Education

United States Naval Academy – Annapolis, MD  
Bachelor of Science in Aerospace Engineering, 1971

## Professional Background

United States Navy – Carrier-Based Attack Pilot & Squadron Leader (1971 – 1987)

- Operated carrier-based attack aircraft on multiple advanced platforms.
- Held leadership roles, managing squadron readiness, training, and safety.
- Led high-performance teams in demanding operational environments.

American Airlines – Captain (1987 – 2008)

- Operated domestic and international flights with a strong safety record.
- Led flight crews and managed decision-making in dynamic conditions.

## Community Service & Leadership

- Long-time resident of Pomona Park, committed to preserving the town's character.
- Dedicated to fostering open communication, public safety, and community involvement.
- Strong belief in responsible stewardship of town resources.

## Skills & Strengths

- Proven leadership in high-pressure environments
- Strategic thinker with strong decision-making skills
- Team management and operational planning experience
- Commitment to public service and community well-being



August 18, 2025

Attn: Jennifer Paul  
 Mayors Park  
 107 Worcester Rd  
 Pomona Park, FL. 32181

Please call 800-331-1723 or send email to [info@courtsurfacesfla.com](mailto:info@courtsurfacesfla.com) should you have any questions.

Following are the specifications and price to resurface one existing concrete tennis court at Mayors Park, Pomona Park, FL. This quote includes general crack filling repairs, low areas and patching, as well as the application of colored acrylic surfacing on the court. Water available. Access good.

In general, it should be noted that this court is in poor condition and we recommend rebuilding vs resurfacing. Court has excessive cracking. These cracks will be ground down, sanded and deep patched. Resurfacing the court in this condition will only be temporary with the crack damage. There will be no guarantee they will not come back in the near future. **We also recommend cutting all palmettos from fence line around outside perimeter.**

***This is an existing concrete slab built by others. Court Surfaces is not responsible for any future issues which may result from this slab. Issues include but are not limited to cracking, adhesion, moisture, blistering, etc.***

**Scope of Work**  
**Resurface □ One Tennis Court □ Concrete**  
**(109'x 50' 5,450 sq ft)**

1. **Mobilization to site**
2. **Pressure wash major mildew and flood court.**
3. **One center strap hook** for net will be installed before surfacing court and providing strap.
4. **Prep** - Scrape the court's surface of all dirt, debris and loose material.
5. **Sanding** - Machine sand the surface of court as necessary to smooth and repair any uneven areas.
6. **Bird baths** - Apply outdoor court grade patching materials to all birdbaths/cracks and patch areas to bring each area flush with surrounding concrete. There are many low spots, maybe more after flooding court. These will not be eliminated 100% but they will be improved.
7. **Cracks** - Apply outdoor court grade patching materials to all cracks, grind and patch areas to bring each area flush with surrounding concrete. Most of the court has cracks that will have deep patching before painting. This will not keep cracks from coming back in the future. This is our minimum crack treatment





- which will improve but not eliminate the existing cracks. Estimated over 750 sq ft cracks.
- 8. **Patching** - Using outdoor court grade patch compounds:
    - a) One application will be made to each "birdbath". This will reduce water depth for faster drying times but may not eliminate all water ponding.
    - b) Cover and fill any rough areas of concrete.
    - c) The edges of all patches will be scraped or ground smooth so that patches are not visible through the finished surface.
    - d) Light sanding on edges to smooth down.
  - 9. **Leveling Course** - Apply one coat of sand - acrylic resurfacer mix over the entire surface of the court with a broad squeegee according to manufacturer's recommended coverage rates.
  - 10. **Texture and Finish Courses** - Apply two successive coats of outdoor court grade filler coat (sand-filled acrylic color coating) to the entire area of the court with a broad squeegee according to manufacturer's coverage rates.
  - 11. **Finished colors** - Will be owner's choice of any single manufacturer's standard colors. Existing color is solid light green. Pickleball lines on center of tennis will be different color. TBD.
  - 12. **Lines** - Paint one (1) set of regulation two-inch-wide white playing lines for Tennis. One set of pickleball lines center court is included utilizing tennis net for play. Pickleball lines color TBD.
  - 13. **Clean-up** - Remove all excess materials and debris from the job after completion of the work.

**Pricing**  
**Resurface - One Tennis Court - Concrete**  
**(109' x 50' 5,450 sq ft)**

The total price for the above outlined work is **\$11,250.00**, payable in two draws:

First Draw: Due upon acceptance	\$ 5,625.00
Final Draw: Due upon completion of job	\$ 5,625.00

*This Price is good for thirty (30) days*

ACCEPTED BY: \_\_\_\_\_ Court Surfaces

For: \_\_\_\_\_  
Bryan McMandon  
Managing Member

*By signing this proposal, the customer acknowledges they have read and accept the proposed scope of work, price and terms and conditions outlined in this quote.*



### **Terms and Conditions**

**Scope of Work.** The work covered by this proposal will be only that specifically outlined herein, and to provide a price for the work in accordance with plans, specifications and or verbally agreed description that were furnished and provided to, Court Surfaces. Any change or variance between, owner, contractors, management, plans, specifications, proposal, or work not covered will be considered as an extra and may be subject to further negotiations, agreement and pricing between both parties prior to work being done. The attached scope of work is an integral part of this proposal/contract and must be completed, signed and returned with all legal owners, property management and job information (Notice of Commencement), before final acceptance can be considered or said work can be scheduled.

**Damages/Delays.** Court Surfaces agrees to perform, conduct, handle and maintain a professional manner, service, and workmanship. Court Surfaces will not be held responsible for the following (a) damage or replacement to undisclosed underground utilities, cables, lines pipes, irrigation and or landscaping. These areas should be properly surveyed and marked prior to our arrival (b) Damage to property of others, nor any and all of our work caused by other parties. (c) Delays in completion caused by strikes, acts of God, labor disputes, accidents, delays of other contractors, owners, management of property, or any other parties involved, inclement weather conditions, or other contingencies beyond our control. (d) Any unsuitable subsoil condition, or the removal of any unsuitable subsoil condition such as muck, marl, clay, water, etc. or the replacements of clean fill unless specifically stated.

**Permitting.** Permitting, Testing, Surveys, Engineer's Drawings are not included in this proposal. If permitting is required and Owner/Authorized Agent/Management directs contractor to perform work without permitting; any fines or fees as a result of unpermitted work will be documented in writing and will be the financial responsibility of said Owner/Authorized Agent/Manager.

**Warranty.** All work is guaranteed against defects in materials and workmanship for one year from date of completion, subject to proper maintenance by owner.

**Exception to warranty.** Any of the cracks in existing court's surface and / or any new cracks/blisters may reflect through the finished surface at any time. This does not constitute a defect in materials or workmanship. Court Surfaces is responsible for "top-down" workmanship only. We are not responsible for "bottom-up" issues due to existing base material including moisture, cracking, blisters, peeling, etc.

**Payment.** Payments are due upon receipt unless otherwise stated in writing. Payments over 30 days past due are subject to late fees outlined below:

30 days after Completion date OF 2.5% applied to bill balance

60 days after Completion date OF 5% applied to bill balance

90 Days after Completion date OF 7% applied to bill balance

120 days after Completion date OF 10% applied to bill balance

At 90 days liens will be placed on said property and WILL NOT BE RELEASED UNTILL COMPLETE FINAL PAYMENT IS MADE AND SAID PAYMENT FUNDS HAVE CLEARED.

**Failure to pay on time will result in the forfeiture of Warranty.**





**Work Site.** Work site must be closed for the duration of the job. We recommend signage if possible. Damage done to the jobsite while work is in progress is not the responsibility of Court Surfaces and will result in an additional charge if further repairs are necessary as a result. This includes damage from outside factors including but not limited to people, pets, wildlife, vandalism etc.

**Irrigation.** Direct irrigation will cause damage to surfacing. It is required that any irrigation that directly contacts the court(s) be disabled for the duration of the job.

**Weather.** Our work schedule is weather dependent, and we will likely not be on the jobsite from 9:00 to 5:00. While we will make every effort to finish your job in a reasonable amount of time, there may be days we are not able to work due to the weather or other scheduling conflicts. Please set these expectations with all stakeholders in advance.

**Landscaping.** All landscaping work is the responsibility of the customer. While we will do our best to minimize our impact on the surrounding area, landscaping, grass, plants, hedges, etc may be damaged during the job. Court surfaces is not responsible for damage done to existing landscaping or adding landscaping around new construction.

**Cancellation.** Should customer/contractor cancel or reschedule this project after contract signature and return, before work has started, or within 24 hours of projected start date, a \$3,500.00/new construction or \$1,000.00/surfacing charge will be paid to Court Surfaces as liquidated damages (not as penalty) representing reasonable administrative expenses and interruption to Court Surfaces work schedule.

**Entrance/Exit.** Please note that we will take caution to try to protect concrete, asphalt or material that is used for entrance or exit points however with weight of construction equipment it is not a guarantee that damage will not occur. Court Surfaces will not be responsible for these damages. Broken areas will be a separate charge to repair or replace at a minimum per square ft. We are not responsible to damage to construction entrance or exits.

**Change Orders.** All Change Orders will be discussed by all parties and signed upon before changes can be made.

**Digging and Setting Sleeves.** Quote assumes digging and setting of sleeves will be in normal tennis spec asphalt/limerock. There will be an additional charge if we have to dig through multiple layers of asphalt or rebar or any other material that requires more time.

**Remobilization.** Our remobilization fee is \$1,500.00.

22

# Eubanks Pro Services

124 Geck Road | Palatka, Florida 32177  
3862270857 | eubanksryan@gmail.com

RECIPIENT:

**Town of Pomona Park**  
157 North Broward Avenue  
Pomona Park, Florida 32181

**Quote #22**

Sent on	Jul 29, 2025
<b>Total</b>	<b>\$14,989.00</b>

Product/Service	Description	Qty.	Unit Price	Total
Tennis court Painting	We will pressure wash and clean the tennis court in preparation for repainting with aapproved stain and sealer, including grip adhesive. Once the painting is complete and the surface has dried, we will proceed with line striping for both tennis and pickleball courts. If you have any questions, please do not hesitate to call.	1	\$14,989.00	\$14,989.00*

\* Non-taxable

<b>Total</b>	<b>\$14,989.00</b>
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This quote is valid for the next 30 days, after which values may be subject to change.



***All Pro Surfaces***  
***2643 Osceola Bluff Lane***  
***Geneva, FL 32732***  
***Office: 386-956-2831***  
***Email: allprosurfaces@yahoo.com***

**Proposal**  
**Pages: 6**  
**Date: 04/24/2024**

**Attn:** Town of Pomona Park FL

**Proposed Job:** Town Park Hwy 17 & Worcester Rd Pomona Park FL

This proposal is offered for acceptance within 30 days from date shown above, after which date this quote will become subject to reconfirmation or requotation by All Pro Surfaces LLC. ANY contract or purchase order directed to All Pro Surfaces LLC as a result or based upon this quote must include reference to this quotation to become acceptable to All Pro Surfaces LLC.

Terms of Payment: All payments are due and payable to All Pro Surfaces LLC upon completion of said work.

The work covered by this proposal will be only that specifically outlined herein, and to provide a price for the work in accordance with plans, specifications and or verbally agreed description that were furnished and provided to, All Pro Surfaces LLC. Any change or variance between, owner, contractors, management, plans, specifications, proposal, or work not covered will be considered as an extra and or will be subject to further negotiations, agreement and pricing between both parties prior to work being done.

All Pro Surfaces LLC agrees to perform, conduct, handle and maintain a professional manner, service, and workmanship. All Pro Surfaces LLC will not be held responsible for the following (a) damage or replacement to undisclosed underground utilities, irrigation and or landscaping. (b) Damage to property of others, nor any and all of our work caused by other parties. (c) Delays in completion caused by strikes, acts of God, labor disputes, accidents, delays of other contractors, owners, management of property, or any other parties involved, inclement weather conditions, or other contingencies beyond our control. (d) Any unsuitable subsoil condition, or the removal of any unsuitable subsoil condition such as muck, marl, clay, water, etc. or the replacements of clean fill unless specifically stated.

The attached job information/description sheet is an integral part of this proposal/contract and must be completed, signed and returned with all legal owners, property management and job information (Notice of Commencement), before final acceptance can be considered or said work can be scheduled.

### Scope Of Work:

#### Tennis Court

- Mobilization to site
- Provide one (1) pickleball rolling net system
- Prep – Scrape and pressure wash the court's surface of all dirt, debris and loose material 50x110 5500 sq ft
- Sanding – Machine sand the surface of court as necessary to smooth and repair any uneven areas over the 50x110 5500 sq ft area as best as possible due to condition of current court
- Patching – Using outdoor court grade patch compounds:
  - a) One application will be made to each “birdbath”. This will reduce water depth for faster drying times but may not eliminate all water ponding.
  - b) Cover and fill any rough areas of concrete
  - c) The edges of all patches will be scraped or ground smooth, to try to prevent patch being seen through court surface
  - d) fill cracks in current concrete, some cracks are larger than others, crack fill and fiberglass mesh patched will be applied to try to prevent further cracking. \*\* DUE to courts age and condition we cannot guarantee time frame these will hold up.
- Leveling Course – Apply two coats of sand – acrylic resurface mix over the entire surface of the courts with a broad squeegee according to recommended coverage rates 50x110 5500 sq ft
- Texture and Finish Courses – Apply two successive coats of outdoor court grade filler coat (sand-filled acrylic color coating) to the entire area of the courts with a broad squeegee according to manufacturer's coverage rates 50x110 5500 sq ft
- Finished colors – One color will be owner's choice of any manufacturer's **standard** colors 50x110 5500 sq ft
- Lines – Paint one (1) regulation two-inch-wide white playing lines for (1) one tennis court and one (1) pickleball court • Clean-up – Remove all excess materials and debris from the job after completion of the work.

**Total \$20,075.00**

**Price Includes: Labor, Materials, Supplies, and Equipment**

**Deposit before mobilization**

**Final Payment Due Upon All Pro Surfaces Completion**

**\*\* DUE TO COURTS CURRENT CONDITION THERE WILL BE NO WARRENTY ON WORK PERFORMED\*\***

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any damages or loss and will be indemnified and held harmless for if owner/auth agent directs All Pro Surfaces to deviate from the recommended work scope. Any requested deviations to original work scope must be made in writing as or when they happen. Initial Here

Tow trucks must be provided by property management and/or property owner All Pro Surfaces will not be responsible for towing, arranging towing or incidences involving towing. All Pro Surfaces will consult property management/property owner as to what may be obstructing work area. Initial Here

**Should customer/contractor cancel or reschedule this project after contract signature and return, before work has started, or within 24 hours of projected start date, a \$3,500.00 charge will be paid to All Pro Surfaces as liquidated damages (not as penalty) representing reasonable administrative expenses and interruption to All Pro Surfaces work schedule.**  
Initial Here

**\*\* Please note that at access points if concrete, asphalt or material that is used for entrance or exit points is broken during construction We all Pro Surfaces will take caution to try to protect these areas, however with weight of construction equipment it is not a guarantee that damage will not occur. All Pro Surfaces will not be responsible for these damages. Broken areas will be a separate charge to repair or replace at a minimum per square ft at owners expense. We are not responsible to damage to construction entrance or exits.**

**\*All Change Orders will be discussed by all parties and signed upon before changes can be made.**

**\*\*Weather conditions are a particularly important factor when Paving, Weather may delay progress.**

**All areas to be agreed upon and identified before commencement of work.**

**\*Please note\***. All pricing is based on all work being done simultaneously within our scheduled proposed time and set mobilization (s). Anything requested by other parties, over and (or) beyond our proposed, discussed scheduled mobilization(s) will be billed at a rate of \$1500.00 per occurrence in addition to specified contracted pricing. Please understand this fee is not added on upon our leisure nor without being discussed prior. This is strictly to keep project time and cost affective along with our consumer cost affordable.

All required engineering, permits, inspections and fees are to be the responsibility of owner and obtained by Owner, prior to All Pro Surfaces LLC starting or performing any said construction process. Unless specified in the work description of this proposal.

All parties involved must fully agree to cooperate, allow, and afford All Pro Surfaces LLC, our suppliers, materials, and employees' reasonable access to said property, time and opportunity to perform and complete work within this proposal. Although we work diligently to keep our projects to a minimal inconvenience, certain things are beyond our control such as product cure time, machine noise, construction dust, foot and or vehicle traffic closures. We urge property owners/ property management to notify all tenants/parties involved of scheduled work areas in advance and the procedures to follow. For properties concerning, Seal Coating and or Striping, Seal Coating is a two-step, two coat process, it is imperative all areas are to remain undisturbed while Seal Coating and Striping. We recommend a 24-hour period after each coat. We ask all parties involved to make appropriate arrangements in advance and agree to cooperate, with our traffic control and all project recommendations.

**Paving Please Read an Initial Each Lined Item By Initialing lined items, you are stating you have read, fully understood, and agree with each statement**

All Pro Surfaces is not responsible for product failure because of early drive time or opening of quarantined are prematurely on paved asphalt Initial Here

All Pro Surfaces is not responsible for sealer or asphalt tracking on sidewalks & curbing for areas compromised. Initial Here

All Pro Surfaces Cannot guarantee life span of asphalt where water ponding is occurring and/or excessive asphalt cracking currently exists. Sealant will also not stick to areas of high aggregate or where there is missing/broken asphalt. Initial Here

An additional mobilization fee plus cost of repair will be charged if we are called out because of this. Sealer cures up to 30 days after application: Paved asphalt for up to 48 hours. Total cure time on sports courts 30 days. Stains from roof drain runoff, irrigation systems, tree leaves/pollen, and tire marks are temporary and will blend/fade over time. Initial Here

Permitting, Testing, Surveys, Engineer's Drawings; not included in this proposal. If permitting is required and Owner/Authorized Agent/Management directs contractor to perform work without permitting; any fines or fees as a result of unpermitted work will be documented in writing and will be the financial responsibility of said Owner/Authorized Agent/Manager. All Pro Surfaces is not responsible for damage to buried lines, cables, pipes, or any underground utilities. These areas should be properly surveyed and marked prior to our arrival. Initial Here

Acceptance of these terms/conditions above constitutes a binding contract and do hereby release and forever discharge All Pro Surfaces of 2643 Osceola Bluff Lane Geneva, FL 32732 their agents, employees, successors and assigns, and any and all persons, firms or corporations liable or who might be claimed to be liable, whether or not herein named, from any and all claims, demands, actions, causes of action or suits of any kind or nature whatsoever, whether known or unknown, fixed or contingent, which I now have or may hereafter have or claim to have, as a result of or in any way relating to this contract and All Pro Surfaces will not be responsible for



## **Basketball Court**

- Mobilization to site
- Prep – Scrape and pressure wash the court's surface of all dirt, debris and loose material 96x48 4608sq ft
- Sanding – Machine sand the surface of court as necessary to smooth and repair any uneven areas over the 96x48 4608sq ft area as best as possible due to condition of current court
- Patching – Using outdoor court grade patch compounds:
  - a) One application will be made to each "birdbath". This will reduce water depth for faster drying times but may not eliminate all water ponding.
  - b) Cover and fill any rough areas of concrete
  - c) The edges of all patches will be scraped or ground smooth, to try to prevent patch being seen through court surface
  - d) fill cracks in current concrete, some cracks are larger than others, crack fill and fiberglass mesh patched will be applied to try to prevent further cracking. \*\* DUE to courts age and condition we cannot guarantee time frame these will hold up.
- Leveling Course – Apply two coats of sand – acrylic resurface mix over the entire surface of the courts with a broad squeegee according to recommended coverage rates 96x48 4608sq ft
- Texture and Finish Courses – Apply two successive coats of outdoor court grade filler coat (sand-filled acrylic color coating) to the entire area of the courts with a broad squeegee according to manufacturer's coverage rates 96x48 4608sq ft
- Finished colors – One color will be owner's choice of any manufacturer's **standard** colors 96x48 4608sq ft
- Lines – Paint one (1) regulation two-inch-wide white playing lines for (1) one tennis court and one (1) pickleball court • Clean-up – Remove all excess materials and debris from the job after completion of the work.

**Total \$16,819.20**

**Price Includes: Labor, Materials, Supplies, and Equipment**

**Deposit before mobilization**

**Final Payment Due Upon All Pro Surfaces Completion**

**\*\* DUE TO COURTS CURRENT CONDITION THERE WILL BE NO WARRENTY ON WORK PERFORMED\*\***

I agree to terms set above with payment structure: \_\_\_\_\_ Printed Name &  
 Title \_\_\_\_\_ Dated \_\_\_\_\_ Signature and Title

**We thank you for the privilege, and always look forward to working and growing with our customers. We are here to work together. Please always feel free to contact our office if you should have any questions. Office number is 386-956-2831. To indicate acceptance please sign, date, and return with required Notice of Commencement information.**

**Signed: \_\_\_\_\_ Company Name: \_\_\_\_\_**

# FY 2024/2025 BUDGET TRANSFER

The 2024/2025 Budget for the Town of Pomona Park is hereby amended as follows:

## GENERAL FUND EXPENDITURES

Item #:	Department	Description	GL #	Original Budget	Amended Budget	Difference
1	Legislative	Professional Services	511.31	7,200.00	7,600.00	400.00
2	Legislative	Communication Services	511.41	1,200.00	1,500.00	300.00
3	Legislative	Insurance	511.45	14,700.00	17,300.00	2,600.00
4	Legislative	Operating Supplies	511.52	200.00	225.00	25.00
5	Legislative	BooksPublicaSubscripMemberships	511.54	3,000.00	3,032.00	32.00
6	Legislative	Promotional Activities	511.48	10,000.00	6,643.00	(3,357.00)
<b>Subtotal Transfer for Legislative Department</b>						-
7	Financial & Admin	Medicare	513.20	1,000.00	1,850.00	850.00
8	Financial & Admin	Retirement Contributions	513.22	5,200.00	5,800.00	600.00
9	Financial & Admin	Insurance	513.45	14,700.00	17,300.00	2,600.00
10	Financial & Admin	Repair & Maintenance Services	513.46	500.00	925.00	425.00
11	Financial & Admin	Legal Not/Bank S/chg	513.49	2,500.00	2,675.00	175.00
12	Financial & Admin	BooksPublicaSubscripMemberships	513.54	2,000.00	2,600.00	600.00
13	Financial & Admin	Travel & Per Diem	513.40	6,000.00	2,250.00	(3,750.00)
14	Financial & Admin	Training	513.55	8,000.00	6,500.00	(1,500.00)
<b>Subtotal Transfer for Financial &amp; Administrative Department</b>						-
15	Building & Planning	Insurance	529.451	14,700.00	17,300.00	2,600.00
16	Building & Planning	Other	529.491	700.00	1,050.00	350.00
17	Building & Planning	Other Public Safety	529.341	30,000.00	27,050.00	(2,950.00)
<b>Subtotal Transfer for Building &amp; Planning Department</b>						-
18	Public Works	Regular Salaries & Wages	541.12	0.00	1,200.00	1,200.00
19	Public Works	Regular Salaries & Wages	541.13	164,000.00	151,407.04	(12,592.96)
20	Public Works	Overtime	541.14	2,000.00	1,769.72	(230.28)
21	Public Works	Medicare	541.20	2,800.00	2,631.46	(168.54)
22	Public Works	Social Security	541.21	6,000.00	9,800.00	3,800.00
23	Public Works	Life & Health Insurance	541.23	35,000.00	38,100.00	3,100.00
24	Public Works	Professional Services	541.31	4,500.00	5,307.00	807.00
25	Public Works	Other Services	541.34	6,400.00	7,114.50	714.50
26	Public Works	Insurance	541.45	14,700.00	17,300.00	2,600.00
27	Public Works	Construction In Progress	541.65	10,000.00	9,993.90	(6.10)
28	Public Works	Repair & Maintenance Services	541.46	20,000.00	10,000.00	(10,000.00)
29	Public Works	Road Material & Supplies	541.53	6,000.00	2,085.55	(3,914.45)
<b>Subtotal Transfer for Public Works Department</b>						(14,690.83)
30	Parks & Recreation	Regular Salaries & Wages	572.12	0.00	11,392.96	11,392.96
31	Parks & Recreation	Overtime	572.14	0.00	230.28	230.28
32	Parks & Recreation	Medicare	572.20	0.00	168.54	168.54
33	Parks & Recreation	Social Security	572.21	0.00	720.64	720.64
34	Parks & Recreation	Life & Health Insurance	572.23	0.00	1,959.32	1,959.32
35	Parks & Recreation	Utility Services	572.43	0.00	212.99	212.99
36	Parks & Recreation	Construction In Progress	572.65	0.00	6.10	6.10
<b>Subtotal Transfer for Parks &amp; Recreation Department</b>						14,690.83
37	Community Center	Insurance	575.451	14,700.00	17,300.00	2,600.00
38	Community Center	Repair & Maintenance Services	575.461	4,000.00	1,400.00	(2,600.00)
<b>Subtotal Transfer for Community Center Department</b>						-



**FY 2024/2025 BUDGET TRANSFER**

The 2024/2025 Budget for the Town of Pomona Park is hereby amended as follows:

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Andrea Almeida, CMC Town Clerk

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Anthony Cuevas, Mayor

(SEAL)

FMIT - \$18,547

31

[Dashboards](#)

Andrea Almeida currently working in FLC

[Help](#)

[Sign Out](#)



**Member Invoice (1258)** [Pay Renewal Online](#) [Enter Renewal Payment](#)

### Bill Details

Due Date: 10/01/2025

Invoice Number: 1258 Billed Amount: 13,232.00

Member: Town of Pomona Park Outstanding Balance: 13,232.00

Bill Status: Invoiced

Invoice Type: Policy Premium

Billing Period: 10/01/2025 - 12/31/2025

Invoice Create Date: 08/28/2025

### Billing

Name: Town of Pomona Park

Address1: P.O. Box 518

City: Pomona Park

State: Florida

PostalCode: 32181-0518

**Initial Premium - 0487-P25**

[Go to Quote](#)

Billed Amount: 13,232.00

Member Invoice (1257)

Pay Renewal Online

Enter Renewal Payment

<b>Bill Details</b>		Due Date:	10/01/2025
Invoice Number:	1257	Billed Amount:	422.50
Member:	Town of Pomona Park	Outstanding Balance:	422.50
Bill Status:	Invoiced		
Invoice Type:	Policy Premium		
Billing Period:	10/01/2025 - 12/31/2025		
Invoice Create Date:	08/28/2025		

**Billing**

Name:	Town of Pomona Park
Address1:	P.O. Box 518
City:	Pomona Park
State:	Florida
PostalCode:	32181-0518

Initial Premium - 0487-A25

Go to Quote

Billed Amount:      **422.50**

**Member Invoice (1256)**[Pay Renewal Online](#)[Enter Renewal Payment](#)**Bill Details**

Due Date: 10/01/2025

Invoice Number: 1256 Billed Amount: 4,892.50

Member: Town of Pomona Park Outstanding Balance: 4,892.50

Bill Status: Invoiced

Invoice Type: Policy  
PremiumBilling Period: 10/01/2025 -  
12/31/2025

Invoice Create Date: 08/28/2025

**Billing**Name: Town of  
Pomona Park

Address1: P.O. Box 518

City: Pomona Park

State: Florida

PostalCode: 32181-0518

**Initial Premium - 0487-W25**[Go to Quote](#)Billed Amount: **4,892.50**

