



Town of Pomona Park Agenda

Town Council Meeting
Mayor Joe Svingala
Councilwoman Evans
Councilwoman Linkswiler
Councilwoman Mead
Councilwoman Kuleski

Town Hall
1775 HWY 17S
Pomona Park, FL
32181
www.pomonapark.com

Tuesday, May 14, 2024

6:00 PM

Chambers

Town Staff

Andrea Almeida, Town Clerk

Jennifer Paul, Finance Officer

Bobby Pickens, Town Attorney

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes. Other matters of concern may be discussed as determined by Town Council.
- If you wish to obtain more information regarding the Town Council's agenda, please contact the Town Clerk's Office at 386-649-4902.
- In accordance with the Americans with Disabilities Act and Section 266.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the Town Clerk at 366-649-4902, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
Comment Cards are available before any meeting in the Clerk's Office or prior to any meeting at the Clerk's Table. Please return completed cards to the Clerk.

PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the Council's Meeting Policies and Procedures:

(1) Each speaker shall at the podium, provide their name and may speak for up to 5 minutes.

(2) The Public may provide comments to the Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the Council.

(3) When addressing the Council on specific, enumerated Agenda items, speakers shall: direct all comments to the Mayor;
make their comments concise and to the point;
not speak more than once on the same subject;
not, by speech or otherwise, delay or interrupt the proceedings or the peace of the Council;
obey the orders of the Mayor or the Council; and
not make any irrelevant, impertinent or slanderous comments while addressing the Council; which pursuant to Council rules, shall be considered disorderly.

4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

PLEDGE OF ALLEGIANCE TO THE FLAG-Moment of Silence for Sue Stevens

CALL TO ORDER AND WELCOME VISITORS

CORRESPONDENCE-TOWN CLERK

ADOPT MINUTES of Meeting

April 09,2024 , Workshop of April 23,2024 and Special Meeting April 29, 2024

PROCLAMATIONS

PROCLAMATION -2024-05 Public Works Week

UNFINISHED BUSINESS, INCLUDING COMMITTEE REPORTS

- **Jennifer Paul Treasurer- Check Register and Trial Balance**
- **Beautification Report -Councilwoman Linkswiler and Beautification Chair Martha Mann**
- **Public Works Superintendent- Bruce Wolfred Bush Hog Quotes**

PRESENTATION

Brendan McKitrick, CPA,CISA James Moore-Handout

Craig McClain- Saint Johns River Parks & Water Commission

PUBLIC HEARING ITEMS

None

NEW BUSINESS

- **Town Clerk- Civic Plus Website Renewal Quote**
- **Rep Services Playground Quotes**
- **Cybersecurity Training Approval for Staff**
- **Water/Septic Project Updates**
- **Memorial Park Plaque Quote**
- **DISCUSSION BY TOWN COUNCIL OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN ATTORNEY OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN CLERK OF MATTERS NOT ON THE AGENDA**
- **Upcoming Events**
- **PUBLIC PARTICIPATION**
Remainder of Public Comments is limited to FIVE (5) minutes each.

• **ADJOURNMENT**

NOTICE: If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105 PLEDGE OF CIVILITY We will be respectful of one another even when we disagree.

We will direct all comments to the issues. We will avoid personal attacks.

**Town of Pomona Park
Correspondence List for May 14, 2024**

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2. Proclamation 2024-05-----	9
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Town of Pomona Park, Town Council Meeting Minutes

April 09, 2024

This Meeting was held at Town Hall for Council & Public

Mayor Joseph Svingala presided. Council present were Lynda Linkswiler, CarrieAnn Evans, Patricia Mead, Dr. Robert Warren(Absent) , Town Attorney Bobby Pickens, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul

Mayor Svingala led in the Pledge of Allegiance and a moment of Silence.

Town Council Meeting Began with Mayor Joe reading a letter from Councilman DR. Robert Warren, with his resignation.

Councilwoman Evans motioned to adopt the meeting minutes, and Councilwoman Mead 2nd the motion. The date of the meeting needs to change. The vote was unanimous.

The mayor adjusted the meeting to move the reading of Ordinance No 2024-03.

Councilwoman Evans motioned to adopt the Ordinance no 2024-03 based upon staff's recommendations. Councilwoman Mead 2nd the motion.

Attorney Jerimiah Blocker spoke about the concerns about the zoning property.

Traffic impact and the Comp Plan policy do not fall under the code. Environmental assessment is not complete. A wildlife assessment needs to be made as to how it will affect the animals.

The clients are the Chambliss Family. No transportation impact study. The Recreational zoning, the zoning code allows for information to help provide this. The primary Goal is to help and influence the PUD to help the community grow and how it will impact the town.

Michael Lanzer- Asked about zoning, the changes, and the reason for the new meeting. And is asking for the minutes of the planning and zoning of all the changes before the first zoning change.

John Horan- addressing the traffic impact will have to be done, and all environmental orders will have to be completed. You cannot build a community without all the legal hurdles.

Tony Cuveas- asked if all these things should be completed before the zoning change is done.

All in favor of the motion -passed unanimously.

A five-minute recess was had.

Back at 6:30 from recess

Mayor Svingala read the 2024 Water Proclamation

Mayor Svingala read the 2024 Municipal Clerks Week on May 5 and May 11.

Jennifer Paul reviewed last month's financial reports.

Jennifer explained the new budget transfer.

Councilwoman Evans motioned to approve the budget transfer of 2024- 1, and

Councilwoman Linkswiler 2nd the motion.

No discussion was had.

The vote was unanimously approved.

Councilwoman Linkswiler went over the Beautification Report for the Events and Breakfast. An Easter egg hunt was held. The Garden dedication was postponed.

Founders Day Market is from 8 am- 2 pm on May 18.

Martha Mann- Community Garden will meet with the school to start the process of creating the mural in the garden. Martha would like to propose a plan to work with the Town and make the green space a neighborhood park. This would be for the following budget year. No projects will be completed before they are put in. The Beautification would need funding and working with staff to aid and assist. Councilwoman Mead asked why we needed another park.

To help clean up the blight in the neighborhood.

A discussion was had about what could be done with the property.

June 1st from 2-4 will be the candidate forum. If you are a confirmed candidate, please reach out to Martha.

Mayor Svingala recommends a merit increase for the Town Clerk after receiving her CMC. The Town has never had a certified clerk. Mayor Svingala recommended the increase to \$32.

Councilwoman Mead motioned to raise the pay to \$33, and Councilwoman Kuleski 2nd the motion. Councilwoman Mead spoke on the Town Clerk's merit, what she has worked towards, and what it takes to get certified.

Councilwoman Evans mentioned the CAP for the pay. Being mindful of what the pay goes to.

Mayor Svingala asked about the pay and the supervisor.

A discussion was had about Town Clerk Andrea.

Larry Flaman spoke about how a professional person is commenced with a salary.

Mayor Svingala explained that someone covering the clerk costs \$75 an hour.

The vote was unanimous that the Clerk's Pay should go to \$33 an Hour, effective April 8, 2024.

Councilwoman Evans motioned to adopt Resolution No 2024-04 and Councilwoman Mead 2nd the motion.

No discussion was had Unanimous.

Motion Passes with no dissent.

Matters not on the agenda.

Councilwoman Evans spoke about the tennis court area at Mayors Park. The fence line is full of leaves and must be cleaned and shoveled out.

Going into the park where the basketball courts are located a wheelchair ramp needs to be added. On the hill where you enter the small area to the courts, people are falling, and some kind of fencing needs to be put up for safety.

Mayor Svingala spoke about the personnel gate at the park, as well as a recommendation for the ramp and a wheelchair ramp.

The Community Center needs to be pressure washed.

A schedule for cleaning the outside of the community center.

A bench at Mayors Park needs to be repaired. A board is loose on the bench.

A discussion of hydrant repair was held.

It was asked about safety and a guardrail.

Councilwoman Evans motioned to approve up to \$6,000 for the repair of the fire hydrant, Councilwoman Linkswiler 2nd the motion.

Town Clerk Andrea spoke about the blighted property on B St.

Councilwoman Evans spoke about the bricks that are available to purchase for the new Memorial Park.

Public Comments

Larry Flaman talked about the beach park and the modifications he suggested.

He handed out a drawing.

The issue is the kayak launch and the swimming area.

He would like to see a buoy line for a safety issue.

The people in the town don't have access to fishing.

Cut the buoy line at the middle pole and bring it to the existing pier. They could fish from the end. The roof is an issue. Take the metal off. This would open the beach to fishing, and if we have the kayak launch, they will survey the lake to see if fish are needed. If the bottom needs to be cleaned.

90 percent of the town does not have access to the lake. Councilwoman Evans asked how you ensure the hooks don't enter the swimming area. A discussion was had about fishing and safety.

Tony Cuevas spoke about the open seats and petitioned for a seat on the council.

Upcoming Events was reviewed.

The town clerk asked about the second zoning reading, which has been moved to Monday, April 29, at 6:00 pm Community Center.

Councilwoman Mead motioned to adjourn at 7:38 pm.

Town of Pomona Park, Town Council Workshop Meeting Minutes

April 23, 2024

This Meeting was held at Town Hall for Council & Public

Mayor Joseph Svingala presided. Council present were Lynda Linkswiler(Absent), CarrieAnn Evans, Patricia Mead, Alisha Kuleski, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul

Mike Tibble & John Petrohovich,II with Mittauer & Associates and Raquel from Sercap

The mayor led in the pledge of allegiance. Welcomed Everyone.

The Town Council Meeting began at 6:00 pm.

Presentation by Mittauer & Associates, Inc- Mike Tibble and John Petrohovich,II

Grant Presentation-by John

Mr. Petrohovich reviewed his handout on the available funding for projects.

Mittauer has been working with the town for almost thirty years.

The Basin Management Action Plan has Pomona Park in it.

The new House Bill requires any lots under 1 acre to have the new septic system construction permit.

The Clean Water Ways Act- local governments must develop plans to address this.

Pomona Park doesn't have the allocation for the B map at the moment.

A discussion about the septic grants was had.

John Reviewed the grant options available. Maximize grants and minimize debt.

Rural infrastructure grant to help with project planning.

Clean Water and Drinking Water SRF. This will allow the town to do a very large project.

90 percent of drinking water would be paid for.

Water Quality Improvement Program opens soon.

This addresses the nutrients in the water, stormwater if awarded its 100 percent grant funded.

You must have water before the sewer. The billing for water must come first because you can meter water, not sewer.

If property is needed, the grants may be used to purchase.

The septic's are collapsed once connected.

The grants may be able to mix and match to maximize the complete package.

The USDA fund is not the best benefit at the moment.

ARPA funds could be used for infrastructure.

St. Johns Water Management cost share program a redi community can request up to 100 percent.

Legislative Appropriations asking for funds.

Mandates will be coming, and we do not know how they will affect the town.

Public Comments

Councilwoman Evans motioned to adjourn at 7:21 pm.

Town of Pomona Park, Town Council Special Meeting Minutes

April 29, 2024

This Meeting was held at the Community Center for Council & Public

Mayor Joseph Svingala presided. Council present were Lynda Linkswiler, CarrieAnn Evans, Patricia Mead, Alisha Kuleski, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul

Town Attorney Bobby Pickens, Jack Shad from N.E. F. R.C.

Mayor Svingala led in the Pledge of Allegiance.

The Town Attorney asked the Council for any ex parte communications. Each council member stated no.

Mayor Svingala asked Jack Shad from NEFRC to speak about the report, and he informed the council of the criteria on which they based the approval. This is how they came to the recommendation.

Town Clerk read aloud the Ordinance 2023-03 by title only.

Councilwoman Evans motioned to adopt the ordinance 2024-03 based on the staff's recommendations. Councilwoman Mead 2nd the motion.

Attorney Patrick Kennedy is here to represent residents around Lake Broward.

Mr. Kennedy asked how the staff determined that an RV park would fit under recreational even though it is not listed.

Jack Shad answered by looking into other similar municipalities, and he read aloud the verbiage used to make the claim. Activities-based sites are used to enjoy activities, and new recreational sites must be used.

Based on the verbiage, you think of parks and undeveloped sites.

Activities such as ballfields and picnics trails.

Jack Shad answered that some had similar language.

The Wetland, environmental impacts, premilitary studies.

Under the current land use of Medium Residential.

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Jack answered that 2-5 units per acre and part of the property is in commercial.

In general, you would need to get some sort of centralized water and sewer.

Mayor Svingala asked if Patrick was the attorney for Crescent and he answered that he was the applicant's attorney.

Robert Moral- Concern about the water quality. Septic tanks are not typically used for large developments. The biggest concern is the properties downstream from the property. The water quality of the lake and the possible contamination of the wells. He is asking if the local downstream property owners have water.

Mike Lanzer- wants to give a handout to Jack Shad.

Jack Shad answered that the town's comprehensive plan, in general, is the information used to make the plans.

Mike Lanzer- read from his handout about the aquifer recharge areas.

Marie Valentino asked about the future of the Town and how they outweigh the concerns.

The Town Attorney explained that there must be competent substantial evidence against the property.

John Horan- spoke about the key components and how the sales tax would bring revenue into the town. Along with 1,000 hours to give to sheriff patrols.

Mr. Horan wants to bring the opportunities to the community. The developers have no interest in hurting the environment at all. The goal is to save all the wetlands. There is less than ten percent on this property.

Marie Valentino came back and asked about the only revenue is the taxes. Does this help the community?

Mayor Joe called the motion.

Yea- Councilman Evans

Yea- Councilman Linkswiler

Nay- Councilman Kuleski

Yea- Councilman Mead

Yea- Mayor Svingala

Motion Passes 4-1

The Town Clerk read Ordinance 2024-04 aloud by title only and explained that the PUD conditions with the change of 90 consecutive days in a calendar year for stays. Based on Staff's recommendations.

Councilwoman Evans motioned to approve Ordinance 2024-04 with the PUD condition changes based on staff's recommendations, and Councilwoman Mead 2nd the motion.

A Discussion was had about the Conditions.

Councilwoman Kuleski asked for a different wording, adding vendors serving alcohol.

The developers are willing to agree to take out Resort.

Councilwoman Kuleski asked about signage for the park. She also asked about the hydrologist's report. The drawdown will be the wells in the area that could potentially be impacted.

John Horan- explained that the permits would need to be approved.

Councilwoman Kuleski asked about the SAS.

Matt Morgan- worked with Mr. Kennedy on the report for almost ten hours. Section H on Page 2,

Matt read the verbiage. Wells should be screened for this project by St. Johns Water Management.

The community waste disposal system should be designed by a State Certified Engineer.

Town Attorney Pickens explained that Councilwoman Evans needs to withdraw her motion.

Councilwoman Mead withdrew her 2nd on the motion.

Councilwoman Evans withdrew her motion.

Councilwoman Evans motions to approve the Ordinance 2024-04 based on staff's recommendations with the changes and the new language of The Serving of alcoholic beverages on site is prohibited.

Patrick Kennedy explained that they worked together with developers.

Matt Morgan- explained that the language is in the agreement. It is in Florida State Statutes.

Councilwoman Kuleski asked about the proposed time frame.

Matt Mortan- Each plan is 100 sites at a time. Capital Construction could be more than what they thought it would be. The development must start within five years, or the PUD agreement is null and void.

John Horan explained that the interest rate reduction will not be in the future. The cost of development is very high right now.

Troy Main- golf carts on Sisco Rd. Can they go on the roads?

Councilwoman Kuleski explained that the county doesn't allow golf carts on the roadways.

Troy Main- 1,000 hours in law enforcement. A flashing light on the roadway. Driveway improvements on George Main Drive.

Mayor Called the Vote

Roll Call Vote

Councilman Mead- Yea

Councilman Kuleski- Yea

Councilman Linkswiler- Yea

Councilman Evans- Yea

Mayor Svingla- Yea

Motion Passes

Public Comment Opened

Asked about the oversight of the city once its developed.

John Horan- Thanked everyone for the help.

Motion to Adjourn- Councilwoman Mead 7:12 pm

TOWN OF POMONA PARK

2024-05 Public Works Week

PROCLAMATION

WHEREAS, the public works services provided in Pomona Park are an integral part of our citizens' everyday lives and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs for the health, safety and comfort of our community, such as streets and highways, public buildings, parks, and overall maintenance and repair of our Town; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff Pomona Park's Public Works Department is materially influenced by people's attitudes and understanding of the importance of the work they perform and

WHEREAS, the Pomona Park Town Council wishes to recognize the dedication, talents and contributions made by Public Works employees;

NOW, THEREFORE, I, Joseph Svingala, Mayor of Pomona Park, Florida, do hereby proclaim May 19-25, 2024, as:

"NATIONAL PUBLIC WORKS WEEK"

in the Town of Pomona Park, Florida, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our Public Works services and to recognize the contributions that Public Works officials and employees make every day to our health, safety, comfort, and quality of life.

Attest:

Mayor Joseph Svingala.

Andrea Almeida CMC, Town Clerk

Town of Pomona Park

5/8/2024 3:53 PM

Register: 101.000 · Cash In Bank:General Checking

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

10

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2024	EFT	Florida Municipal Pe...	-split-		168.00	X		380,371.54
04/01/2024	EFT	Health Equity	-split-		666.64	X		379,704.90
04/01/2024	EFT	Florida Blue	-split-		3,696.56	X		376,008.34
04/01/2024	11206	Midland Credit Mana...	229.000 · Other Curren...		84.70	X		375,923.64
04/01/2024	11207	Holmes & Young P.A.	510.00 · General Gove...		1,000.00	X		374,923.64
04/02/2024	EFT	Cardmember Services	-split-	March Stateme...	2,591.55	X		372,332.09
04/03/2024	11208	iWorQ	570.00 · Culture & Rec...		3,000.00	X		369,332.09
04/03/2024		QuickBooks Payroll ...	-split-	Created by Pay...	3,791.73	X		365,540.36
04/04/2024			-split-	Deposit		X	1,608.07	367,148.43
04/04/2024	DD1155	Almeida, Andrea J	-split-	Direct Deposit		X		367,148.43
04/04/2024	DD1156	Bernard, Jeffrey G	-split-	Direct Deposit		X		367,148.43
04/04/2024	DD1157	Paul, Jennifer S	-split-	Direct Deposit		X		367,148.43
04/04/2024	DD1158	Robinson, Carl L	-split-	Direct Deposit		X		367,148.43
04/04/2024	DD1159	Williams, Alphonso (...)	-split-	Direct Deposit		X		367,148.43
04/04/2024	DD1160	Wolfred, Bruce	-split-	Direct Deposit		X		367,148.43
04/05/2024	Transfer		101.000 · Cash In Ban...	This is the ban...		X	1,000.00	368,148.43
04/05/2024	E-pay	United States Treasury	-split-	59-1502925 Q...	5,621.42	X		362,527.01
04/05/2024	11209	Peninsular Auto Parts	540.00 · Transportatio...		138.69	X		362,388.32
04/09/2024	EFT	Florida Municipal Pe...	-split-		168.00	X		362,220.32
04/10/2024	EFT	Colonial Life	-split-		330.30	X		361,890.02
04/10/2024	EFT	Waste Pro	-split-	Invoice #00297...	32.13	X		361,857.89
04/10/2024		QuickBooks Payroll ...	-split-	Created by Pay...	3,791.73	X		358,066.16
04/11/2024	11210	Spartan Coatings	570.00 · Culture & Rec...		9,000.00	X		349,066.16
04/11/2024		QuickBooks Payroll ...	-split-	Created by Pay...	935.50	X		348,130.66
04/11/2024	DD1165	Almeida, Andrea J	-split-	Direct Deposit		X		348,130.66
04/11/2024	DD1166	Bernard, Jeffrey G	-split-	Direct Deposit		X		348,130.66
04/11/2024	DD1167	Paul, Jennifer S	-split-	Direct Deposit		X		348,130.66
04/11/2024	DD1168	Robinson, Carl L	-split-	Direct Deposit		X		348,130.66
04/11/2024	DD1169	Williams, Alphonso (...)	-split-	Direct Deposit		X		348,130.66
04/11/2024	DD1170	Wolfred, Bruce	-split-	Direct Deposit		X		348,130.66
04/12/2024	DD	Mead, Patricia L	-split-			X		348,130.66
04/12/2024	DD	Warren, Robert	-split-			X		348,130.66
04/12/2024	Transfer		-split-	Budget Tranfers		X		348,130.66
04/12/2024	11211	Kyocera	510.00 · General Gove...		72.41	X		348,058.25
04/12/2024	11212	Aqua Pure Water & ...	570.00 · Culture & Rec...		100.00	X		347,958.25
04/12/2024	11213	Hill's Hardware	-split-		651.12	X		347,307.13
04/12/2024	DD1161	Evans, CarrieAnn M	-split-	Direct Deposit		X		347,307.13
04/12/2024	DD1162	Kuleski, Alisha R	-split-	Direct Deposit		X		347,307.13
04/12/2024	DD1163	Linkswiler, Lynda	-split-	Direct Deposit		X		347,307.13
04/12/2024	DD1164	Svingala, Joseph C	-split-	Direct Deposit		X		347,307.13

Town of Pomona Park

5/8/2024 3:53 PM

Register: 101.000 · Cash In Bank:General Checking

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/15/2024			310.000 · Taxes:314.0...	Deposit		X	3,704.71	351,011.84
04/15/2024	EFT	Florida Municipal Pe...	-split-		168.00	X		350,843.84
04/15/2024	EFT	Florida Department o...	-split-	9975591	93.99	X		350,749.85
04/16/2024	11214	FGUA	-split-		156.45	X		350,593.40
04/16/2024	11215	Almeida, Andrea J	510.00 · General Gove...		126.63	X		350,466.77
04/16/2024	11216	Paul, Jennifer S	510.00 · General Gove...		182.24	X		350,284.53
04/17/2024			330.000 · Intergovern...	Deposit		X	2,792.76	353,077.29
04/17/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,030.25	X		349,047.04
04/18/2024			310.000 · Taxes:315.0...	Deposit		X	2,711.19	351,758.23
04/18/2024	DD1171	Almeida, Andrea J	-split-	Direct Deposit		X		351,758.23
04/18/2024	DD1172	Bernard, Jeffrey G	-split-	Direct Deposit		X		351,758.23
04/18/2024	DD1173	Paul, Jennifer S	-split-	Direct Deposit		X		351,758.23
04/18/2024	DD1174	Robinson, Carl L	-split-	Direct Deposit		X		351,758.23
04/18/2024	DD1175	Williams, Alphonso (...)	-split-	Direct Deposit		X		351,758.23
04/18/2024	DD1176	Wolfred, Bruce	-split-	Direct Deposit		X		351,758.23
04/19/2024			330.000 · Intergovern...	Deposit		X	23.50	351,781.73
04/22/2024	EFT	AT&T	-split-	Account # 287...	43.23	X		351,738.50
04/22/2024	EFT	Florida Municipal Pe...	-split-		168.00	X		351,570.50
04/22/2024	EFT	Florida Municipal Pe...	-split-					351,570.50
04/22/2024	11217	Palatka Daily News	510.00 · General Gove...	Ad #00102037	305.68			351,264.82
04/23/2024			340.000 · Charges for ...	Deposit		X	6,558.40	357,823.22
04/23/2024	EFT	FPL	-split-	Utilities Billing...	2,510.59	X		355,312.63
04/24/2024			-split-	Deposit		X	1,070.01	356,382.64
04/24/2024	EFT	ADT	570.00 · Culture & Rec...		170.00	X		356,212.64
04/24/2024	EFT	T Mobile	-split-		221.02	X		355,991.62
04/24/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,030.26	X		351,961.36
04/25/2024	DD1177	Almeida, Andrea J	-split-	Direct Deposit		X		351,961.36
04/25/2024	DD1178	Bernard, Jeffrey G	-split-	Direct Deposit		X		351,961.36
04/25/2024	DD1179	Paul, Jennifer S	-split-	Direct Deposit		X		351,961.36
04/25/2024	DD1180	Robinson, Carl L	-split-	Direct Deposit		X		351,961.36
04/25/2024	DD1181	Williams, Alphonso (...)	-split-	Direct Deposit		X		351,961.36
04/25/2024	DD1182	Wolfred, Bruce	-split-	Direct Deposit		X		351,961.36
04/26/2024			310.000 · Taxes:312.0...	Deposit		X	6,120.54	358,081.90
04/26/2024			320.000 · PermitsFees...	Deposit		X	4,340.92	362,422.82
04/26/2024			310.000 · Taxes:314.0...	Deposit		X	61.35	362,484.17
04/26/2024	EFT	Principal Life Insura...	-split-		217.24	X		362,266.93
04/26/2024	Transfer		-split-		6,120.54	X		356,146.39
04/26/2024	11218	Putnam County Healt...	570.00 · Culture & Rec...	Quarterly Ballfi...	40.00			356,106.39
04/26/2024	11219	City of Crescent City	570.00 · Culture & Rec...	Water Samples	30.00			356,076.39
04/29/2024			330.000 · Intergovern...	Deposit		X	3,762.76	359,839.15

Town of Pomona Park

5/8/2024 3:53 PM

Register: 101.000 · Cash In Bank:General Checking

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

12

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/29/2024			310.000 · Taxes:312.0...	Deposit		X	1,522.76	361,361.91
04/29/2024			310.000 · Taxes:312.0...	Deposit		X	2,213.10	363,575.01
04/29/2024	EFT	Florida Municipal Pe...	-split-		200.00	X		363,375.01
04/29/2024	EFT	Wells Fargo Vendor ...	510.00 · General Gove...		131.12	X		363,243.89
04/29/2024	Transfer		-split-		1,522.76	X		361,721.13
04/29/2024	11220	K&D Cleaning	570.00 · Culture & Rec...	Community Ce...	400.00			361,321.13
04/29/2024	11221	DMS - Division of T...	510.00 · General Gove...	Invoice #2B-08...	97.72			361,223.41
04/30/2024			310.000 · Taxes:311.1...	Deposit		X	12,715.32	373,938.73
04/30/2024			310.000 · Taxes:311.2...	Deposit		X	465.31	374,404.04
04/30/2024	OP Acct ...		-split-	Operating Acc...	6,135.50			368,268.54
04/30/2024	OP Acct ...		101.000 · Cash In Ban...	Operating Acc...			6,135.50	374,404.04

**Town of Pomona Park
 Profit & Loss by Fund
 April 2024**

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	TOTAL
Ordinary Income/Expense	
Income	
310.000 · Taxes	
311.101 · Ad Valorem Taxes	12,715.32
311.201 · Ad Valorem Taxes (Delinquent)	465.31
312.000 · Local Option, Use & Fuel Taxes	
312.411 · Local Option Gas Tax	2,213.10
312.420 · 2nd Local Option Fuel Tax	1,522.76
312.600 · Discretionary Sales Surtaxes	
312.602 · One Cent Sales Tax	6,120.54
Total 312.600 · Discretionary Sales Surtaxes	6,120.54
Total 312.000 · Local Option, Use & Fuel Taxes	9,856.40
314.000 · Utility Services Taxes	
314.101 · Electricity	3,704.71
314.301 · Water	637.18
314.401 · Gas	273.49
314.801 · Propane	288.33
Total 314.000 · Utility Services Taxes	4,903.71
315.001 · Communications Services Taxes	2,711.19
Total 310.000 · Taxes	30,651.93
320.000 · PermitsFeesSpecial Assessments	
322.00 · Permits	40.00
323.000 · Franchise Fees	
323.100 · Electricity	4,340.92
323.400 · Gas	268.96
Total 323.000 · Franchise Fees	4,609.88
Total 320.000 · PermitsFeesSpecial Assessments	4,649.88
330.000 · Intergovernmental Revenue	
335.000 · State Shared Revenues	
335.100 · General Government	
335.120 · Proceeds	2,792.76
335.140 · Mobile Home License Tax	23.50
335.180 · Local Govt 1/2 Cent Sales Tax	3,762.76
Total 335.100 · General Government	6,579.02
Total 335.000 · State Shared Revenues	6,579.02
Total 330.000 · Intergovernmental Revenue	6,579.02
340.000 · Charges for Services	
344.000 · Transportation (User Fees)	
344.900 · DOT	6,558.40
Total 344.000 · Transportation (User Fees)	6,558.40
347.000 · Culture and Recreation	
347.200 · Parks and Recreation	300.00
347.400 · Special Events	398.00
Total 347.000 · Culture and Recreation	698.00

Town of Pomona Park
Profit & Loss by Fund
 April 2024

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	TOTAL
349.000 · Other Charges for Services	
349.104 · Other, Food Sales	830.00
349.000 · Other Charges for Services - Other	52.30
Total 349.000 · Other Charges for Services	882.30
Total 340.000 · Charges for Services	8,138.70
350.000 · Judgments, Fines and Forfeits	
351.000 · Judgements	
351.100 · County Court Criminal	
351.101 · Police Fines & Forfeitures	104.17
Total 351.100 · County Court Criminal	104.17
Total 351.000 · Judgements	104.17
Total 350.000 · Judgments, Fines and Forfeits	104.17
360.000 · Miscellaneous Revenues	
361.000 · Interest and Other Earnings	
361.100 · Interest	0.68
Total 361.000 · Interest and Other Earnings	0.68
362.000 · Rent and Royalties	775.00
Total 362.000 · Rent and Royalties	775.00
Total 360.000 · Miscellaneous Revenues	775.68
380.000 · Non-Operating Revenue	
381.000 · Interfund Group Transfers In	8,643.30
Total 381.000 · Interfund Group Transfers In	8,643.30
Total 380.000 · Non-Operating Revenue	8,643.30
Total Income	59,542.68
Gross Profit	59,542.68
Expense	
510.00 · General Government Services	
511.00 · Legislative	
511.10 · Personnel Services	
511.11 · Executive Salaries	22,000.00
511.12 · Regular Salaries & Wages Without Retirement	-20,400.00
Total 511.12 · Regular Salaries & Wages	-20,400.00
511.13 · Other Salaries & Wages	7,852.00
511.20 · Medicare	-295.80
511.21 · Social Security	-1,264.80
511.24 · Workers' Compensation	2,152.00
511.25 · Unemployment Compensation	250.00
Total 511.10 · Personnel Services	10,293.40
511.30 · Operating Expenditures/Expenses	
511.31 · Professional Services	-6,000.00
511.34 · Other Services	430.81
511.41 · Communication Services	88.08
511.43 · Utility Services	63.57
511.45 · Insurance	-3,000.00
511.47 · Printing & Binding	-728.83
511.48 · Promotional Activities	2,411.53
511.49 · Other Current Charges/Obligations	-84.70
511.54 · Books Publica Subscrip Memberships	-1,000.00
Total 511.30 · Operating Expenditures/Expenses	-7,819.54

**Town of Pomona Park
Profit & Loss by Fund
April 2024**

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	TOTAL
511.80 · Grants and Aids	
511.82 · Aids to Private Organizations	-5,000.00
Total 511.80 · Grants and Aids	-5,000.00
Total 511.00 · Legislative	-2,526.14
513.00 · Financial and Administrative	
513.19 · Federal Withholding	-3,247.42
513.10 · Personnel Services	
513.12 · Regular Salaries & Wages	
With Retirement	-53,140.00
Without Retirement	-38,400.00
513.12 · Regular Salaries & Wages - Other	99,380.00
Total 513.12 · Regular Salaries & Wages	7,840.00
513.13 · Other Salaries & Wages	7,850.00
513.20 · Medicare	-1,327.33
513.21 · Social Security	13,190.33
513.22 · Retirement Contributions	2,204.25
513.23 · Life and Health Insurance	1,649.38
513.24 · Workers' Compensation	1,372.66
513.25 · Unemployment Compensation	22.59
513.26 · Other Post-Employment Benefits	-592.90
513.10 · Personnel Services - Other	-536.84
Total 513.10 · Personnel Services	31,672.14
513.30 · Operating Expenditures/Expenses	
513.31 · Professional Services	500.00
513.32 · Accounting & Auditing	-392.00
513.40 · Travel and Per Diem	933.87
513.41 · Communication Services	286.26
513.42 · Freight & Postage Services	-500.00
513.43 · Utility Services	63.58
513.45 · Insurance	-3,000.00
513.46 · Repair & Maintenance Services	-1,411.68
513.47 · Printing & Binding	-1,200.00
513.49 · Legal Not/Bank S/chg/401a/457b	
513.492 · Advertising	-694.32
513.49 · Legal Not/Bank S/chg/401a/457b - Other	3,556.65
Total 513.49 · Legal Not/Bank S/chg/401a/457b	2,862.33
513.51 · Office Supplies	-736.53
513.52 · Operating Supplies	4,838.61
513.54 · BooksPublicaSubscripMemberships	310.49
513.30 · Operating Expenditures/Expenses - Other	-130.92
Total 513.30 · Operating Expenditures/Expenses	2,424.01
513.60 · Capital Outlay	
513.64 · Machinery & Equipment	
513.641 · Imaging	203.53
Total 513.64 · Machinery & Equipment	203.53
Total 513.60 · Capital Outlay	203.53
Total 513.00 · Financial and Administrative	31,052.26
514.00 · Legal Counsel	
514.311 · Professional Services	14,000.00
514.451 · Insurance	-3,000.00
Total 514.00 · Legal Counsel	11,000.00

**Town of Pomona Park
Profit & Loss by Fund
April 2024**

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	TOTAL
515.00 · Comprehensive Planning	
515.451 · Insurance	-3,000.00
515.481 · Legal Notices	-1,000.00
Total 515.00 · Comprehensive Planning	-4,000.00
519.00 · Other General Govt Services	
519.90 · Other Uses	
519.91 · Intragovernmental Transfers	8,643.30
Total 519.90 · Other Uses	8,643.30
Total 519.00 · Other General Govt Services	8,643.30
Total 510.00 · General Government Services	44,169.42
520.00 · Public Safety	
521.00 · Law Enforcement	
521.30 · Operating Expenditures/Expenses	
521.45 · Insurance	-3,000.00
Total 521.30 · Operating Expenditures/Expenses	-3,000.00
Total 521.00 · Law Enforcement	-3,000.00
522.00 · Fire Control	
522.10 · Personnel Services	
522.13 · Other Salaries & Wages	7,855.00
522.21 · Social Security	630.00
522.23 · Life and Health Insurance	5,490.15
522.24 · Workers' Compensation	2,152.00
Total 522.10 · Personnel Services	16,127.15
522.30 · Operating Expenditures/Expenses	
522.43 · Utility Services	1,731.69
522.45 · Insurance	-3,000.00
522.46 · Repair & Maintenance Services	-5,125.00
522.52 · Operating Supplies	100.00
Total 522.30 · Operating Expenditures/Expenses	-6,293.31
Total 522.00 · Fire Control	9,833.84
524.00 · Building & Planning	
524.80 · Grants and Aids	-8,164.10
Total 524.00 · Building & Planning	-8,164.10
529.00 · Other Public Safety	
529.231 · Life & Health Insurance	5,490.15
529.241 · Workers' Compensation	2,152.00
529.251 · Unemployment Compensation	225.00
529.431 · Code Enforcement Utilities	4.59
529.451 · Code Enforcement Insurance	-3,000.00
529.491 · Code Enforcement Other	-225.00
Total 529.00 · Other Public Safety	4,646.74
Total 520.00 · Public Safety	3,316.48
540.00 · Transportation	
541.00 · Road & Street Facilities	
541.10 · Personnel Services	
541.12 · Regular Salaries & Wages	
With Retirement	-300.00
Without Retirement	-600.00
Total 541.12 · Regular Salaries & Wages	-900.00

Town of Pomona Park
Profit & Loss by Fund
 April 2024

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	TOTAL
541.13 · Other Salaries & Wages	
With Retirement	-37,065.00
Without Retirement	-59,250.00
541.13 · Other Salaries & Wages - Other	51,825.00
Total 541.13 · Other Salaries & Wages	-44,490.00
541.20 · Medicare	-1,409.61
541.21 · Social Security	-6,027.33
541.22 · Retirement Contributions	-1,868.25
541.23 · Life and Health Insurance	1,221.28
541.24 · Workers' Compensation	2,152.00
541.25 · Unemployment Compensation	200.00
Total 541.10 · Personnel Services	-51,121.91
541.30 · Operating Expenditures/Expenses	
541.31 · Professional Services	900.00
541.34 · Other Services	13,570.00
541.41 · Communication Services	73.67
541.43 · Utility Services	2,115.67
541.45 · Insurance	-3,000.00
541.46 · Repair & Maintenance Services	282.58
541.49 · Other Current Charges/Obligations	4,000.00
541.52 · Operating Supplies	
541.521 · Other Operating Supplies	2,083.95
541.522 · Fuel Expenses	-1,381.44
541.523 · Uniforms	-1,000.00
Total 541.52 · Operating Supplies	-297.49
541.53 · Road Materials & Supplies	227.97
541.54 · Books/Publication Subscriptions/Memberships	-200.00
541.30 · Operating Expenditures/Expenses - Other	-27.97
Total 541.30 · Operating Expenditures/Expenses	17,644.43
541.60 · Capital Outlay	
541.63 · Infrastructure	1,330.00
Total 541.60 · Capital Outlay	1,330.00
Total 541.00 · Road & Street Facilities	-32,147.48
Total 540.00 · Transportation	-32,147.48
550.00 · Economic Environment	
554.00 · Housing & Urban Development	
554.835 · CDBG	-1,000.00
Total 554.00 · Housing & Urban Development	-1,000.00
Total 550.00 · Economic Environment	-1,000.00
570.00 · Culture & Recreation	
571.00 · Libraries	
571.10 · Personnel Services	
571.23 · Life and Health Insurance	-7,200.00
Total 571.10 · Personnel Services	-7,200.00
Total 571.00 · Libraries	-7,200.00
572.00 · Parks and Recreation	
572.10 · Personnel Services	
572.12 · Regular Salaries & Wages	
Without Retirement	-54,255.00
572.12 · Regular Salaries & Wages - Other	50,255.00
Total 572.12 · Regular Salaries & Wages	-4,000.00

Town of Pomona Park
Profit & Loss by Fund
 April 2024

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	TOTAL
572.20 · Medicare	-786.70
572.21 · Social Security	-3,363.81
572.23 · Life and Health Insurance	-7,357.32
572.24 · Workers' Compensation	2,420.00
572.25 · Unemployment Compensation	225.00
Total 572.10 · Personnel Services	-12,862.83
572.30 · Operating Expenditures/Expenses	
572.31 · Professional Services	130.00
572.34 · Other Services	210.00
572.41 · Communication Services	14.41
572.43 · Utility Services	212.57
572.45 · Insurance	-3,537.00
572.46 · Repair & Maintenance Services	276.24
572.49 · Other Current Charges/Obligations	400.00
572.52 · Operating Supplies	
572.521 · Other Operating Supplies	-1,604.83
572.522 · Fuel Expenses	-2,662.96
572.52 · Operating Supplies - Other	5,257.76
Total 572.52 · Operating Supplies	989.97
572.54 · Books/Pub/Subscription Memberships	2,981.67
572.30 · Operating Expenditures/Expenses - Other	-78.48
Total 572.30 · Operating Expenditures/Expenses	1,599.38
572.60 · Capital Outlay	
572.65 · Construction in Progress	-6,000.00
Total 572.60 · Capital Outlay	-6,000.00
Total 572.00 · Parks and Recreation	-17,263.45
574.00 · Special Events	
574.131 · Salaries/Wages	15,740.00
574.211 · Social Security	1,180.00
574.231 · Life & Health Insurance	5,490.15
574.241 · Workers' Compensation	2,152.00
574.251 · Unemployment Compensation	225.00
574.341 · Other Contractual Services	-1,047.82
574.431 · Utility Services	4.59
574.451 · Insurance	-3,200.00
574.481 · Promotional Activities	-963.30
574.521 · Operating Supplies	-1.23
Total 574.00 · Special Events	19,579.39
575.00 · Community Center	
575.131 · Salaries/Wages	15,740.00
575.211 · Social Security	1,180.00
575.231 · Life & Health Insurance	5,490.15
575.241 · Workers' Compensation	2,420.00
575.251 · Unemployment Compensation	225.00
575.341 · Other Contractual Services	400.00
575.431 · Utility Services	-893.08
575.451 · Insurance	-5,500.00
575.461 · Repairs & Maint	-2,447.06
575.491 · Other Services	-219.16

4:00 PM

05/08/24

Accrual Basis

Town of Pomona Park
Profit & Loss by Fund
April 2024

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	<u>TOTAL</u>
575.621 · Buidlings	15,000.00
575.651 · CommunityCtr/Constr in Progress	16,689.70
Total 575.00 · Community Center	<u>48,085.55</u>
Total 570.00 · Culture & Recreation	<u>43,201.49</u>
Total Expense	<u>57,539.91</u>
Net Ordinary Income	2,002.77
Other Income/Expense	
Other Expense	
Fund Balance Transfer	<u>2,002.77</u>
Total Other Expense	<u>2,002.77</u>
Net Other Income	<u>-2,002.77</u>
Net Income	<u><u>0.00</u></u>

Quote Summary
Prepared For:
Prepared By:

 Josh Hewett
 Ag-Pro
 100 South Dancy Street
 Hastings, FL 32145
 Phone: 904-692-1538
 jhewett@agproco.com

Quote Id:	30803313
Created On:	23 April 2024
Last Modified On:	23 April 2024
Expiration Date:	30 April 2024

Equipment Summary	Selling Price	Qty	Extended
0 BUSH HOG 6' FINISH MOWER - 1HFCG1232980126	\$ 4,393.31	X 1 =	\$ 4,393.31
Equipment Total			\$ 4,393.31

Quote Summary	
Equipment Total	\$ 4,393.31
Dealer services	\$ 49.99
SubTotal	\$ 4,443.30
Est. Service Agreement Tax	\$ 0.00
Total	\$ 4,443.30
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 4,443.30

UNIT IS IN CHIEFLAND

 Salesperson : X _____ JOSHUA HEWETT

Accepted By : X _____

March 12, 2024

To the Honorable Mayor and Members of Town Council,
Town of Pomona Park:

We have audited the financial statements of Town of Pomona Park (the Town) as of and for the year ended September 30, 2023, and have issued our report thereon dated March 12, 2024. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated August 19, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Town solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant control deficiencies over financial reporting and material noncompliance, and other matters noted during our audit, if any, in a separate letter to you dated March 12, 2024.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

To the Honorable Mayor and Members of Town Council,
Town of Pomona Park, Florida
March 12, 2024
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Significant Risks Identified

Professional standards require that we, as auditors, identify significant risks that impact the audit based upon the nature of the organization and design our audit procedures to adequately address those risks. As part of the audit process, we have identified the following significant risks, which are being communicated solely to comply with auditing standards and do not represent any specific finding and/or concerns related to the audit:

- Override of internal controls by management
- Improper revenue recognition due to fraud
- Improper use of restricted resources

Our audit was designed to adequately address the above risks and no issues were noted that impacted our ability to render an opinion on the financial statements.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the Town's financial statements are:

Management's estimate of the useful lives for depreciation was based on past history within each capital asset class. We evaluated the key factors and assumptions used to develop the fair value estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the Town's financial statements relate to:

Note 6 – Capital assets.

Note 7 – Long-term liabilities.

To the Honorable Mayor and Members of Town Council,
Town of Pomona Park, Florida
March 12, 2024
Page 3

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Significant Unusual Transactions

There were no significant unusual transactions identified as a result of our audit procedures that were brought to the attention of management and required to be communicated to you.

Identified or Suspected Fraud

We have not identified nor have we obtained information that indicates that fraud may have occurred.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. There were no uncorrected financial statement misstatements whose effects in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. There were no uncorrected misstatements identified during the audit.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The following material misstatements that we identified as a result of our audit procedures that were brought to the attention of, and corrected by management:

- To record \$4,900 adjustment to accrue state revenue for current year, \$13,600 adjustment to remove prior year state revenue accrual, \$15,800 adjustment to accrue FP&L revenue, \$1,400 adjustment to accrue ad valorem taxes.
- To record \$15,400 adjustment to accrue wages and payroll taxes paid after year-end but related to current fiscal year, and \$40,000 adjustment to accounts payable to reverse prior year entry.
- To record \$13,600 adjustment to prepaid expense originally recorded as an expense.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Town's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

To the Honorable Mayor and Members of Town Council,
Town of Pomona Park, Florida
March 12, 2024
Page 4

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Circumstances that Affect the Form and Content of the Auditor's Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. No such circumstances arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated March 12, 2024.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Town, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Town's auditors.

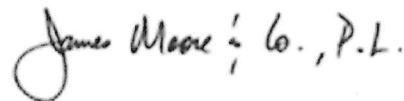
Other Information Included in Annual Reports

Pursuant to professional standards, our responsibility as auditors for other information in whether financial or nonfinancial, included in the Town's annual reports does not extend beyond the information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, with respect to the supplementary information accompanying the financial statements, we have: made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This information is intended solely for the use of the Town Council and management of the Town of Pomona Park, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,



JAMES MOORE & CO., P.L.

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Town of Pomona Park, Florida
Audit for the Year Ended September 30, 2023

Overview

- ❖ Audit Process and Thank You

Required Communications

- ❖ Our Responsibility in Relation to Financial Statement Audit
- ❖ Significant Estimates – Useful lives of assets and depreciation expense
- ❖ Financial Statements Disclosures – Capital Assets (Note 6) and Long-term liabilities (Note 7).
- ❖ Significant Difficulties Performing Audit, Disagreements with Management – None
- ❖ Proposed Audit Adjustments – None.
- ❖ Audit Adjustments Recorded – Adjusting confirmed State revenues, accruing payroll amounts for the fiscal year, booking prepaid expense.

Audit Reports

- ❖ Report on Financial Statements (pages 1-3): Unmodified Opinion
- ❖ Report on Internal Control and Compliance (pages 29-30):
 - 1 Material weakness
 - 1 Significant deficiency
- ❖ Florida Auditor General Reports (pages 31-33):

Financial Highlights

- ❖ Total Town Revenues - \$773K, (Prior Year \$932K) – decrease due to ARPA funds received in FY2022
- ❖ Total Town Expenses - \$610K (Prior Year \$548K) – no significant changes from prior year..
- ❖ Governmental Net Position - \$1.48 million (Increase of \$162K due to revenues and expenses noted above).
- ❖ General Fund - \$329K total fund balance decreased \$107k primarily due to capital outlay expenditures for fixed asset additions.
 - Unassigned & assigned fund balance \$315,823 or 41% of current expenditures
- ❖ Better Place Fund – Restricted – Infrastructure \$583K (Prior Year \$481K)
- ❖ Fuel Tax Fund - Restricted - Road Construction \$116k (Prior Year \$96K)

Brendan McKittrick, CPA, CISA
Director





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CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Date:

Customer:

Q-71805-1
4/12/2024 3:28 PM
POMONA PARK,
FLORIDA

QTY	Product Name	DESCRIPTION
1.00	Web Open Platform Maintenance	Web Open Platform Maintenance
1.00	Ultimate Web Open Subscription	Ultimate Web Open Subscription
1.00	Bids and RFPs Listings Annual	Bids and RFPs Listings
Annual Recurring Services - Initial Term		USD 4,739.94
Annual Recurring Services - (Subject to Uplift)		USD 4,739.94

1. This renewal Statement of Work ("SOW") is between Town of Pomona Park ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 7/18/2024 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

Acceptance

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By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Name:

Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

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REP SERVICES, INC.

Experts at Play & Outdoor Spaces

Site Amenities ■ Playground Equipment ■ Safety Surfacing ■ Shade
Phone: 407.831.9658 Fax: 866.232.8532 E-mail: sales@repservices.com

E-mail POs and contracts to:
contracts@repservices.com

Please mail checks to:
Rep Services, Inc.
165 W. Jessup Ave.
Longwood, FL 32750-4146

Proposed To: Town of Pomona Park 1775 S Highway 17 Pomona Park, FL 32181-2201	Ship To: TBD at a later date	Bill To: Town of Pomona Park 1775 S Highway 17 Pomona Park, FL 32181-2201
Attn: Andrea Almeida	Attn:	Attn: Andrea Almeida

Project No: 20687	Project Name: City of Pomona Park- Middleton Beach	Project Contact: Andrea Almeida
Proposal No: 20687.01	Proposal Name: Middleton Beach Playground	Project Location: 342 N Broward Ave Pomona Park, FL 32181 Project County: Putnam
Proposal Date: 4/4/2024	Proposal Expires: 4/27/2024	

For Questions Contact: Wendy Bowerman ☎ 407-853-3557 ✉ wendy@repservices.com
Consultant: Kim McPhee ☎ 407-853-3574 ✉ kim@repservices.com
Opt/Rev: A/0 4/4/24 - WB

Vendor: Landscape Structures **Proj Drawings:** 20687-1-1 2024.1 **594854**

Class	Part No	Qty	Description	Unit Price	Ext Price
Freestanding Playg 2-5					
Kids In Motion	IP152179A-002	2 EA	Saddle Spinner DB 12"height	1,305.00	2,610.00
	IP164074B-001	1 EA	Single Bobble Rider DB	1,535.00	1,535.00
HealthBeat equipment					
Sports & Fitness	IP192451A-001	1 EA	Ab Crunch/leg Lift DB - Order Post Separately*	2,120.00	2,120.00
	IP192460A-001	1 EA	Pull-up/dip DB - Order Post Separately*	2,215.00	2,215.00
	IP192462A-001	1 EA	Stretch DB - Order Post Separately*	3,540.00	3,540.00
	IP205944A-001	1 EA	Steel Post W/2 And 0 Attachments - DB	1,090.00	1,090.00
	IP205945A-001	1 EA	Steel Post W/2 And 1t Attachments - DB	1,090.00	1,090.00
	IP207607A-001	1 EA	Healthbeat Blank Sign Set	0.00	0.00

Quantis					
Ages 5-12 Yrs	QN322403A-001	1 EA	Quantis A.2 DB	35,285.00	35,285.00
Kids In Motion	IP247179A-001	1 EA	Curva Spinner DB Only	2,395.00	2,395.00
Sensory Play	IP214443A-001	1 EA	Rhapsody Goblet Drum DB	1,875.00	1,875.00
	IP214444A-001	1 EA	Rhapsody Kundu Drum DB	1,875.00	1,875.00
	IP214445A-001	1 EA	Rhapsody Kettle Drum DB	1,875.00	1,875.00
Signs	IP182503C-001	1 EA	Welcome Sign (Isi Provided) - Ages 5-12 Years Direct Bury	0.00	0.00
Swings	IP173592A-001	1 EA	Oodle Swing DB Only	7,015.00	7,015.00
	IP174018A-001	2 EA	Belt Seat - Proguard Chains For 8' Beam Height	160.00	320.00
	IP177345A-001	1 EA	Single Post Swing Frame - 52" Bury Additional Bay 8' Beam Height Only	1,290.00	1,290.00
	IP237296A-001	1 EA	Friendship Swing W/single Post Frame - 52" Bury Proguard Chains	4,135.00	4,135.00

Product Subtotal:					\$70,265.00
Discount per the Clay County Contract #18/19-2				2.00%	(\$1,405.30)
Discounted Product Total:					\$68,859.70
Signed & Sealed Engineering:					\$3,250.00
Freight: Prepaid Ship Method: Best Way FOB: Destination Weight: 3,015 lbs Freight Charge					\$8,910.00
Landscape Structures Total:					\$81,019.70

Vendor: Rep Services Plastic Timbers **Proj Drawings:** 20687-1-1 2024.1 **594855**

Class	Part No	Qty	Description	Unit Price	Ext Price
Surfacing	2BY2412	62 EA	12" Border Timber w/28" Galvanized Steel Spike	42.00	2,604.00
	2BY2FR12	1 EA	ADA Full Ramp System for 12" Border Timbers, includes (2) Ramp Halves, (3) Long Spikes, (6) Ramp Spikes (2) 6" End Caps, Connection Hardware	1,200.00	1,200.00
	2BY2STEEL28	4 EA	28.5" OD Galvanized Steel Spike w/ 1.5" OD Button Head	20.00	80.00

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Product Subtotal:		\$3,884.00
Discount per the Clay County Contract #18/19-2	2.00%	(\$77.68)
Discounted Product Total:		\$3,806.32
Freight: Prepaid Ship Method: Best Way FOB: Destination Weight: 972 lbs Freight Charge		\$890.00
Rep Services Plastic Timbers Total:		\$4,696.32

Vendor: Engineered Wood Fiber supplied by Rep Services **Proj Drawings:** 20687-1-1 2024.1 594856

Class	Part No	Qty	Description	Unit Price	Ext Price
Surfacing	EWF	180 CY	Engineered wood fiber mulch supplied and installed, 12" depth. 80 CY	60.00	10,800.00
Product Subtotal:					\$10,800.00
Discount per the Clay County Contract #18/19-2				2.00%	(\$216.00)
Discounted Product Total:					\$10,584.00
Engineered Wood Fiber supplied by Rep Services Total:					\$10,584.00

Vendor: RSI Installer 594857

Item	Qty	Description	Unit Price	Ext Price
INS-LSI	1 LT	Equipment Installation - Landscape Structures	29,280.00	29,280.00
INS-CON FT	3 EA	Install concrete footing(s)	765.00	2,295.00
OTHER	1 EA	Installation of Timbers and Ramp	1,750.00	1,750.00
PERMIT FILING	1 EA	Charge for document preparation for building permit.	1,100.00	1,100.00
PERMIT FEE	1 EA	Permit Fees charged by Building Department for the building permit and by the Clerk of Circuit Court for the Notice of Commencement.	3,922.00	3,922.00
RSI Installer Total:				\$38,347.00

General Terms of Sale and Proposal Summary

Net 30	Product:	\$86,500.02
	Installation:	\$38,347.00
	Freight:	\$9,800.00
	Proposal Total:	\$134,647.02

Notes

The Clay County Contract #18/19-2 provides a 2% discount on iMulch products. Installation is included in the price of the product.

The Clay County Contract #18/19-2 provides a 2% discount on 2By2 Industries LLC product. The maximum price for installation is 100% of the product price. (Installation does not include site prep, slabs, footings or engineering).

The Clay County Contract #18/19-2 provides a 2% discount on LSI product. The maximum price for installation is 50% of the product price. (Installation does not include site prep, slabs, footings or engineering).

Basis of Proposal:
Our offer is based upon design 20687-1-1 2024.1-2D.pdf.

If a performance and payment bond is required, add 3% to the proposal total.
If a owner controlled insurance program (OCIP) is required, add 2% to the proposal total.

Also, please be aware that we generate separate invoices for product at the time of delivery, then we invoice for installation upon completion. This is the customary approach in construction and eliminates sales tax on installation services. If your project should include products from multiple manufacturers, be advised that the products will be invoiced separately.

Estimated project completion schedule
(This schedule starts when all needed information to direct engineering has been gathered.)
8 Weeks: Engineering Shade with playground
4 Weeks: Permitting/Submittal Approval
20 Weeks Longest manufacturing lead time. (Typical for scheduling.)
1 Week Shipping
5 Weeks Installation
38 Weeks TOTAL
Note that RSI is committed to do all it can to meet the needs of your project.

Landscape Structures:
Color selection to be made at time of color submittal approval

The Owner/Operator shall install protective surfacing in accordance with specifications F1292 and F1951, as applicable (ref. ASTM F3101-15 10.2). Protective surfacing material must have a critical height value to meet the maximum fall height for the equipment and be accessible (ref. ASTM F3101).

Engineered Wood Fiber:

- **Rough Grade:** To be established by others
- **Product:** Made from 100% wood fibers cut to one-to-two-inch lengths.
 - *** IPEMA CERTIFIED ASTM F1292-13 Standard Specification for Impact Attenuation of Surface Systems Under and Around Playground Equipment and ASTM F2075-10a Standard Specification for Engineered Wood Fiber for Use as a Playground Safety Surface Under and Around Playground Equipment.
 - *** This is a natural product. Particle size, texture and color may vary from a tan to a dark brown due to the natural conditions of the environment.
 - This proposal is for Engineered Wood Fiber playground surfacing delivered to the site
- **Installation:** Owner or Owner's contractor is responsible for:
 - Drainage is extremely important to the long-term performance of your playground surfacing. A minimum of a 12" depth of surfacing material must be always maintained.
 - NOTE: Installation scopes do not include fall height testing

Freight prices are subject to an energy/fuel surcharge if implemented between the time of quote and placement of order.

Installation:

Unless otherwise noted, the following items are to be *PROVIDED BY CUSTOMER* prior to installation:

- Signed & sealed site plan or survey
- Access for machines and labor crew to equipment installation location
- Staging area
- Geotechnical Report
- Tree survey and barriers
- Private underground utilities located and marked

Our scope does not include:

- Performance and Payment Bond
- Davis Bacon Wage Rates
- Certified Payroll Rates
- Enrollment of Owner Controlled Insurance Plan
- Sod & Landscape Restoration
- Dumpster at the site for trash and waste material
- Soils testing
- Site security
- Water
- Dewatering and drainage considerations
- Concrete testing

Installation Charges on this proposal are based on NO UNFORESEEN conditions in the area, above or below the surface. If unforeseen conditions arise, the installation charges will change to reflect additional costs associated with dealing with those circumstances. Examples of this include but are not limited to: site not ready upon installer's arrival, underground utilities, or difficulties with footers due to coral rock or ground water in the holes.

Time Limitations Holding Prices Firm:

Orders are shipped within our manufacturer's standard lead times. Requests for delayed shipping may result in additional costs due to increases in freight, material costs or other factors. To secure the prices on this proposal, the offer must be accepted prior to the expiration date noted.

If, during the performance of this contract, the price of a product increases 3% or more as documented by factory quotes, invoices or receipts to contractor (Rep Services, Inc.) from the date of the contract signing the price of shall be equitably adjusted by an amount reasonably necessary to cover such price increases. Where the delivery of a product is delayed, through no fault of contractor (RSI) as a result of the shortage or unavailability of a product, contractor (RSI) shall not be liable for any additional costs or damages associated with such delay(s).

The undersigned warrants that he/she is an authorized representative of Town of Pomona Park noted and has the requisite authority to bind Town of Pomona Park and/or principal.

Accepted By:

Town of Pomona Park

Company Name

Authorized By

Printed Name

Date

As Its: _____ (Title)



Middleton Beach



20687-1-1 2024.1 3D ONLY • 3.28.2024

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landscape structures

Middleton Beach

20687-1-1 2024 3D ONLY • 5.28.2024

REP SERVICES, INC.
Experts of Play & Outdoor Spaces
101 W. Main Street, Orange Park, FL 32067

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Middleton Beach



20687-1-1 2024 1 3D ONLY • 5.26.2024

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DRAWN BY: KFA			
PG-1			
PLAY EQUIPMENT PLAN			
TOTAL AREA: 3505 SF			
FALL HEIGHT: 8'			
BORDER: 62 TIMBERS			
USER CAPACITY: 35			
SURFACING: 3505 SF EWF			
SUBGRADE ELEV.: 0" BFF			
ADA SCHEDULE	TOTAL PLAY ACTIVITIES 2-5: 3		
	TOTAL PLAY ACTIVITIES 5-12: 8		
	ACCESSIBLE ELEVATED ACTIVITIES	ACCESSIBLE GROUND-LEVEL ACTIVITIES	ACCESSIBLE GROUND-LEVEL PLAY TYPES
	REQ 0	N/A	2
	PROV 0	3	2
24	REQ 1	1	5
24	PROV 1	6	5

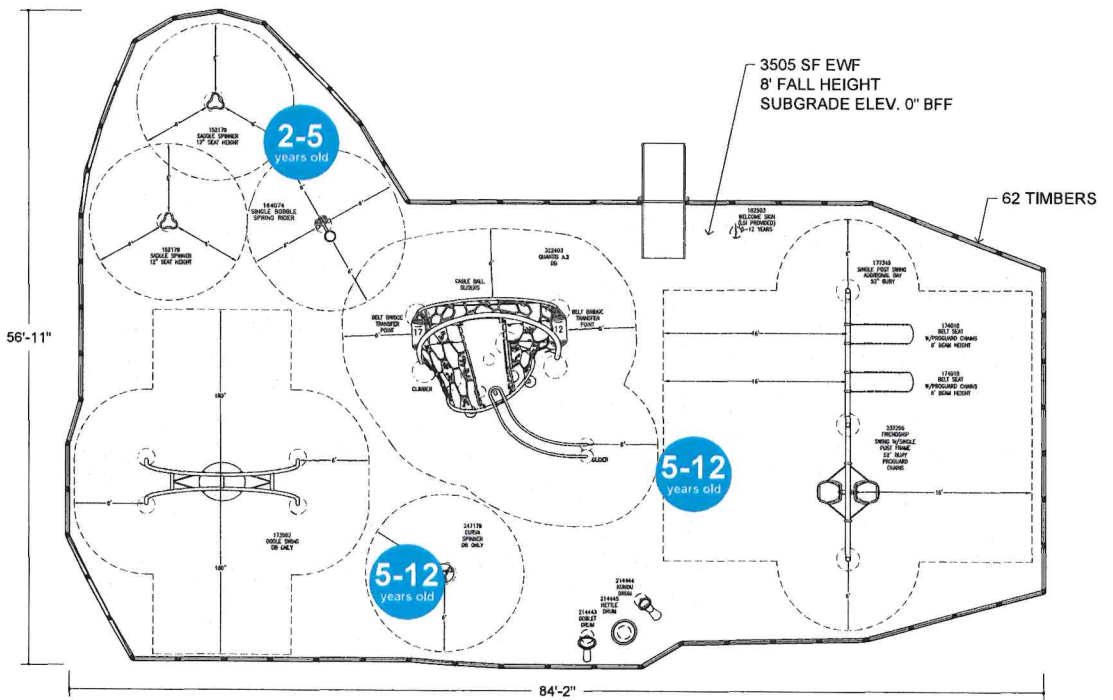
WELCOME SIGN
TO BE LOCATED IN CONSULTATION WITH OWNER

WARNING
INSTALLATION OVER A HARD SURFACE SUCH AS CONCRETE, ASPHALT, OR PACKED EARTH MAY RESULT IN SERIOUS INJURY OR DEATH FROM FALLS.

WARNING
SURFACING AND PLAYSURFACES MAY BECOME HOT AND CAUSE BURNS. CHECK FOR HOT SURFACES PRIOR TO PLAYING ON THE PLAYGROUND.

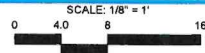
GENERAL NOTES:
1. EQUIPMENT LOCATION TO BE FIELD VERIFIED PRIOR TO CONSTRUCTION
2. ACCESSIBLE ROUTE OF TRAVEL TO THE PLAYGROUND TO BE PROVIDED BY OTHERS, UNLESS OTHERWISE NOTED
3. BASE MUST EXHIBIT POSITIVE DRAINAGE IN ALL AREAS

*OVERHEAD OBSTRUCTIONS WITHIN USE ZONES OF PLAY EQUIPMENT THAT ARE NOT PART OF THE PLAY STRUCTURE (FOR EXAMPLE, TREE LIMBS) SHALL BE AT LEAST 84 IN. ABOVE EACH DESIGNATED PLAY SURFACE OR 84 IN. ABOVE THE PIVOT POINT OF SWINGS.



Middleton Beach

POMONA PARK, FL
PROJECT: 20687-1-1 2024.1
NOT FOR CONSTRUCTION



REP SERVICES, INC.
Experts at Play & Outdoor Spaces

REP
3/28/2024 10:40:01 AM

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DRAWN BY: KFA	<h2>PG-2</h2> <p>FITNESS EQUIPMENT PLAN</p>
TOTAL AREA:	
FALL HEIGHT: 8'	
BORDER:	
USER CAPACITY:	
SURFACING: BY OTHERS	
SUBGRADE ELEV.:	

WELCOME SIGN
TO BE LOCATED IN CONSULTATION WITH OWNER

FITNESS NOTES:

1. EQUIPMENT LOCATION TO BE FIELD VERIFIED PRIOR TO CONSTRUCTION
2. BASE MUST EXHIBIT POSITIVE DRAINAGE IN ALL AREAS
3. THIS FITNESS AREA AND EQUIPMENT IS DESIGNED FOR AGES 13+ YEARS
4. IT IS THE MANUFACTURERS OPINION AND INTENT THAT THE USE AND LAYOUT OF THESE COMPONENTS CONFORM WITH THE AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM) STANDARD ASTM F3101
5. THE EQUIPMENT SHOWN IS TO BE CONSIDERED FITNESS EQUIPMENT ONLY. APPROPRIATE SIGNAGE IS STRONGLY RECOMMENDED. OUTDOOR FITNESS EQUIPMENT SHALL NOT BE PLACED WITHIN DEFINED CHILDRENS PLAYGROUND AREAS AND SHALL BE SEPARATED FROM THE USE ZONES FOR PLAYGROUND EQUIPMENT BY FENCING, MOUNDS, PATHWAYS, LANDSCAPING OR OTHER BARRIERS.
6. THE OWNER/OPERATOR SHALL INSTALL PROTECTIVE SURFACING IN ACCORDANCE WITH SPECIFICATIONS F1292 AND F1951, WHEN APPLICABLE (REF. ASTM F3101 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR OUTDOOR FITNESS EQUIPMENT FOR PUBLIC USE, SECTIONS 7.16 AND 9.2.5 CURRENT REVISION).
- 6.1. PROTECTIVE SURFACING MATERIAL MUST HAVE A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT AND BE ACCESSIBLE, WHEN APPLICABLE (REF. ASTM F3101).

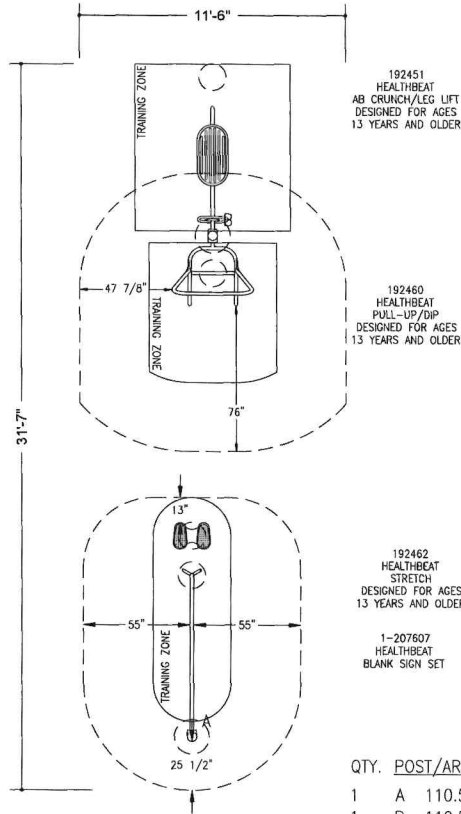
▲ WARNING

INSTALLATION OVER A HARD SURFACE SUCH AS CONCRETE, ASPHALT, OR PACKED EARTH MAY RESULT IN SERIOUS INJURY OR DEATH FROM FALLS.

▲ WARNING

SURFACING AND PLAYSURFACES MAY BECOME HOT AND CAUSE BURNS. CHECK FOR HOT SURFACES PRIOR TO PLAYING ON THE PLAYGROUND.

*OVERHEAD OBSTRUCTIONS WITHIN USE ZONES OF PLAY EQUIPMENT THAT ARE NOT PART OF THE PLAY STRUCTURE (FOR EXAMPLE, TREE LIMBS) SHALL BE AT LEAST 84 IN. ABOVE EACH DESIGNATED PLAY SURFACE OR 84 IN. ABOVE THE PIVOT POINT OF SWINGS.



QTY. POST/ARCH LENGTHS

- 1 A 110.5" Steel Post w/2 and 0 Attachments DB
 - 1 B 110.5" Steel Post w/2 and 1T Attachments DB
- 8' FALL HEIGHT
SURFACING BY OTHERS

Middleton Beach

POMONA PARK, FL
PROJECT: 20687-1-1 2024.1
NOT FOR CONSTRUCTION



REP SERVICES, INC.
Experts at Play & Outdoor Spaces





REP SERVICES, INC.
Experts at Play & Outdoor Spaces
 Site Amenities ■ Playground Equipment ■ Safety Surfacing ■ Shade
 Phone: 407.831.9658 Fax: 866.232.8532 E-mail: sales@repervices.com

E-mail POs and contracts to:
contracts@repervices.com

Please mail checks to:
 Rep Services, Inc.
 165 W. Jessup Ave.
 Longwood, FL 32750-4146

Proposed To: Town of Pomona Park
 1775 S Highway 17
 Pomona Park, FL 32181-2201

Attn: Andrea Almeida

Ship To: TBD at a later date

Attn:

Bill To: Town of Pomona Park
 1775 S Highway 17
 Pomona Park, FL 32181-2201

Attn: Andrea Almeida

Project No: 20686 **Project Name:** City of Ponom Park-Mayors Park **Project Contact:** Andrea Almeida
Proposal No: 20686.02 **Proposal Name:** Mayors Park- With Timbers **Project Location:** 107 Worcester Rd
Proposal Date: 4/3/2024 **Proposal Expires:** 5/2/2024 **Project County:** Putnam
For Questions Contact: Wendy Bowerman ☎ 407-853-3557 ✉ wendy@repervices.com
Consultant: Kim McPhee ☎ 407-853-3574 ✉ kim@repervices.com **Opt/Rev:** B/0 4/3/24 - WB

Vendor: Landscape Structures **Proj Drawings:** 20686-1-1 2024.1 **594835**

Class	Part No	Qty	Description	Unit Price	Ext Price
PlayBooster 5-12					
Custom	CP016776A-001	1 EA	Dtr Pb Tree Tops W/steel Post DB Only	52,695.00	52,695.00
Kids In Motion	IP295696A-001	1 EA	Revirock Bouncer DB Only	5,550.00	5,550.00
Sensory Play	IP168099A-001	1 EA	Cozy Dome DB	5,665.00	5,665.00
Signs	IP182503C-001	1 EA	Welcome Sign (Isi Provided) - Ages 5-12 Years Direct Bury	0.00	0.00
Swings	IP173592A-001	1 EA	Oodle Swing DB Only	7,015.00	7,015.00
	IP174018A-001	2 EA	Belt Seat - Proguard Chains For 8' Beam Height	160.00	320.00
	IP177345A-001	1 EA	Single Post Swing Frame - 52" Bury Additional Bay 8' Beam Height Only	1,290.00	1,290.00
	IP237296A-001	1 EA	Friendship Swing W/single Post Frame - 52" Bury Proguard Chains	4,135.00	4,135.00
Product Subtotal:					\$76,670.00
Discount per the Clay County Contract #18/19-2				2.00%	(\$1,533.40)
Discounted Product Total:					\$75,136.60
Signed & Sealed Engineering:					\$4,800.00
Freight: Prepaid Ship Method: Best Way FOB: Destination Weight: 6,635 lbs Freight Charge					\$8,910.00
Landscape Structures Total:					\$88,846.60

Vendor: Engineered Wood Fiber supplied by Rep Services **Proj Drawings:** 20686-1-1 2024.1 **594837**

Class	Part No	Qty	Description	Unit Price	Ext Price
Surfacing	EWf	216 CY	Engineered wood fiber mulch supplied and installed, 12" depth. 80 CY	60.00	12,960.00
Product Subtotal:					\$12,960.00
Discount per the Clay County Contract #18/19-2				2.00%	(\$259.20)
Discounted Product Total:					\$12,700.80
Engineered Wood Fiber supplied by Rep Services Total:					\$12,700.80

Vendor: Rep Services Plastic Timbers **Proj Drawings:** 20686-1-1 2024.1 **594932**

Class	Part No	Qty	Description	Unit Price	Ext Price
Surfacing	2BY2412	70 EA	12" Border Timber w/28" Galvanized Steel Spike	42.00	2,940.00
	2BY2FR12	1 EA	ADA Full Ramp System for 12" Border Timbers, includes (2) Ramp Halves, (3) Long Spikes, (6) Ramp Spikes (2) 6" End Caps, Connection Hardware	1,200.00	1,200.00
Product Subtotal:					\$4,140.00
Discount per the Clay County Contract #18/19-2				2.00%	(\$82.80)
Discounted Product Total:					\$4,057.20
Freight: Prepaid Ship Method: Best Way FOB: Destination Weight: 1,060 lbs Freight Charge					\$845.00
Rep Services Plastic Timbers Total:					\$4,902.20

Vendor: RSI Installer **594938**

Item	Qty	Description	Unit Price	Ext Price
INS-LSI	1 LT	Equipment Installation - Landscape Structures	31,950.00	31,950.00
INS-CON FT	12 EA	Install concrete footings (12) for the Tree Tops	140.00	1,680.00
INS-CON FT	3 EA	Install concrete footings for swings	765.00	2,295.00

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Table with 5 columns: Item Description, Quantity, Unit, Price, Total Price. Rows include OTHER (timbers and ramp), OTHER (Concrete Pump), PERMIT FILING, PERMIT FEE, and RSI Installer Total.

General Terms of Sale and Proposal Summary

Table with 2 columns: Term, Value. Rows include Net 30, Product (\$96,694.60), Installation (\$46,268.00), Freight (\$9,755.00), and Proposal Total (\$152,717.60).

Notes

The Clay County Contract #18/19-2 provides a 2% discount on iMulch products. Installation is included in the price of the product. The Clay County Contract #18/19-2 provides a 2% discount on LSI product. The maximum price for installation is 50% of the product price. (Installation does not include site prep, slabs, footings or engineering). The Clay County Contract #18/19-2 provides a 2% discount on 2By2 Industries LLC product. The maximum price for installation is 100% of the product price. (Installation does not include site prep, slabs, footings or engineering).

Basis of Proposal:

Our offer is based upon design 20686-1-1 2024.1-2D.pdf. This proposal is for the supply and install of Playground and surfacing.

If a performance and payment bond is required, add 3% to the proposal total. If a owner controlled insurance program (OCIP) is required, add 2% to the proposal total.

Also, please be aware that we generate separate invoices for product at the time of delivery, then we invoice for installation upon completion. This is the customary approach in construction and eliminates sales tax on installation services. If your project should include products from multiple manufacturers, be advised that the products will be invoiced separately.

Estimated project completion schedule

(This schedule starts when all needed information to direct engineering has been gathered.)

- 8 Weeks: Engineering Shade with playground
4 Weeks: Permitting/Submittal Approval
20 Weeks Longest manufacturing lead time. (Typical for scheduling.)
1 Week Shipping
5 Weeks Installation
38 Weeks TOTAL

Note that RSI is committed to do all it can to meet the needs of your project.

Landscape Structures:

Color selection to be made at time of color submittal approval

The Owner/Operator shall install protective surfacing in accordance with specifications F1292 and F1951, as applicable (ref. ASTM F3101-15 10.2). Protective surfacing material must have a critical height value to meet the maximum fall height for the equipment and be accessible (ref. ASTM F3101).

Engineered Wood Fiber:

- Rough Grade: To be established by others
Product: Made from 100% wood fibers cut to one-to-two-inch lengths.
*** IPEMA CERTIFIED ASTM F1292-13 Standard Specification for Impact Attenuation of Surface Systems Under and Around Playground Equipment and ASTM F2075-10a Standard Specification for Engineered Wood Fiber for Use as a Playground Safety Surface Under and Around Playground Equipment.
*** This is a natural product. Particle size, texture and color may vary from a tan to a dark brown due to the natural conditions of the environment.
This proposal is for Engineered Wood Fiber playground surfacing delivered to the site
Installation: Owner or Owner's contractor is responsible for:
Drainage is extremely important to the long-term performance of your playground surfacing. A minimum of a 12" depth of surfacing material must be always maintained.
NOTE: Installation scopes do not include fall height testing

Freight prices are subject to an energy/fuel surcharge if implemented between the time of quote and placement of order.

Installation:

Unless otherwise noted, the following items are to be PROVIDED BY CUSTOMER prior to installation:

- Signed & sealed site plan or survey
Access for machines and labor crew to equipment installation location
Staging area
Geotechnical Report

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Proposal No: 20686.02

Project Name: City of Pomona Park-Mayors Park

Proposal Date: 4/3/2024

Page 3 of 3

- Tree survey and barriers
- Private underground utilities located and marked

Our scope does not include:

- Performance and Payment Bond
- Davis Bacon Wage Rates
- Certified Payroll Rates
- Enrollment of Owner Controlled Insurance Plan
- Sod & Landscape Restoration
- Dumpster at the site for trash and waste material
- Soils testing
- Site security
- Water
- Dewatering and drainage considerations
- Concrete testing

Installation Charges on this proposal are based on NO UNFORESEEN conditions in the area, above or below the surface. If unforeseen conditions arise, the installation charges will change to reflect additional costs associated with dealing with those circumstances. Examples of this include but are not limited to: site not ready upon installer's arrival, underground utilities, or difficulties with footers due to coral rock or ground water in the holes.

Time Limitations Holding Prices Firm:

Orders are shipped within our manufacturer's standard lead times. Requests for delayed shipping may result in additional costs due to increases in freight, material costs or other factors. To secure the prices on this proposal, the offer must be accepted prior to the expiration date noted.

If, during the performance of this contract, the price of a product increases 3% or more as documented by factory quotes, invoices or receipts to contractor (Rep Services, Inc.) from the date of the contract signing the price of shall be equitably adjusted by an amount reasonably necessary to cover such price increases. Where the delivery of a product is delayed, through no fault of contractor (RSI) as a result of the shortage or unavailability of a product, contractor (RSI) shall not be liable for any additional costs or damages associated with such delay(s).

The undersigned warrants that he/she is an authorized representative of Town of Pomona Park noted and has the requisite authority to bind Town of Pomona Park and/or principal.

Accepted By:

Town of Pomona Park

Company Name	Authorized By	Printed Name	Date
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As Its: _____ (Title)



Mayors Park

20686-1-2 3D ONLY • 4.3.2024



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Mayors Park

20686-I-2 3D ONLY • 4.3.2024

REP SERVICES, INC.
Experts in Play & Outdoor Spaces
100 W. Irving Avenue, Longwood, FL 32750

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Mayors Park

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REP SERVICES, INC.
Experts in Play & Outdoor Spaces
107 W. Main Street, Longwood, FL 32750

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landscape structures

Mayors Park

REP SERVICES, INC.
Experts in Play & Outdoor Spaces
107 W. Washington, Orlando, FL 32801

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Mayors Park

20686-1-2 3D ONLY • 4.5.2024



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DRAWN BY: KFA			
PG-1			
PLAY EQUIPMENT PLAN			
TOTAL AREA: 4000 SF			
FALL HEIGHT: 8'			
BORDER: 70 TIMBERS, 1 RAMP			
USER CAPACITY: 65			
SURFACING: 4000 SF EWF			
SUBGRADE ELEV.: 0" BFF			
ADA SCHEDULE	TOTAL PLAY ACTIVITIES 2-5: N/A		
	TOTAL PLAY ACTIVITIES 5-12: 21		
	ACCESSIBLE ELEVATED ACTIVITIES	ACCESSIBLE GROUND-LEVEL ACTIVITIES	ACCESSIBLE GROUND-LEVEL PLAY TYPES
	REQ	N/A	N/A
	PROV	N/A	N/A
REQ	5	3	9
PROV	5	11	9

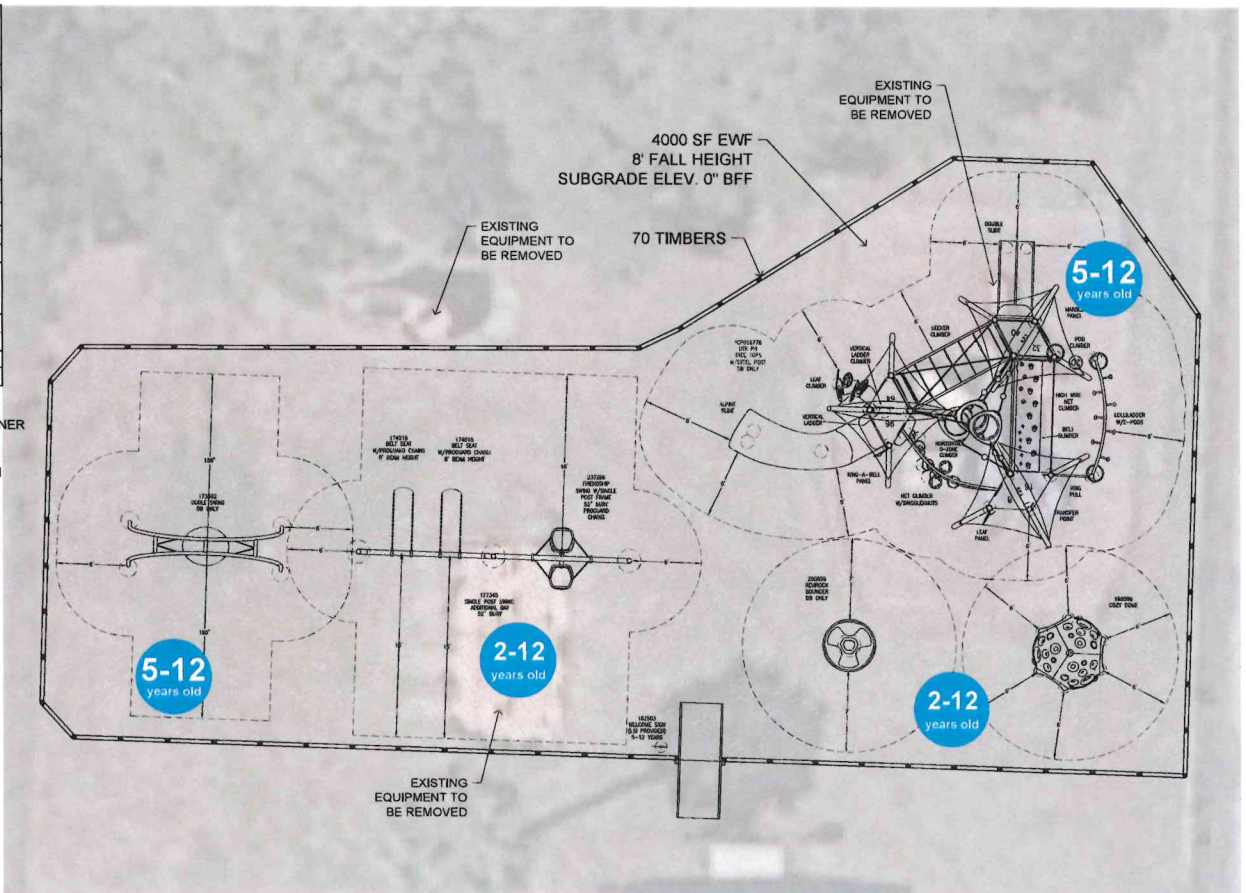
WELCOME SIGN
TO BE LOCATED IN CONSULTATION WITH OWNER

WARNING
INSTALLATION OVER A HARD SURFACE SUCH AS CONCRETE, ASPHALT, OR PACKED EARTH MAY RESULT IN SERIOUS INJURY OR DEATH FROM FALLS.

WARNING
SURFACING AND PLAYSURFACES MAY BECOME HOT AND CAUSE BURNS. CHECK FOR HOT SURFACES PRIOR TO PLAYING ON THE PLAYGROUND.

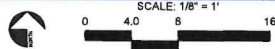
- GENERAL NOTES:**
- EQUIPMENT LOCATION TO BE FIELD VERIFIED PRIOR TO CONSTRUCTION
 - ACCESSIBLE ROUTE OF TRAVEL TO THE PLAYGROUND TO BE PROVIDED BY OTHERS, UNLESS OTHERWISE NOTED
 - BASE MUST EXHIBIT POSITIVE DRAINAGE IN ALL AREAS

*OVERHEAD OBSTRUCTIONS WITHIN USE ZONES OF PLAY EQUIPMENT THAT ARE NOT PART OF THE PLAY STRUCTURE (FOR EXAMPLE, TREE LIMBS) SHALL BE AT LEAST 84 IN. (2130mm) ABOVE EACH DESIGNATED PLAY SURFACE OR 84 IN. (2130mm) ABOVE THE PIVOT POINT OF SWINGS.



Mayors Park

Pomona Park, FL
PROJECT: 20686-1-2 2024.1
NOT FOR CONSTRUCTION



REP SERVICES, INC.
Experts at Play & Outdoor Spaces



4/2/2024 12:05:36 PM

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36w x 18h / Solid Cast Bronze
Single Line / Brown Leatherette / Concealed Studs / MRM

From: sales@bronzememorials.net
Sent: Wednesday, May 8, 2024 10:45 AM
To: 'Andrea Almeida'
Subject: Bronze memorials plaque quote you requested

WE WOULD LOVE TO HELP YOU DESIGN THIS PLAQUE, PLEASE SEND SHIPPING ADDRESS SO I CAN GET YOU COMPLIMENTARY ARTWORK IN ABOUT AN HOUR. I WILL ALSO SEND AN INVOICE WITH TOTAL COST. THANK YOU.

Service is what we sell first.

**SOLID CAST BRONZE PLAQUE 36"X 18"
DISCOUNTED PRICE OF \$3,952.00
ABOVE PRICE IS FOR BRONZE VERSION OF FLAG**

**SOLID CAST BRONZE PLAQUE 36"X 18"
DISCOUNTED PRICE OF \$4,422.00
ABOVE PRICE IS FOR FULL COLOR PHOTO OF
FLAG AND INCLUDES \$470.00 FOR PHOTO**

You can trust us – we're the creditable, dependable company that brings you instant pricing, the lowest prices, and fastest delivery, guaranteed!

FREE SHIPPING IN 15 WORKING DAYS

No One Is Faster 5 Day and 10 Day Rush Available

You Can TRUST US Thousands do! **Read our Reviews**

**"THANK YOU BRONZE MEMORIALS FOR YOUR AMAZING
WORK!"**

I OPENED IT AND SAW MY MOM'S BEAUTIFUL SMILE I COULDN'T STOP CRYING. YOUR WORK IS AMAZING

No additional costs for custom shape and custom border.

We guarantee the lowest price we will beat any competitors price by 10%



4939 Cross Bayou Boulevard
New Port Richey, FL. 34652

Proposal

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Date	5/7/2024
Estimate #	
Account#	
P.O. #	
Terms	Net 30
Fax#	727-849-8860
Phone#	727-848-8292
Toll Free#	866-753-8292

Name / Address
The Town of Pomona Park

Project

Fire Hydrant Replacement

Description
US Water Services Corp proposes to remove and replace the MH Fire Hydrant that is located at intersection of Old Welaka Road and 308b with a new Fire Hydrant. This hydrant was damaged by vehicle and broke off the lip for the extension of the hydrant. The cost in replacement parts would exceed the cost for a new hydrant.

Item	Quantity
Fire Hydrant Replacement	1

Proposal as quoted represents, labor, material and project management Specific to the items listed.
 With exception of emergency circumstances, should it become necessary to perform additional services due to unforeseen circumstances, a change order will be required.
 Change order shall be executed by the owner prior to continuation of work.
 Payment is expected with in 30 days from receipt of invoice(s) related to work.
 Effective term is 30 days from date of proposal

Total Materials Cost	_____
Shipping & Handling	_____
Labor Total	_____

Thank You for allowing us to present this proposal.	\$7,865.00
--	-------------------

Signature to begin work: _____



4939 Cross Bayou Boulevard
New Port Richey, FL. 34652

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Proposal

Date	3/20/2024
Estimate #	
Account#	
P.O. #	
Terms	Net 30
Fax#	727-849-8860
Phone#	727-848-8292
Toll Free#	866-753-8292

Name / Address
The Town of Pomona Park

Project

American Darling Fire Hydrant Replacement

Description

US Water Services Corp proposes to remove and replace the 1996 American Darling fire hydrant located at the intersection of Worcester Rd. and N Broward Ave. This hydrant has broke off the stem extension of the hydrant. USWSC Recommends replacing the entire hydrant due to the age and the cost of replacement parts / labor would be very close to the same as a new hydrant.

Proposal as quoted represents, labor, material and project management Specific to the items listed.
With exception of emergency circumstances, should it become necessary to perform additional services due to unforeseen circumstances, a change order will be required.
Change order shall be executed by the owner prior to continuation of work.
Payment is expected with in 30 days from receipt of invoice(s) related to work.
Effective term is 30 days from date of proposal

Thank You for allowing us to present this proposal.

Item	Quantity
Fire Hydrant Replacement	1
Total Materials Cost	_____
Shipping & Handling	_____
Labor Total	_____
	\$7,865.00

Signature to begin work: _____

Upcoming Pomona Park Events and Meeting Announcements:

Founders Day

Memorial Day Office Closed

1st Sat Breakfast/ Candidate Forum

Beautification Meeting

Town Council Meeting @ Town Hall

Saturday, May 18 @ Mayors Park 8am-2pm

Monday, May 27 All Day

Saturday, June 1 @ 8-10am/2pm-4pm Community Center

Monday, June 3 @ 6pm Town Hall

Tuesday, June 11 @6:00pm Town Hall

