

Town of Pomona Park
Regular Town Council Meeting – Minutes

Wednesday, November 12, 2025 – 6:00 PM

Town Hall Council Chambers, 1775 US Hwy 17 S, Pomona Park, FL 32181

Mayor: Anthony Cuevas • Mayor Pro-Tem: Councilwoman Evans
Council: Councilman Rohrbaugh; Councilwoman Mead; Councilwoman Kuleski; Councilwoman Cooney;
Councilman Swanson
Staff: Andrea Almeida, Town Clerk; Jennifer Paul, Finance Officer; Don Holmes, Town Attorney, Leo Villegas

1. CALL TO ORDER

Mayor Anthony Cuevas called the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

Led by all present.

3. MOMENT OF SILENCE

A moment of silence was observed in memory of the victims of the recent tragic plane crashes.

4. ROLL CALL

Present: Mayor Anthony Cuevas; Mayor Pro-Tem Councilwoman Evans; Councilman Michael Rohrbaugh; Councilwoman Mead; Councilwoman Kuleski; Councilwoman Cooney; Councilman Swanson.

Staff Present: Andrea Almeida, Town Clerk; Jennifer Paul, Finance Officer; Don Holmes, Leo Villegas Town Attorney.

A quorum was present.

5. WELCOME VISITORS

Mayor Cuevas welcomed all visitors and thanked them for attending.

6. CORRESPONDENCE

Town Clerk Almeida presented the correspondence list dated November 12, 2025 (Meeting Minutes 10/14/2025; Veterans Day Proclamation; Ordinance 2025-03; Financial Statements; Upcoming Events) for the record.

7. ADOPTION OF MINUTES – Regular Council Meeting 10/14/2025

Motion: to approve the Regular Council Meeting Minutes of October 14, 2025 as presented.

Made by: Councilwoman Evans Seconded by: Councilman Swanson

Vote: Yes 7 No 0 Motion: PASSED

8. PROCLAMATIONS – Veterans Day

Mayor Cuevas read the Veterans Day Proclamation

9. PRESENTATIONS

None.

10. PUBLIC HEARING ITEMS

Second Reading – Ordinance 2025-03: Pomona Park Sexual Offender and Sexual Predator Act.

Motion: to adopt Ordinance 2025-03 on second reading.

Made by: Councilwoman Evans Seconded by: Councilwoman Kuleski

7-0 Unanimous

Result: Motion PASSED Ordinance 2025-03 adopted on second reading (effective as stated therein).

11. UNFINISHED BUSINESS & COMMITTEE REPORTS

Finance – Check Register & Trial Balance (Jennifer Paul): Report presented for October 2025.

Councilman Swanson asked about the taxes. Councilwoman Kuleski asked about payroll taxes.

Recreation Report Mayor Cuevas: Mayor Cuevas thanked the Councilmembers who assisted with the Candy Drop. Mayor Cuevas recognized the volunteers from the different student groups. Mayor Cuevas thanked the staff for all their efforts. Mayor Cuevas thanked the Council members who assisted with the Town Yard Sale event. Mayor Cuevas recognized the youth groups that participated at the Yard Sale.

Councilwoman Kuleski gave recommendations for the event- Gator's for the events, radios for the event, mark off no parking at entry areas, asking school clubs to sell for the event for food, change the rules for one hour cleanup, no sale of any animals, secure a light trailer for early morning set up. Councilman Swanson asked about trash.

Spray Foam Update: Public Works will present the bids in the next council meeting.

12. NEW BUSINESS

a. RCMA Lease – Discussion regarding lease terms. Direction: Attorney to finalize per Council direction / bring back draft.

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Motion: Councilwoman Evans motioned to allow the Town Attorneys to draft a letter to not renew the lease for the RCMA building. Second: Councilwoman Kuleski

Discussion about the communication with RCMA and let them know, before the Attorney reaches out. Vote- 6-0 abstain Councilman Swanson

b. Tree Lighting Ceremony Discussion with Council

c. Crosswalks (Councilman Swanson) – Spoke with Jr. Newbold and is asking if the Town of Pomona Park want Crosswalks and where? A discussion was had with Council. Town Attorney Holmes spoke on his concerns. Advising the town to not be responsible. Councilwoman Cooney supports moving forward to have the addition.

Councilman Swanson motioned to request a crosswalk on HWY 17 to be determined by the County and FDOT. Councilwoman Evans 2nd. 5-2 Mead, and Cuevas Nay

To request the creation of crosswalk on HWY 17.

Direction: Clerk/Attorney to contact County Engineer/FDOT; bring back options and costs.

13. DISCUSSION BY TOWN COUNCIL OF MATTERS

Topics discussed: None

14. DISCUSSION BY TOWN ATTORNEY OF MATTERS

Updates provided regarding: None.

15. DISCUSSION BY TOWN CLERK OF MATTERS

Town Clerk reported on: None.

16. PUBLIC PARTICIPATION (Remainder – up to 5 minutes)

Public comments: None.

17. UPCOMING EVENTS

Upcoming municipal events noted for the record.

18. ADJOURNMENT

There being no further business, the meeting adjourned at 7:21PM.

Motioned to adjourn by Councilman Swanson 7:21pm

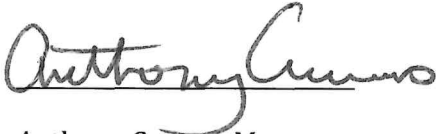
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Minutes respectfully submitted by:

Andrea Almeida, CMC, Town Clerk

Approved by the Town Council on:

12/9/25



Anthony Cuevas, Mayor



Andrea Almeida, Town Clerk

