



Town of Pomona Park Agenda
Town Council Public Meeting
Mayor Anthony Cuevas
Mayor Pro-Tem Councilwoman Evans
Councilwoman Linkswiler
Councilwoman Mead
Councilwoman Kuleski
Councilwoman Cooney
Councilman Swanson

Town Hall
1775 HWY 17S
Pomona Park, FL
32181
www.pomonapark.com

Tuesday, June 10 , 2025

6:00 PM

Chambers

Town Staff

Andrea Almeida, Town Clerk
Jennifer Paul, Finance Officer
Don Holmes, Town Attorney

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
Other matters of concern may be discussed as determined by Town Council.
If you wish to obtain more information regarding the Town Council's agenda, please contact the Town Clerk's Office at 386-649-4902.
- In accordance with the Americans with Disabilities Act and Section 266.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the Town Clerk at 386-649-4902, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.

- Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Comment Cards are available before any meeting in the Clerk's Office or prior to any meeting at the Clerk's Table. Please return completed cards to the Clerk.

PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 5 minutes.
- (2) The Public may provide comments to the Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the Council.

- (3) When addressing the Council on specific, enumerated Agenda items, speakers shall: direct all comments to the Mayor; make their comments concise and to the point; not speak more than once on the same subject; not, by speech or otherwise, delay or interrupt the proceedings or the peace of the Council; obey the orders of the Mayor or the Council; and not make any irrelevant, impertinent or slanderous comments while addressing the Council; which pursuant to Council rules, shall be considered disorderly.

- 4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

PLEDGE OF ALLEGIANCE TO THE FLAG

MOMENT OF SILENCE

CALL TO ORDER

ROLL CALL

WELCOME VISITORS

CORRESPONDENCE-TOWN CLERK

ADOPT MINUTES of Meeting May 13, 2025 and Public Workshop May 20,2025

- **PROCLAMATIONS**

2025-09 Juneteenth

- **PRESENTATION**

None

- **PUBLIC HEARING ITEMS**

None

UNFINISHED BUSINESS, INCLUDING COMMITTEE REPORTS

- Jennifer Paul Treasurer- Check Register and Trial Balance
- Beautification Report -Councilwoman Linkswiler and Martha Mann
- Tree Report- Councilwoman Mead

- **New Business**

- FRDAP Project Quotes
 - Beach Pavilion Quote
 - Concrete Slab for Pavilion
 - Picnic Tables for Middleton Beach Park
 - Grills for Mayors Park
 - Resolution 2025-08 Amending Employee Manual
 - Resolution 2025-09 CyberSecurity Grant Agreement
 - Appointment of Better Place Committee Members
 - Budget Workshops Dates
 - Councilman Swanson-Supermarket
-
- **DISCUSSION BY TOWN COUNCIL OF MATTERS NOT ON THE AGENDA**
 - **DISCUSSION BY TOWN ATTORNEY OF MATTERS NOT ON THE AGENDA**
 - **DISCUSSION BY TOWN CLERK OF MATTERS NOT ON THE AGENDA**
 - **PUBLIC PARTICIPATION**
Remainder of Public Comments is limited to FIVE (5) minutes each.
-
- **Upcoming Events**
 - **ADJOURNMENT**

Created on 01/03/24

**Town of Pomona Park
Correspondence List for June 10, 2025**

1. Meeting Minutes 05/13/2025, Public Workshop of 05/20/25-----	1-7
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Town of Pomona Park

Town Council Meeting Minutes

Tuesday, May 13, 2025 – 6:00 PM

Pomona Park Town Hall

I. Call to Order

The meeting was called to order at 6:02 PM by Mayor Cuevas.

II. Roll Call

Present:

Council Member Mark Swanson

Council Member Lynda Linkswiler

Council Member CarrieAnn Evans

Mayor Cuevas

Council Member Pat Mead

Council Member Alisha Kuleski

Council Member Donna Cooney

Staff Present:

Andrea Almeida, Town Clerk

Jennifer Paul, Finance Officer

Public Works Superintendent Bruce Wolfred

Don Holmes, Town Attorney, Leonardo Villegas, III, Esq

Mayor Cuevas reviewed the rules for the Town Council. Mayor Cuevas went over the housekeeping for being a Councilmember.

Town Clerk Andrea reviewed the Correspondence for the May 13 Town Council Meeting.

III. Approval of Minutes

The minutes from the April 8, 2025, Public Hearing and the Special Meeting of April 22, 2025, Town Council meeting were reviewed.

Councilwoman Evans moved to approve the minutes as presented.

Second: Councilman Swanson. No questions.

Vote: Motion passed unanimously.

Proclamation 2025-08 Public Works Week was read aloud by Mayor Cuevas.

Presentations: Greg Comer- Americans from the Sky - Canceled

IV. Public Hearings

Resolution 2025-07 Waste Pro Services Agreement

Councilwoman Cooney Motioned to accept the agreement, and Councilwoman Evans 2nd the motion. Town Clerk read the resolution by title only. Councilman Swanson asked about having multiple dumpsters. Larry Flaman asked about the breakfast trash and having access to the dumpsters. The vote was unanimous to approve the Resolution 2025-07.

V. Unfinished Business, Including Committee Reports

Finance Officer's Report: Jennifer Paul presented the financial statements and budget updates. Councilwoman Evans asked about Polar Engraving. Councilwoman Linkswiler asked about a bed bath and beyond purchase. Finance Officer Jennifer explained it is a purchase for Memorial Park.

Beautification Chair Martha Mann- Gave the May beautification report. Hills Hardware were the winners of the quarterly beautification contest. Breakfast was provided to all the staff at Hills Hardware. Founders Day Celebration Market 8am-2pm. Events throughout the day. Community Garden dedication will be postponed until further notice. Martha Mann gave Public Works a big thank you for getting the garden water, with the electrical issue at the building. Breakfast will be the only event during the summer months.

VI. Mayor's Recreation Report: Mayor Cuevas provided updates on town initiatives and upcoming events. Mayors Park septic tank is completed. Playground equipment at Mayors will be installed on May 27. Middleton Beach Park has new white beach sand. April 18 the bathroom was vandalized. The Beach Cleanup was completed with volunteers from the Community. Mayor Cuevas recognized the volunteers and the cost saving measures. A special thanks to the Council members and staff. Larry Flaman asked about weeds on the bulkhead. Bruce Wolfred explained that roto tilling would just create more mud.

VII. New Business

FRDAP Projects

Exercise Trail-Councilwoman Evans motioned to accept the bid from DO ALL Concrete for the exercise trail and Councilwoman Cooney 2nd the motion. Councilman Swanson asked about the turnaround time for funds.

Unanimous Vote

Kayak Launch- A discussion was had on the different kayak launches. Town Clerk Andrea showed the Mobi Mat videos and photos.

Councilwoman Evans motioned to accept the quote for the Mobi Mat for \$1737. Councilwoman Mead 2nd the motion. Council voted unanimously.

Trash Receptacles -Councilwoman Evans motioned to purchase 6 trash receptacles for Middleton Beach project to be paid from the Better Place Funds, as budgeted. Councilwoman Cooney 2nd the motion. Unanimously approved.

Garden Building Repairs- Bruce Wolfred explained the repairs needed for the electric pole. Councilman Swanson asked about if it was the neighbor's tree do we have any recourse. Councilman Swanson asked about the cost of repairs.

IWorq Invoice-Bruce Wolfred explained what the Iworq's program does for Public Works. This program is used to capture the cost of labor, parts, tree work for the sign.

Councilwoman Evans- motioned to pay the Iworq's invoice of \$3,000 and Councilwoman Mead - 2nd the motion. Motion passes unanimously.

Discussion of Matters not on the agenda-

Councilwoman Evans spoke to everyone about the Chain of Command. She spoke that if you need something please go to the Mayor or the Town Clerk. We need to be mindful of the Public Works Time. Call, Send an email.

Councilman Swanson asked about the having a sign for the swimming area and alligators. He explained an experience he witnessed with a tourist and an alligator. Town Attorney explained that our duty is to limit risk. Other Towns have put up signs at known areas of problems.

Town Attorney's Report: Don Holmes stated he has Leo working diligently on the smoking ordinance.

Public Comments- Bud Eckels- spoke about the mayors' actions and spoke about what happened at the CATF meeting. Bud Eckels asked The Clerk about a form that was handed out at the for the meeting. Bud stated that he was going to quit volunteering for the Town. But he was not offended by the Town he was by the mayor.

Larry Flaman- spoke about the CATF and the Mayor's response to him during the meeting
Larry Flaman is asking the mayor for an apology.

Upcoming Events Reviewed by Mayor

Founders Day

Emergency Management Workshop

Memorial Park Dedication

Memorial Day and start of the Deputy Patrols thru Labor Day

For a time of 4 hours.

Park Playground Installs May 19, May 27.

Councilman Swanson asked about the Park Dedication

Motion Councilwoman Mead to adjourn at 7:27pm

Respectfully Submitted,

June 2, 2025

Andrea Almeida

Town Clerk

Town of Pomona Park

Emergency Management Workshop Minutes

May 20, 2025 | 6:00 PM

Pomona Park Town Hall – 1775 US Hwy 17 S, Pomona Park, FL 32181

Call to Order

The Emergency Management Workshop was called to order by Mayor Anthony Cuevas at 6:00 PM.

Roll Call

Present:

Mayor Anthony Cuevas

Councilman Swanson

Councilwoman Linkswiler- absent

Councilwoman Evans

Councilwoman Mead

Councilwoman Kuleski

Councilwoman Cooney

Also Present:

Town Clerk Andrea Almeida

Public Works Superintendent Bruce Wolfred

Finance Officer Jennifer Paul

Purpose of Workshop

Mayor Cuevas welcomed everyone and explained the purpose of the workshop was to review and improve the Town's preparedness and response procedures in the event of a natural or man-made emergency.

Presentations & Discussion

Bruce Wolfred reviewed his PowerPoint and explained the need to cover multiple types of emergencies. Bruce explained the process for the State of Florida and the ever-changing emergency management system. Bruce explained the process of having a chain of command and the reimbursement process. Bruce explained the Emergency Management Structure- Federal, State, Lead Agency. Bruce reviewed the five stages of an Emergency- Prevention, Mitigation, Preparedness, Response, Recovery. Bruce explained the town's response after an emergency. The first process is checking any facilities that is town owned for damage. Councilman Swanson asked about using Churches for an EOC building if need be. Bruce explained the process of making the decision of where the EOC will be set up. Bruce reviewed the 2025 Hurricane Forecast; he explained the impact predictions for this year. Bruce explained the required action for the SOP. ECO, Emergency Coordinating Officer, IO information officer, Emergency Phone number, Order of Succession, Mutual Aid, Develop SOP for each position. Bruce explained the two town officers are the starting point for all information. Bruce recommends working with the local municipalities to have a mutual aid agreement. Councilman Swanson asked about the FEMA being kicked down to the state level. Bruce explained his experience with FEMA. Bruce explained the different staging areas for the town. Councilwoman Cooney asked about Equipment rescue. Mayor Tony spoke about how the incident command could have the staff placed in the emergency areas. Bruce reviewed the process for shelters and EOC buildings. Councilwoman Kuleski explained the school buildings in construction for shelters. Councilman Swanson asked about Bruce being deployed. Bruce explained the staff do not have the ability to handle this situation. Councilwoman Kuleski asked about the EOC and having someone in the building. Bruce explained the process of what someone in the seat at the EOC would be needed for to communicate with the Town Clerk. Larry Flaman asked about equipment and the laydown area for debris. Councilwoman Kuleski explained how the county steps in depending on the severity of the damage. Larry Flaman asked about the assistance from the county. Bruce explained that all requests go through county. Councilwoman Kuleski explained the Putnam alert system.

Bruce explained the need for adjustments for the Emergency Procurement Threshold increase during an emergency. Bruce recommends that during a declared emergency to \$5,000. For reasons such as renting equipment would be needed for a week. Bruce explained the need for on-call pay for the staff during the state of an emergency. The recommendation would be for \$50 for a 24-hour period while on call. Bruce reviewed the

policy suggestions. It was explained how the process works and to change the policies. Councilwoman Cooney asked about the Emergency Support Function.

Public Comment

none

Adjournment Councilwoman Evans motioned to adjourn.

The Emergency Management Workshop was adjourned at 7: 12PM.

Town of Pomona Park
2025-09
JUNETEENTH: CELEBRATING FREEDOM AND EQUALITY

WHEREAS, Juneteenth, also known as Emancipation Day or Freedom Day, is a historic day commemorating the emancipation of enslaved African Americans in the United States; and

WHEREAS, on June 19, 1865, Union General Gordon Granger arrived in Galveston, Texas, and proclaimed freedom for all slaves in accordance with President Abraham Lincoln's Emancipation Proclamation, which had been issued two and a half years earlier; and

WHEREAS, Juneteenth represents a significant moment in our nation's history, as it symbolizes the triumph of freedom over oppression and serves as a reminder of the struggles and resilience of African Americans throughout their journey toward equality; and

WHEREAS, the Town of Pomona Park recognizes the importance of acknowledging and honoring Juneteenth as a day of reflection, remembrance, and celebration of African American culture, history, and contributions to our community and nation; and

WHEREAS, Juneteenth offers an opportunity for all residents of Pomona Park to come together, regardless of their background or heritage, to promote unity, equality, and social justice within our community; and

WHEREAS, it is essential to foster an inclusive environment that values diversity and respects the fundamental rights and dignity of every individual in alignment with the principles upon which our nation was founded;

NOW, THEREFORE, I, Anthony Cuevas, Mayor of the Town of Pomona Park, Florida, do hereby proclaim June 19, 2025, as JUNETEENTH in the Town of Pomona Park. I call upon all residents, community organizations, and businesses to join together in commemorating this important occasion.

I urge everyone to take part in educational activities, cultural events, and festivities that honor the historical significance of Juneteenth. Let us use this day to promote understanding, compassion, and equality and to reflect upon our shared history and the ongoing struggle for racial justice.

Attest:

Mayor, Anthony Cuevas

Andrea Almeida, Town Clerk CMC

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Town of Pomona Park

6/3/2025 8:47 AM

Register: 101.000 · Cash In Bank:General Checking

From 05/01/2025 through 05/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/01/2025	EFT	Florida Blue	-split-		4,120.86	X		451,630.33
05/01/2025	EFT	Health Equity	-split-		666.64	X		450,963.69
05/01/2025	DD1556	Almeida, Andrea J	-split-	Direct Deposit		X		450,963.69
05/01/2025	DD1557	Bernard, Jeffrey G	-split-	Direct Deposit		X		450,963.69
05/01/2025	DD1558	Paul, Jennifer S	-split-	Direct Deposit		X		450,963.69
05/01/2025	DD1559	Robinson, Carl L	-split-	Direct Deposit		X		450,963.69
05/01/2025	DD1560	Williams, Alphonso (...)	-split-	Direct Deposit		X		450,963.69
05/01/2025	DD1561	Wolfred, Bruce	-split-	Direct Deposit		X		450,963.69
05/05/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		450,669.69
05/05/2025	E-pay	United States Treasury	-split-	59-1502925 Q...	5,908.28	X		444,761.41
05/05/2025	11385	Midland Credit Mana...	229.000 · Other Curren...		84.70	X		444,676.71
05/05/2025	11386	Crescent Termite & ...	540.00 · Public Works:...	Customer #8334	163.00	X		444,513.71
05/06/2025			320.000 · PermitsFees...	Deposit		X	100.00	444,613.71
05/06/2025			-split-	Deposit		X	330.40	444,944.11
05/06/2025	EFT	FPL	-split-	Utilities Billing...	2,603.73	X		442,340.38
05/06/2025	EFT	Cardmember Services	-split-	4/21/25 - 5/1/25	1,310.58	X		441,029.80
05/06/2025	EFT	Waste Pro	540.00 · Public Works:...		31.16	X		440,998.64
05/06/2025	11387	Hill's Hardware	-split-		296.35	X		440,702.29
05/06/2025	11388	City of Crescent City	540.00 · Public Works:...		30.00	X		440,672.29
05/07/2025		QuickBooks Payroll ...	-split-	Created by Pay...	3,821.84	X		436,850.45
05/08/2025			320.000 · PermitsFees...	Deposit		X	20.00	436,870.45
05/08/2025	DD1562	Almeida, Andrea J	-split-	Direct Deposit		X		436,870.45
05/08/2025	DD1563	Bernard, Jeffrey G	-split-	Direct Deposit		X		436,870.45
05/08/2025	DD1564	Paul, Jennifer S	-split-	Direct Deposit		X		436,870.45
05/08/2025	DD1565	Robinson, Carl L	-split-	Direct Deposit		X		436,870.45
05/08/2025	DD1566	Williams, Alphonso (...)	-split-	Direct Deposit		X		436,870.45
05/08/2025	DD1567	Wolfred, Bruce	-split-	Direct Deposit		X		436,870.45
05/12/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		436,576.45
05/12/2025	EFT	City of Crescent City	570.00 · Culture & Rec...		21.18	X		436,555.27
05/12/2025		QuickBooks Payroll ...	-split-	Created by Pay...	1,297.90	X		435,257.37
05/13/2025			330.000 · Intergovern...	Deposit		X	34.96	435,292.33
05/13/2025	DD	Mead, Patricia L	-split-			X		435,292.33
05/13/2025	EFT	Colonial Life	229.000 · Other Curren...		264.24	X		435,028.09
05/13/2025	EFT	Holmes & Young P.A.	510.00 · General Gove...		1,000.00	X		434,028.09
05/13/2025	11389	Aqua Pure Water & ...	540.00 · Public Works:...		120.00	X		433,908.09
05/13/2025	DD1568	Cooney, Donna S	-split-	Direct Deposit		X		433,908.09
05/13/2025	DD1569	Cuevas III, Anthony R	-split-	Direct Deposit		X		433,908.09
05/13/2025	DD1570	Evans, CarrieAnn M	-split-	Direct Deposit		X		433,908.09
05/13/2025	DD1571	Kuleski, Alisha R	-split-	Direct Deposit		X		433,908.09
05/13/2025	DD1572	Linkswiler, Lynda	-split-	Direct Deposit		X		433,908.09

Town of Pomona Park

6/3/2025 8:47 AM

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From 05/01/2025 through 05/31/2025

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/13/2025	DD1573	Swanson, Mark D	-split-	Direct Deposit		X		433,908.09
05/14/2025		QuickBooks Payroll ...	-split-	Created by Pay...	4,049.92	X		429,858.17
05/15/2025			310.000 · Taxes:314.0...	Deposit		X	3,349.58	433,207.75
05/15/2025	DD1574	Almeida, Andrea J	-split-	Direct Deposit		X		433,207.75
05/15/2025	DD1575	Bernard, Jeffrey G	-split-	Direct Deposit		X		433,207.75
05/15/2025	DD1576	Paul, Jennifer S	-split-	Direct Deposit		X		433,207.75
05/15/2025	DD1577	Robinson, Carl L	-split-	Direct Deposit		X		433,207.75
05/15/2025	DD1578	Williams, Alphonso (...)	-split-	Direct Deposit		X		433,207.75
05/15/2025	DD1579	Wolfred, Bruce	-split-	Direct Deposit		X		433,207.75
05/16/2025			310.000 · Taxes:312.0...	Deposit		X	9,287.26	442,495.01
05/16/2025	Transfer		-split-		9,287.26	X		433,207.75
05/19/2025			330.000 · Intergovern...	Deposit		X	2,436.73	435,644.48
05/19/2025			-split-	Deposit		X	1,401.10	437,045.58
05/19/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		436,751.58
05/19/2025	EFT	Aquatic Management...	540.00 · Public Works:...		548.78	X		436,202.80
05/19/2025	11390	City of Crescent City	570.00 · Culture & Rec...	Water Samples	30.00			436,172.80
05/19/2025	11391	Putnam County Healt...	540.00 · Public Works:...		40.00			436,132.80
05/20/2025			310.000 · Taxes:315.0...	Deposit		X	4,866.53	440,999.33
05/21/2025		QuickBooks Payroll ...	-split-	Created by Pay...	3,936.90	X		437,062.43
05/22/2025			-split-	Deposit		X	332.40	437,394.83
05/22/2025	EFT	Capital City Bank	570.00 · Culture & Rec...		6.10	X		437,388.73
05/22/2025	DD1580	Almeida, Andrea J	-split-	Direct Deposit		X		437,388.73
05/22/2025	DD1581	Bernard, Jeffrey G	-split-	Direct Deposit		X		437,388.73
05/22/2025	DD1582	Paul, Jennifer S	-split-	Direct Deposit		X		437,388.73
05/22/2025	DD1583	Robinson, Carl L	-split-	Direct Deposit		X		437,388.73
05/22/2025	DD1584	Williams, Alphonso (...)	-split-	Direct Deposit		X		437,388.73
05/22/2025	DD1585	Wolfred, Bruce	-split-	Direct Deposit		X		437,388.73
05/23/2025			310.000 · Taxes:312.0...	Deposit		X	6,772.65	444,161.38
05/23/2025			330.000 · Intergovern...	Deposit		X	4,167.15	448,328.53
05/23/2025	EFT	FPL	-split-	Utilities Billing...	2,693.68	X		445,634.85
05/23/2025	Transfer		-split-		6,772.65	X		438,862.20
05/27/2025			360.000 · Miscellaneo...	Deposit		X	250.00	439,112.20
05/27/2025			310.000 · Taxes:312.0...	Deposit		X	1,408.67	440,520.87
05/27/2025			310.000 · Taxes:312.0...	Deposit		X	1,999.12	442,519.99
05/27/2025			360.000 · Miscellaneo...	Interest		X	237.81	442,757.80
05/27/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		442,463.80
05/27/2025	EFT	T Mobile	-split-		221.04	X		442,242.76
05/27/2025	Transfer		-split-		1,999.12	X		440,243.64
05/27/2025	Transfer		-split-		1,408.67	X		438,834.97
05/27/2025	11392	Kyocera	510.00 · General Gove...		48.83			438,786.14

Town of Pomona Park

6/3/2025 8:47 AM

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/27/2025	11393	K&D Cleaning	570.00 · Culture & Rec...	Community Ce...	250.00			438,536.14
05/27/2025	11394	Do All Concrete & C...	540.00 · Public Works:...	Invoice #562	810.00			437,726.14
05/28/2025			320.000 · PermitsFees...	Deposit		X	3,268.16	440,994.30
05/28/2025			340.000 · Charges for ...	Deposit		X	340.00	441,334.30
05/28/2025	EFT	ADT	540.00 · Public Works:...		173.73	X		441,160.57
05/28/2025	EFT	Principal Life Insura...	-split-		255.39	X		440,905.18
05/28/2025	11395	Hill's Hardware	-split-		933.12			439,972.06
05/28/2025		QuickBooks Payroll ...	-split-	Created by Pay...	3,992.91	X		435,979.15
05/29/2025	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	556.20	X		435,422.95
05/29/2025	EFT	Wells Fargo Vendor ...	510.00 · General Gove...		131.12	X		435,291.83
05/29/2025	DD1586	Almeida, Andrea J	-split-	Direct Deposit		X		435,291.83
05/29/2025	DD1587	Bernard, Jeffrey G	-split-	Direct Deposit		X		435,291.83
05/29/2025	DD1588	Paul, Jennifer S	-split-	Direct Deposit		X		435,291.83
05/29/2025	DD1589	Robinson, Carl L	-split-	Direct Deposit		X		435,291.83
05/29/2025	DD1590	Williams, Alphonso (...)	-split-	Direct Deposit		X		435,291.83
05/29/2025	DD1591	Wolfred, Bruce	-split-	Direct Deposit		X		435,291.83
05/30/2025			310.000 · Taxes:311.1...	Deposit		X	4,745.28	440,037.11
05/31/2025	OP Acct ...		-split-	Operating Acc...	15,141.89			424,895.22
05/31/2025	OP Acct ...		101.000 · Cash In Ban...	Operating Acc...	810.00			424,085.22
05/31/2025	OP Acct ...		101.000 · Cash In Ban...	Operating Acc...			15,951.89	440,037.11

8:43 AM

06/03/25

Accrual Basis

Town of Pomona Park
Balance Sheet by Fund
October 2024 through May 2025

	General Op... (General Fu...)	Beautification (General Fu...)	FRDAP (Special Re...)	Better Place (Special Re...)	1 to 5 cent (Special Re...)	ARPA (Special Re...)	Total Speci... (Governme...)	Total Gover...	TOTAL
ASSETS									
Current Assets									
Checking/Savings									
101,000 · Cash In Bank									
1 to 5 cents		12,044.63			105,373.60		105,373.60	105,373.60	105,373.60
Beautification New									12,044.63
Better Place				420,824.17			420,824.17	420,824.17	420,824.17
General Checking	440,024.38	1,579.05	441,603.43	-1,566.32			-1,566.32	-1,566.32	440,037.11
Total 101,000 · Cash In Bank	440,024.38	13,623.68	453,648.06	419,257.85	105,373.60		524,631.45	524,631.45	978,279.51
102,000 · Cash on Hand	50.00		50.00						50.00
Total Checking/Savings	440,074.38	13,623.68	453,698.06	419,257.85	105,373.60		524,631.45	524,631.45	978,329.51
Accounts Receivable									
115,100 · Accounts Receivable	36,162.00		36,162.00	2,680.00	26.00		2,706.00	2,706.00	38,868.00
Total Accounts Receivable	36,162.00		36,162.00	2,680.00	26.00		2,706.00	2,706.00	38,868.00
Other Current Assets									
155,000 · Prepaid Items	13,608.00		13,608.00						13,608.00
2120 · Payroll Asset	-9.00		-9.00						-9.00
Total Other Current Assets	13,599.00		13,599.00						13,599.00
Total Current Assets	489,835.38	13,623.68	503,459.06	421,937.85	105,399.60		527,337.45	527,337.45	1,030,796.51
TOTAL ASSETS	489,835.38	13,623.68	503,459.06	421,937.85	105,399.60		527,337.45	527,337.45	1,030,796.51
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Accounts Payable									
202,000 · Accounts Payable	-21,312.00		-21,312.00	-12,594.00			-12,594.00	-12,594.00	-33,906.00
Total Accounts Payable	-21,312.00		-21,312.00	-12,594.00			-12,594.00	-12,594.00	-33,906.00
Other Current Liabilities									
2110 · Direct Deposit Liabilities	10,711.00		10,711.00						10,711.00
229,000 · Other Current Liabilities									
229,001 · FICA Tax Withholding	3,010.06		3,010.06						3,010.06
229,002 · Colonial Life (taxable)	330.30		330.30						330.30
229,004 · Retirement	588.00		588.00						588.00
229,007 · Reemployment - State	71.40		71.40						71.40
229,009 · BCBS	5,151.45		5,151.45						5,151.45
229,012 · Garnishment	84.70		84.70						84.70
229,014 · HSA Employer Contribution	833.20		833.20						833.20
Total 229,000 · Other Current Liabilities	10,069.11		10,069.11						10,069.11
240 · Payroll Liability	14,732.00		14,732.00						14,732.00
Total Other Current Liabilities	35,512.11		35,512.11						35,512.11
Total Current Liabilities	14,200.11		14,200.11	-12,594.00			-12,594.00	-12,594.00	1,606.11
Long Term Liabilities									

Town of Pomona Park Balance Sheet by Fund October 2024 through May 2025

	General Op... (General Fu...)	Beautification (General Fu...)	FRDAP (Special Re...)	Better Place (Special Re...)	1 to 5 cent (Special Re...)	ARPA (Special Re...)	Total Speci... (Governme...)	Total Gover...	TOTAL
203,900 · Notes & Loans Payable-Long Term									
203,905 · FRDAP Line of Credit			260.96				260.96	260.96	260.96
Total 203,900 · Notes & Loans Payable-Long Term			260.96				260.96	260.96	260.96
230,900 · General Obligation Bonds Payable-L									
ARPA						-118,926.00	-118,926.00	-118,926.00	-118,926.00
Total 230,900 · General Obligation Bonds Payable-L						-118,926.00	-118,926.00	-118,926.00	-118,926.00
Total Long Term Liabilities			260.96			-118,926.00	-118,665.04	-118,665.04	-118,665.04
Total Liabilities	14,200.11		260.96	-12,594.00		-118,926.00	-131,259.04	-131,259.04	-117,058.93
Equity									
001-399 · Governmental Funds									
001 · General Fund									
Beautification		13,623.68							13,623.68
General Operating	461,463.27								461,463.27
Total 001 · General Fund	461,463.27	13,623.68							475,086.95
100 · Special Revenue Funds									
1 to 5 cent					105,399.60		105,399.60	105,399.60	105,399.60
ARPA						118,926.00	118,926.00	118,926.00	118,926.00
Better Place				434,531.85			434,531.85	434,531.85	434,531.85
FRDAP			-260.96				-260.96	-260.96	-260.96
Total 100 · Special Revenue Funds			-260.96	434,531.85	105,399.60	118,926.00	658,596.49	658,596.49	658,596.49
Total 001-399 · Governmental Funds	461,463.27	13,623.68	475,086.95	434,531.85	105,399.60	118,926.00	658,596.49	658,596.49	1,133,683.44
zz · Retained Earnings	14,172.00								14,172.00
Total Equity	475,635.27	13,623.68	489,258.95	434,531.85	105,399.60	118,926.00	658,596.49	658,596.49	1,147,855.44
TOTAL LIABILITIES & EQUITY	489,835.38	13,623.68	503,459.06	421,937.95	105,399.60		527,337.45	527,337.45	1,030,796.51

JACKSON CARPORT AND CONCRETE CO., INC

**229 EAST MAIN STREET
POMONA PARK, FLORIDA 32181
386-546-2297**

SBMCO-025 CLASS 11 (MASONRY & CONCRETE) SBCA1-060 CLASS 11 (CARPENTRY) SBSF-003 CLASS 11 (PRE-FAB BUILDING INSTALLER)

PROPOSAL PRESENTED TO:

NAME	TOWN OF POMONA PARK	DATE	5/30/25
STREET ADDRESS	342 N BROWARD AVE POMONA PARK, FL 32181	PHONE NUMBERS	386-649-4902
MAILING ADDRESS	PO BOX 518 POMONA PARK, FL 32181	TAX PARCEL #	32-11-27-5850-0000-0170

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

12X20X8 TO THE RADIUS NON-CONVENTIONAL OPEN CARPORT ON EXISTING CONCRETE

INCLUDES

DOES NOT INCLUDE

SHEET COLOR: WHITE TRIM COLOR: WHITE	PERMIT-TOWN OF POMONA PARK

NOTES:

**TOTAL COST FOR JOB: \$2,400.00
DOWN PAYMENT \$600.00
BALANCE TO BE PAID UPON COMPLETION OF JOB \$1,800.00**

ACCEPTANCE OF PROPOSAL AS WRITTEN

The above prices, specifications and conditions are hereby accepted. Jackson Carport and Concrete co., Inc. is authorized to do the work as specified. Payment will be made as stated above.
According to Florida Construction Lien Law Section 713.001/931.37 Florida Statutes if you fail to pay your contractor you may also have a lien on your property this means if a lien is filed your property could be sold against your will to pay for labor and materials or other services that your contractor or a sub may have failed to pay, to protect yourself you should stipulate in this contract that before any payment is made your contractor is required to provide you with a written release of lien from any company.

<hr/> DATE	<hr/> SIGNATURE OF PROPERTY OWNER OR PERSON RESPONSIBLE FOR PAYMENT OF ABOVE STATED JOB
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Do All Concrete & Construction INC.

354 Sisco Rd
Pomona Park, FL 32181

E-mail

Phone #

doallconcrete@hotmail.com

386-559-3624

Estimate

Date	Estimate #
6/3/2025	299

Name / Address
townclerk@pomonapark.com

Description	Qty	Rate	Total
Concrete slab for 12'x20' using 3000 PSI concrete with fiber 4" thick. Form, place and finish in playground area. Total for all material and labor Address: Middleton Beach Pomona Park		1,925.00	1,925.00
		Total	\$1,925.00



PEDESTAL

Pedestal tables are the easy choice for open public areas where security is paramount—also providing durability and longevity.

Landscape Timber Freestanding Table

Constructed with pressure-treated Southern Yellow Pine, the landscape timber freestanding table gives a natural outdoor look and is perfect for hosting large crowds.



ITEM	PRODUCT ID	DIMENSIONS
6' Landscape Timber Freestanding Table	14167810NA	32.5"W x 31"H x 6"L

ALUMINUM

Designed for Florida climate these aluminum tables provide better resistance to corrosion and heat. Table legs can be powder-coated a different color than top and seats.

Aluminum Picnic Tables

ITEM	PRODUCT ID	DIMENSIONS
PICNIC TABLE, ALUM 6'	411SPU-21-043	30" H x 65-1/2" W x 72" L
ADA PICNIC TABLE, ALUM 8'	411SPU-21-043-ADA	30" H x 65-1/2" W x 96" L
PICNIC TABLE, ALUM 8'	411SPU-22-081	30" H x 65-1/2" W x 96" L
PICNIC TABLE, SOLID TOP, ALUM, 4'	411SPU-22-096	30" H x 64" W x 48" L
PICNIC TABLE, SOLID TOP, ALUM, 6'	411SPU-22-097	30" H x 64" W x 72" L
PICNIC TABLE, SOLID TOP, ALUM, 8'	411SPU-22-098	30" H x 64" W x 96" L
PICNIC TABLE, SOLID TOP, ALUM, 8' - ADA	411SPU-22-099	30" H x 64" W x 96" L



6' \$1241.93
 8' \$1280-



Multi-level Single Park Grills - Large Series

Specifications

- 400 sq. in. cooking surface
- 3 levels of adjustability
- 360° swivel
- 3/16" steel plate construction
- 1/2" dia. steel rods spaced 1" on centers
- 2" sch.40 pipe grill support
- 1/4" base plate with (4) 9/16" dia. holes

PRODUCT ID	FEATURES
41101000000-63	GRILL, LARGE SINGLE, W/HP, SM, MS
41101000000-64	GRILL, LARGE SINGLE, W/HP, EMB, MS
41101000000-65	GRILL, LARGE SINGLE, W/HP, SM, SS
41101000000-66	GRILL, LARGE SINGLE, W/HP, EMB, SS

MILD STEEL FINISHED WITH HIGH-TEMP,
NON-TOXIC BLACK PAINT

ALL STAINLESS STEEL



41101000000-63

41101000000-64

41101000000-65

41101000000-66

Models

- Surface mount, grates with hamburger plate, MS
- Surface mount, grates with hamburger plate, SS
- In-ground mount, grates with hamburger plate, MS
- In-ground mount, grates with hamburger plate, SS

Multi-level Double Park Grills - Large Series

Specifications

- 800 sq. in. cooking surface
- 3 levels of adjustability
- 360° swivel
- 3/16" carbon steel plate construction
- 1/2" dia. steel rods spaced 1" on centers
- 3" sch.40 pipe grill support
- 1/4" base plate with (4) 9/16" dia. holes

PRODUCT ID	FEATURES
41101000000-67	GRILL, LARGE DOUBLE, W/HP, SM, MS
41101000000-68	GRILL, LARGE DOUBLE, W/HP, EMB, MS
41101000000-69	GRILL, LARGE DOUBLE, W/HP, SM, SS
41101000000-70	GRILL, LARGE DOUBLE, W/HP, EMB, SS

MILD STEEL FINISHED WITH HIGH-TEMP,
NON-TOXIC BLACK PAINT

ALL STAINLESS STEEL



41101000000-67

41101000000-68

41101000000-69

41101000000-70

Models

- Surface mount, grates with hamburger plate, MS
- Surface mount, grates with hamburger plate, SS
- In-ground mount, grates with hamburger plate, MS
- In-ground mount, grates with hamburger plate, SS



CLASSIC

Classic benches are attractive, long-lasting, and practical for everyday use, providing years of maintenance-free public seating.

Classic Wood Benches

The ruggedly constructed wood contour benches are attractive and provide long-lasting comfort.

ITEM	PRODUCT ID	DIMENSIONS
6' Classic Freestanding Wood Bench	14167501NA	25" W x 36" H x 6' L
8' Classic Freestanding Wood Bench	14167502NA	25" W x 36" H x 8' L
6' Classic Wood Bench, In-Ground Mounted	14167601NA	25" W x 73" H x 6' L
8' Classic Wood Bench, In-Ground Mounted	14167602NA	25" W x 73" H x 8' L



Classic Plastic Benches

Classic plastic benches are an ideal substitute for any environment-friendly setting. Also available without arms and in cedar-colored recycled plastic.

ITEM	PRODUCT ID	DIMENSIONS
6' Classic Freestanding Plastic Bench	14167501PLA	25" W x 36" H x 6' L
8' Classic Freestanding Plastic Bench	14167502PLA	25" W x 36" H x 8' L
6' Classic Plastic Bench, In-Ground Mounted	14167601PLA	25" W x 73" H x 6' L
8' Classic Plastic Bench, In-Ground Mounted	14167602PLA	25" W x 73" H x 8' L



Outdoor Standard Aluminum Benches

All Aluminum Construction

- Rust resistant 1/8" thick aluminum construction
- Lightweight
- Self-standing with anchoring holes
- 15-1/2" wide seats
- 14" wide back support
- Finish: Standard powder-coat colors

ITEM	PRODUCT ID	DIMENSIONS
Bench, AL - 4'	411SPU-22-076	48" W x 35-7/8" H x 24-1/4" D
Bench, AL - 6'	411SPU-22-079	69" W x 35-7/8" H x 24-1/4" D
Bench, AL - 8'	411SPU-22-080	93" W x 35-7/8" H x 24-1/4" D



6' \$ 528.68

8' \$ 807.87



TRAILSIDE

Perfect for parks, playgrounds, schools and any environment where short-term seating is what you seek, the trailside selection has what you need.

Covered Single-Trailside Benches

The covered single trailside bench is perfect for finding refuge from the elements and provide maintenance-free trailside seating. Forest green metal roof is standard.

\$1381.20



ITEM	PRODUCT ID	DIMENSIONS
6' Covered Single-Trailside Bench	14167011NA	8"W x 8"H x 14"L

Rustic Wood Benches

The all-wood benches are constructed with pressure-treated Southern Yellow Pine and are great for adding a natural touch to any location.



ITEM	PRODUCT ID	DIMENSIONS
6' PT Wood Rustic Bench	14167811NA	24.5"W x 41.5"H x 6'L

Landscape Timber Trailside Benches

The all-wood landscape timber trailside benches are great for adding a natural touch to any location. Also available with back.



ITEM	PRODUCT ID	DIMENSIONS
6' Landscape Timber Trailside bench w/o backrest	14167506NA	20.5"W x 21"H x 6'L
8' Landscape Timber Trailside bench w/o backrest	14167507NA	20.5"W x 21"H x 8'L

Landscape Timber Trailside Benches with Back

The all-wood landscape timber trailside benches are great for adding a natural touch to any location.



ITEM	PRODUCT ID	DIMENSIONS
6' Landscape Timber Trailside Bench With Backrest	14167806NA	25.5"W x 40"H x 6'L
8' Landscape Timber Trailside Bench With Backrest	14167807NA	25.5"W x 40"H x 8'L

Wood Trailside Benches

Wood trailside benches are comfortable and blend easily with all natural atmospheres.

ITEM	PRODUCT ID	DIMENSIONS
6' Wood Trailside Bench, Surface-Mounted	14167804NA	14"W x 18"H x 6'L
8' Wood Trailside Bench, Surface-Mounted	14167805NA	14"W x 18"H x 8'L
6' Wood Trailside Bench, In-Ground Mounted	14167801NA	14"W x 36"H x 6'L
8' Wood Trailside Bench, In-Ground Mounted	14167802NA	14"W x 36"H x 8'L





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QUOTE

Date: June 3, 2025

Town of Pomona Park

Subject: Parks Equipment Order

Please provide a quote and process the following order for delivery to the Town of Pomona Park:

Item Code	Description	Quantity	Unit Price	Total
411SPU-21-043	6' Aluminum Picnic Table	5	\$1,241.93	\$6209.65
411SPU-22-081	8' Aluminum Picnic Table	1	\$1,280.00	\$1,280.00
411SPU-22-079	6' Aluminum Bench	4	\$528.68	\$2114.72
14167011NA	Covered Bench	2	\$1331.20	\$2,662.4
41101000000-65	Large Grill SS SM HP	3	\$615.85	\$1847.55

Subtotal:

Shipping:\$150

Total:14,264.32

Middleton Beach

Picnic Tables-FRDAP-\$7489.65

Covered Bench Better Place Fund \$ 2,662.4

FRDAP Total with Shipping =\$9487.20

Better Place Fund Total=\$4777.12

Mayor's Park

Grills FRDAP \$ 1847.55

Benches Better Place Fund \$2114.72

RESOLUTION NO. 2025-08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF POMONA PARK, FLORIDA, APPROVING THE ADDITION OF AN EMERGENCY PROCUREMENT AND EMPLOYEE COMPENSATION POLICY TO THE TOWN EMPLOYEE MANUAL; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Pomona Park recognizes the need to establish clear procedures for procurement and employee compensation during officially declared states of emergency; and

WHEREAS, the Town wishes to ensure continuity of government operations, the safety of its residents, and the fair treatment and compensation of its employees under such emergency conditions;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK, FLORIDA:

Section 1. Adoption of Policy

The Town Council hereby adopts the following policy to be incorporated into the Town of Pomona Park Employee Manual:

Emergency Procurement Threshold Increase

During a declared state of emergency, the Town Clerk or designee, with approval from the Mayor or Mayor Pro Tem, is authorized to make emergency purchases of goods and services necessary to protect life, property, and ensure continuity of government.

The procurement threshold for requiring formal quotes or bids shall be temporarily increased to \$5,000 per vendor or project.

All emergency purchases shall be documented and submitted to the Town Council for ratification at the next regular or special meeting.

On-Call Pay Authorization

Employees required to be on-call during a declared emergency shall receive an additional \$50 per 24-hour period while on-call but not actively working.

Employees must be designated as on-call in writing by the Town Clerk or Mayor in advance or retroactively acknowledged if assigned during emergent conditions.

Overtime Compensation

Employees required to work in excess of 40 hours per week during the emergency period shall be paid at 1.5 times their regular rate of pay for all overtime hours worked.

Duration and Oversight

This policy remains in effect only during the officially declared state of emergency and shall automatically terminate upon its expiration unless extended by a vote of the Town Council.

The Town Clerk shall maintain all financial and personnel records related to emergency procurement and compensation and provide a full report to the Town Council following the event.

Section 2. Severability

If any section, subsection, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions.

Section 3. Effective Date

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Town Council of the Town of Pomona Park, Florida, this ____ day of _____, 2025.

TOWN OF POMONA PARK, FLORIDA

By: _____

Anthony Cuevas, Mayor

ATTEST:

Andrea Almeida, Town Clerk

RESOLUTION NO. 2025- 09

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF POMONA PARK, FLORIDA, AUTHORIZING THE TOWN CLERK TO EXECUTE THE GRANT AGREEMENT FOR THE LOCAL GOVERNMENT CYBERSECURITY GRANT PROGRAM, CONTRACT NO. DMS-24/25-512, WITH THE FLORIDA DEPARTMENT OF MANAGEMENT SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the State of Florida, through the Department of Management Services, has awarded funding to the Town of Pomona Park under the Local Government Cybersecurity Grant Program, Catalog of State Financial Assistance Number 72.016; and

WHEREAS, it is necessary for the Town to enter into a formal agreement, identified as Contract No. DMS-24/25-512, with the Department of Management Services to receive these grant funds; and

WHEREAS, the Town Council desires to authorize the Town Clerk to sign and execute the agreement and all necessary documentation on behalf of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK, FLORIDA, AS FOLLOWS:

Section 1. The Town Council hereby authorizes the Town Clerk to execute the Grant Agreement for the Local Government Cybersecurity Grant Program, Contract No. DMS-24/25-512, and any subsequent amendments or related documents as required by the Florida Department of Management Services.

Section 2. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the Town Council of the Town of Pomona Park, Florida, this 10th day of June, 2025.

TOWN OF POMONA PARK, FLORIDA

By: _____

Anthony Cuevas, Mayor

ATTEST:

Andrea Almeida CMC, Town Clerk

Approved as to form:

Donald Holmes Town Attorney

Town of Pomona Park

Better Place Plan Advisory Committee Members

Fiscal Year: 2025

Chairperson:

Vice Chair:

Committee Member:

Committee Member:

Committee Member:

Town Council Liaison: Councilmember Name

Staff Support: Andrea Almeida, Town Clerk

June

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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1	2	3	4	5	6	7
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8	9	10	11	12	13	14
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		Council Meeting		Andrea Putnam County Chamber of Commerce		
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15	16	17	18	19	20	21
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Father's Day				Office Closed	Budget Workshop 9 am	
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22	23	24	25	26	27	28
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				Andrea Putnam County Chamber of Commerce	Budget Workshop 9 am	
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29	30					
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[illegible]