



# Happy St. Patrick's Day

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## **TOWN OF POMONA PARK**

### **TOWN COUNCIL & PUBLIC MEETING AGENDA MARCH 10, 2020 – 6:00 PM**

#### **PLEDGE TO FLAG –**

**CALL MEETING TO ORDER AND WELCOME VISITORS - Please speak at full volume so everyone in the room can hear.**

#### **CORRESPONDENCE**

- Town Clerk

#### **ADOPT MINUTES OF PREVIOUS MEETINGS, IF ANY**

- Town Council Minutes for 2/11/20.

#### **UNFINISHED BUSINESS INCLUDING COMMITTEE REPORTS**

- Bruce Wolfred – Maintenance Report
- Kelly Krupski Treasurer – Financial Review, Bills
- Councilwoman Linkswiler, Beautification Committee Liaison – Report
- Mayor Svingala & Clerk Parks & Rec Kids Summer Program – GL Acct 572.491 Other Charges & Obligations \$3021.00
- Clerk Fontana – Vesting Schedule Retirement Account

#### **GUEST SPEAKERS**

- Shirley Griffin – Retired Firefighters Ronald Benke & Joseph Perrotti
- Kathy Baker, Jordan & Associates and Mike Tibble, Mittauer & Associates re: CDBG Grant

#### **PUBLIC HEARING ITEMS**

- Proclamation for Women's Right to Vote
- Proclamation Water Conservation Month April 2020
- Ordinance 2020-1 Amending Compensation of Town Council, Effective February 1, 2021
- Ordinance 2020-4 Amend the Town Charter Section 5.09 to increase the Amount of Expenditures Without Competitive Bidding

#### **NEW BUSINESS**

- Councilwoman Mead & Clerk – Tree at 201 East Main
- Clerk Fontana – Driveway paving on Lake St. over sidewalks

#### **Q & A / Comments / Announcements**

#### **ADJOURN**

NOTICE: If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105

#### **PLEDGE OF CIVILITY**

We will be respectful of one another even when we disagree.  
We will direct all comments to the issues. We will avoid personal attacks.

**Town of Pomona Park  
Correspondence List for March 10, 2020**

<b>1. Beautification minutes 2/3/2020-----</b>	<b>1-2</b>
<b>2. Town Council Meeting Minutes 2/11/2020-----</b>	<b>3-11</b>
<b>3. Maintenance Time Allocation-----</b>	<b>12</b>
<b>4. Financials-----</b>	<b>13-18</b>
<b>5. CDBG Grant Options-----</b>	<b>19-20</b>
<b>6. Proclamation for Women's Right to Vote-----</b>	<b>21</b>
<b>7. Proclamation Water Conservation Month-----</b>	<b>22</b>
<b>8. Ordinance 2020-1 Amending Compensation of Council-----</b>	<b>23-24</b>
<b>9. Ordinance 2020-4 Amending the Town Charter Section 5.09-----</b>	<b>25-26</b>
<b>10.M&amp;B Tree analysis and estimate 201 East Main-----</b>	<b>27-28</b>
<b>11.Upcoming Events-----</b>	<b>29</b>

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**TOWN OF POMONA PARK BEAUTIFICATION COMMITTEE MEETING**  
**FEBRUARY 3, 2020 – 10:10**

Meeting called to order.

Welcomed guests Pat Mead and Lynda Linkswiler.

Pledge to the flag.

**Outstanding Bills**

Becky had a bill for red hearts (aprons) for \$28.88.

Motion by Bud to pay, 2<sup>nd</sup> by Yvonne. Motion passed.

**Minutes**

Minutes for December 9 and January 6 approved. Yvonne 1<sup>st</sup>,  
Becky 2<sup>nd</sup>. Motion passed.

**Breakfast Review**

60 people – 308.00 + 18.00 tips = \$326.00.

**Unfinished Business**

Decided to eliminate crepes from menu.

Motion made to order numbers and stands for tables. 1<sup>st</sup> by  
Bud, 2<sup>nd</sup> by Becky. Motion passed.

Motion made for Becky to buy more heart material when  
needed 1<sup>st</sup> by Yvonne, 2<sup>nd</sup> by Bud. Motion passed.

Motion made for approval to pay \$150.00 for more aprons. 1<sup>st</sup>  
by Bud, 2<sup>nd</sup> Yvonne. Motion passed.

Judy measured letters for the new signs.

Stone for Pat Bergquist ordered. Financials for December and January were voted on. Yvonne 1<sup>st</sup>, Becky 2<sup>nd</sup>. Motion passed.

### **New Business**

Decided to use our business cards to offer 1 free breakfast per month by each member. Members should write date, their name and the guests name and submit to Judy.

Decided to raise the price of casseroles to \$5.00.

Voted on improvements around marquee in front of Town Hall for the amount of \$425.00. Yvonne 1<sup>st</sup>, Becky 2<sup>nd</sup>. Motion passed.

### **Adjourned at 11:10 – Yvonne 1<sup>st</sup>, Becky 2<sup>nd</sup>**

Had to reopen meeting to add price of \$75.00 for numbers and stands for breakfast. Bud 1<sup>st</sup>, Becky 2<sup>nd</sup>. Motion passed.

Adjourned at 11:15 – Yvonne 1<sup>st</sup>, Becky 2<sup>nd</sup>



**Town of Pomona Park - Town Council & Public Hearing Meeting Minutes**  
**Tuesday, February 11, 2020 (6pm)**

Mayor Joseph Svingala presided. Council present were Dr. Robert Warren, Lynda Linkswiler, CarrieAnn Evans, Patricia Mead, James Griffin, and Victor Szatkowski were all present. Attorney Sherar, Clerk Donna Fontana, Treasurer Kelly Krupski and Maintenance Supervisor Bruce Wolfred were all present.

Mayor Joseph Svingala led in the pledge to the flag. Mayor Svingala called the meeting to order at 6:00 pm and welcomed everyone. There was a moment of silence in remembrance of Town residents Jerry Jackson, Guillermo Garcia, and June White.

**Meeting Minutes:**

The Mayor requested approval of the Minutes from 1/14/2020. Councilman Griffin made a Motion for approval of 1/14/20 and it was seconded by Councilwoman Evans, unanimous to approve.

**Guest Speakers:**

John Franse new owner of Putnam Family Fitness property introduced himself and explained the businesses that he will be moving into the facility. He has a structured cabling business, a small fish hatchery grown in tanks indoors and he will have a small kennel for German Shepherd breeding. The dogs will only be kept there after the puppies arrive and until they are sold. There will be 2 guard dogs that will be there all the time. He raises tilapia, Australian red claw crayfish, catfish, blue gill, bass. Liveaquaponics.com

Marty McCoy purchased a home on Lake Broward at 1744 Hwy 17. He is concerned about the heavy foot traffic. He wants to put a 6 foot fence around his property. The front fence would be 100' from Hwy 17. Attorney Sherar said in a residential district a fence in the front yard cannot exceed 4', our front yard setback is 20'. As long as its more than 20' back you can put in a 6' fence. Marty asked, would I have to go through a platting process to break out a separate 100'x100' lot up front. Attorney said, first we would have to find out whether or not yours is what's called the parent lot or its already been subdivided before.

Kathy Baker, Jordan & Associates and Mike Tibble, Mittauer & Associates re: CDBG Grant. Kathy Baker attended by phone. Mayor said, that Bruce, Mike, Craig and I just went down to Perry St. to try to find out the water flow. We are not ready without having the proper survey and it looks like there are some huge problems there and I'm not qualified to speak of them, Mike is. Mike said, we have half a dozen service areas that we are putting together for this project. All of them have similar issues with poorly defined right of way. We don't know exactly where the city's property begins and ends and where the existing improvements are located within that property. Its very evident along Perry where we do have some right of way which has been defined by a Surveyor. Where the existing drainage that the Town would like to improve is outside of that right of way. In order to make these improvements you have to have ownership of them either physically through right of way or through easement. The suggestion that we are making to the Town is that we pull back a little bit and prioritize the service areas. In those areas that have DOT involvement those areas are going to be more complicated. I would

like to go back and look at the 6 service areas and see if there is a relatively painless path to achieve these that doesn't deep 6 the application itself. Kathy said, what we could do is to try to pair up with DOT, they said they have funds, we could try to work with them or we could try to do some other things like the sidewalks, the Community Center, then we could do that and put the drainage in another grant so that we would have more time to work that out. Mike said, yes there's not enough time left, we still don't have a survey started in any of these service areas yet. I don't know how much time they will need to schedule the survey, get it done and then we have to have time on our end for the engineering. Reasonably that's a 3 or 4 month process and that will be past the first CDBG cycle. Mayor asked Kathy, you know since spring of 2019 that we have been trying desperately to get a surveyor in this Town to get things done for this grant. Nobody would even talk to us. We finally got someone now and the surveyor wants \$60,000 and we don't even know when he can come to do it. We just can't get there. Kathy said, I understand that has been a huge issue. I have not heard anything about when the application cycle will open but when it does put out that 30 day notice in the paper that says the application cycle will open, then we have 45 days from that time to complete the application. We would have a maximum of 75 days to complete stuff, but not anymore than that. Clerk said, I have the surveying company separate out the different areas and prices so that if we did decide to take the drainage out of the project then we could still proceed with the sidewalks going down East Main and Broward to the beach. That was around \$25,000. Kathy said, it cannot be used as leverage because it cannot be spent prior to the award. You have to have the plans and specs all done by the time we submit the application. Mike said, we are running out of time with this grant. Everything hinges on these surveys. Kathy said, the sidewalks, the roof, the flood and drainage on the other side of 17, I don't know if Mike has input on that. Clerk said, regarding that drainage there is concern that we don't have enough time because we would have to get that survey done and of that person's property and then try and purchase that land to be able to include that in the grant. Councilwoman Evans said, I think we need to stop and wait until 17 comes through because they will tear up everything we are going to do regarding the drainage. Attorney said, when we met with DOT, I asked them about that, and they basically said its going to be 20 years. Mike wasn't sure why DOT would tear up everything done on Perry & Middleton. Councilwoman Mead said, there are still questions on Perry with who belongs where with Hills Hardware and the Pizza place. Don't we have other projects other than street drainage so we can just drop all those and do what we can do? Mike said, even with that we have a sidewalk project and it's a simpler survey. Attorney said, if we don't do the drainage then we don't need the topographic survey which is the most expensive part. Mike said yes. Attorney said, getting the boundary surveys done for sidewalks would be easy to do. Clerk asked, do we have time at this point to do any drainage at all? Mike said yes, I still think it's a valid portion of the project but if the cycle opens in the spring, it's going to be very difficult for us to include the drainage portions of your application. Those components may need to go to the next cycle. Clerk said, tell me if this is what you're saying, proceed with the drainage surveying and engineering whether you use it for this CDBG grant or the next one, you're going to need it? Mike said, yes. Clerk said, then we've got to look at how many other things we can come up with for this \$600,000 grant. The sidewalks, roof at the Community Center, the bathrooms, the pavilion and the walkway at the beach. Mayor said, but we've got to put \$25,000 into that. Kathy said, you're not going to have to come up with \$600,000 because you'll still have admin costs and more engineering. We would end up with around \$500,000. Mayor said, we are just spinning our wheels here, wasting our time. We've been doing it for a year and a half, I want to

get the hell out of this thing. I want to drop the drainage, we'll do it at another time. Let's do what we can do to make the people in Town happy. Mike, said we need the Council to authorize the survey that encompasses Broward, East Main and West Main (308B) for sidewalks. Kathy said West Main can be added as long as the Town owns it. Attorney thinks that the County owns 308B, but we own the right of way. The Clerk said, Council keep in mind that when you are talking about the drainage, you're talking about 2 different aspects, the engineering & surveying for somewhere along the line to do drainage. Whether you do it this year, next year or 5 years from now that information would still be accurate for you to use at a different time or do you cut it all today and say we are not going to do any planning for drainage. Mayor said, no we can always pay for that in the future. Kathy said, we don't have to have a CATF meeting to add the sidewalks. CATF made recommendations to the Council but the Council will decide what will be best to do for the Town. CATF just needed to decide whether to do the Neighborhood, Commercial or Housing. We need to prioritize because we have to do our surveying of the door to door household income. Mayor said, Kathy its Mayor Joe, I'm getting a terrible, terrible attitude, I got the whole Council sitting here with the deer in the headlights, the deer's eyes whatever the hell that thing is. This is beyond us, as far as I'm concerned, I want to get away from the drainage. Let's do what we know what we're doing. Clerk said, Mr. Mayor the reason why I said I need to hear from the Council is because you all voted to do the drainage so now you are going to change that, I need to officially hear the Council saying that. Mayor said, its going to be that, its not just me, the Council needs some lead here as to what's going on. I'm telling you this is what's going on. I got to get away from this. We're accomplishing nothing, zero. Clerk said, go ahead and take a vote on taking the drainage out. Councilman Griffin made a Motion to stop the drainage project for both sides of 17 and to continue with the grant for sidewalks, the roof and the other things. Councilwoman Evans seconded the Motion. Michelle Johnson said, that grants are based on a point system and drainage is worth a lot of points. Will we have enough points? Should we consider an Economic Development Grant instead? Kathy said it could be done but we would need a developer, do we have one? Mayor said, we have a Motion, let's stick to the Motion. What Michelle is saying makes a lot of sense but its got nothing to with CDBG, that's totally separate. Mike said, no they have an ED program. Clerk asked Kathy, if we take out the drainage can we come up with enough points to be awarded a grant in this program? Kathy said, it depends are we talking about just doing sidewalks, the Community Center and work down at the park? Kathy said, those are pretty good scoring items, they may not be quite as high, its just the number of people we will be servicing. Mayor asked for a vote in favor of the Motion and the vote was unanimous to approve. Clerk said, we will get with Kathy on how to change the Grant, please look at your schedule for a workshop on this. Kathy said she would let the Clerk know tomorrow. Attorney said we ought to as a good practice start getting surveys of all of the right of ways that the Town has. Mayor said, absolutely, we started that at one point and then it stopped. Clerk said, Mike actually took a good number of surveys that we've had done and scanned them and will provide them to me on digital format so they can be loaded into online files and see what surveys we are missing. Remember that doesn't mean that the surveys that we have are going to adequate for the projects that we are doing if we need topographics. Attorney said, but at least you'll know where your right of ways are. We have 2 problems with Perry, one is the problem by the Pizza place and the other is between Middleton and Broward. You've got this saw toothed right of way issue mainly where Lori lives. Its something we need to start working on because like on Perry St. we got to bring a law suit because the people that own it now don't even own the property that's supposed

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to be where the road is. When that area was subdivided the original owner had to have kept a road and deeded the road to the Town, so you've got property short 15 feet of the centerline of the road and that 15 feet belongs to somebody 30-40 years ago. Councilwoman Mead asked, so we still have a problem with Perry St.? Attorney said, on that part of it we do and we need to start doing something now.

**Public Hearing items:**

Ordinance 2020-1 Amending Compensation of Town Council, Effective February 1, 2021.

Clerk read the Ordinance. Councilman Warren made a Motion to adopt the ordinance as read, seconded by Councilwoman Linkswiler. Councilman Griffin stated that it's a good thing to increase the salaries but to double them, I don't know many places that do that. We've done it before, but my feeling is you have a civic duty and we're a small town. I think it's my civic duty to be here even without compensation. Councilwoman Linkswiler said that she is in agreement with Jim. I don't think that the Council job should be a job for money. It should be because we have a civic duty, we love the Town, we are interested in what happens here and if we throw it out there for \$400 there will be people that just want the job for \$400 and not really care and have a strong interest in the Town. On the other hand, I think the Mayor position is a 24/7 job and I don't know how many days you're here, but I would assume that a Mayor would show up at least once a day. Mayor said, I'm here 2-3 hours a day. I think the Mayor's compensation should be increased but I don't agree that the Council's should be increased and certainly not that much. Maybe it could be increased a little bit but not double. Attorney explained that his is subject to amendment and gave examples of how it could be amended. First, we'll have amendments and we'll vote on it and then you'll vote on it as a whole as amended.

Councilwoman Evans made a Motion to amend Ordinance 2020-1 to compensate the Town Council members to \$300, seconded by Councilman Warren. Attorney explained that the only thing being voted on is, shall the council members compensation be changed to \$300 a month. Yvonne Munn asked so what have the duties increased that these council members need such an increase? What other things are you doing that you used to not do? Are your duties more? Mayor said, I don't think you have to do more to get paid more. Yvonne said, well usually you earn more. Mayor said, when you are in a 40 hour a week job for 15 years and your job stays the same you still get raises doing the same job. Councilwoman Evans asked, is our decision making not worth the money, is our time here not worth the money? There was further discussion about what is the Council doing to earn it. The Mayor said, everything we've always done, that hasn't changed. The only thing that's changed is that people don't do it for free anymore. Yvonne said, well I don't get very much money to pay the taxes for people that come here once a month. Mayor said, they do more than that, they are not just 1 night a month people. John Franse said, maybe if you explain how many hours a month you spend that will help. Mayor said, it changes, it varies every month. Mayor said, every town around here, every one of them have \$800 a month Mayors and \$400 a month Council members. Michelle Johnson said, I emailed Donna for information and just so everyone in the audience knows, the Clerk and Maintenance Supervisor are currently paid \$22.50 an hour. I would say between those two people most of the Town business should be handled. Donna has all the admin and Bruce has all the maintenance. Joe should not be here as much as he is to handle Town work. She discussed some of the officer's duties like Code, but just going to events or reading your packets and coming to a meeting once a month it's not worth doubling your salaries over. She discussed the



recent crime and said we should be paying Sheriffs instead of paying you guys. That's how I see it as a taxpayer. \$1600 extra a month, that's over \$19,000 a year which should be spent on Sheriffs. The Town needs to prioritize what taxpayers want, do they want to compensate you or do they want to feel safe in their homes? Shirley Griffin said, if you guys want to cut your Council number down to a reasonable number of 5 like all the other Towns have then it would be worth it. Instead of 7 people that might be more reasonable but 7 people that's a lot of money you're giving out for our small town. Councilwoman Evans said, but y'all had no problem giving it out to the Clerk and the maintenance guy. Councilwoman Mead said I personally like the voices of the 7 people and I would like the salaries to go back down to 0. Councilwoman Evans said, its not going to help your crime go away. Michelle said, it will help coral the teenage kids. Councilwoman Evans said, we keep adding more police hours. Judy Szatkowski said, ever since we've hired the cops you see a whole lot more of them and I think there's a whole lot less going on. If we did put the salaries down to 0, we could afford to hire more cops. Attorney discussed his support for the increase to get more people applying for the seats. Councilman Griffin spoke of his Zoning work to get Gio's moved to Pleasant St. Mayor said that Vic probably does more work than I do, driving around this Town every day. He knows more about this Town than anybody in the Town. Attorney said this doesn't go into effect until February of 2021 so if you don't like it you could vote in people in the next election that will lower in February. Reminder that the only thing to vote on was to change 1 b from \$400 to \$300. There were 3 that voted for the amendment and 4 opposed. There was confusion and then the Mayor asked if there were any other amendments? Councilwoman Linkswiler made a Motion to strike paragraph 1 b., seconded by Councilwoman Evans. Attorney explained that if you vote for this amendment you are leaving the Council compensation at what it is currently and the only thing left in the Ordinance will be that the Mayor will go to \$800 and then the Council will stay at \$200. There was confusion expressed by Mayor and Council members. Attorney again explained that the amendment is to strike 1 b, the following language: the compensation of the Council members shall be \$400 a month. If you vote for the amendment the Ordinance shall read that the compensation for the Mayor shall be \$800. The effect of it will be that the Council members will stay at \$200. Michelle said, I think the Mayor's should be closer to \$600, Councilman Griffin agreed. Attorney explained that if you approve the amendment the only thing left on the table will be the amount of raise for the Mayor. Then you would make another amendment to \$600 or \$1000 or whatever you want. Mayor reiterated the Motion to strike 1 b. 4 in favor, 2 opposed. Doc was not counted as he was sitting in the back of the Council room. It was 5 in favor, 2 opposed. Clerk wanted to see the vote again as there was confusion and this time it was unanimous to approve the amendment removing 1 b. Councilman Griffin made a Motion to amend Section 225 1 a, for the compensation for the Mayor to be \$600. Councilwoman Linkswiler seconded the Motion. Attorney re-stated that the Motion to amend shall be that the compensation for the Mayor shall be \$600 a month. 3 in favor, 3 opposed, the Mayor said, Doc you didn't vote. Doc said, I am opposed and then said no the first one. I want your salary to be \$800. Mayor said, let's do it again. Again only 6 people voted. Councilwoman Linkswiler was confused. Attorney said, everybody that wants the Mayor to make \$600 a month, raise your hand. Clerk explained we've got 7 council members we need 7 votes. Rollcall vote, Councilwoman Linkswiler (3 people talking at once) No, Councilwoman Evans No, Mayor Yay, Councilwoman Mead No, Councilman Griffin Yay, Councilman Szatkowski No, Councilman Warren No. 2 votes for the amendment and 5 opposed. The

Amendment fails. Mayor said we are going to vote now on the original \$800. 5 in favor and 2 opposed, motion passed.

Ordinance 2020-Amending the Town Charter Concerning the Composition of the Council. Clerk read the Ordinance. Councilman Griffin made a Motion to adopt the Ordinance 2020-3, seconded by Councilwoman Evans. Attorney said, as CarrieAnn pointed out, the only way the Charter can be changed is by the electorate voting for a change. Voting for this does not constitute an endorsement for or against the proposed change. It is merely saying that you want the electorate to make a decision as to whether or not they should have 5 people, or they should keep it the same. Councilwoman Evans said, let the people decide. Attorney said, and that's basically what it is to let the people decide. Councilman Griffin agreed that it should be left up to the people of the Town. Attorney said, if this passes, I tried to come up with a procedure on how we would reduce the Council numbers. There are too many permutations about how it could be done, so I put in there that if it passes the Council will have 2 years to come up with how it wants to implement the change. Councilwoman Mead said, I personally would like the council to remain at 7 because I think that gives us a more diverse opinion for people to vote on things. My problem with putting it before the people is I remember a few years back when we put a number of Ordinances 4 or 5. These were housekeeping matters on the Charter that did not pass because nobody wanted to read them and they didn't understand so they just voted no on everything and I'm afraid that would happen again. Councilwoman Evans said, it sounds pretty self explanatory. John Franse asked, how did this topic even come up? Councilman Griffin said, it would be more efficient to have 5 members. We are the second smallest municipality in this county. All of the other places have 5 members. You get 3 people together they can hardly agree on anything. You get 7 together and it slows the process down. We honestly have to go around begging people to be on this Council. John Franse concurred on one hand that it is much easier to make a decision with fewer people but on the flip side the extra 2 members allow you to spread the workload out and have more people available to help your hours for the raise you didn't get. Councilman Warren talked about how more people bring different perspectives and knowledge. Mayor said, I feel this Town went 127 years with 7 members on the Council and I don't want to be the one to change it. Michelle Johnson said, we're not arguing 5 or 7 right now. This issue is whether or not you are going to put it on the ballot for the electorate to decide. Mayor said I think we should make the decision, we're the ones here working it. Councilman Griffin said, I think we should put it on the ballot and let the people decide which is a democracy. Mayor said, anymore discussion. All in favor of the Motion to reduce the Council from 7 to 5. Councilwoman Evans said, No, to put it on the ballot. 2 for the Motion and 5 opposed. Ordinance 2020-3 fails. Attorney said, since this is an Ordinance it has to be read again and voted on again. You can change your vote either way. Attorney corrected this and said that since it died there is no second reading on this one.

We are not voting on Ordinance 2020-4 because changes were made by the attorney and it must be re-advertised.

#### **Unfinished Business:**

Councilwoman Linkswiler gave an update for Beautification First Saturday Breakfast, served 60 people, proceeds \$326.00. Approved \$75 for serving numbers. Approved \$150 to buy more aprons to sell. Approved Becky to buy more fabric for the hearts on the aprons. Each member

can give away 1 free breakfast a month to someone who hasn't been coming to promote new people to come. Voted to spend \$425 around the Town Hall sign to place the commemorative stones to make them more visible. Mayor Joe would like us to buy some of the big concrete planters to go out in front of Town Hall. Mayor asked Donna to explain the gift we were given. Clerk explained that FPL donated \$500 to us towards the planters and we would like to put a small plaque that a donation was received from FPL towards this.

Bruce Wolfred – The new area by Town Hall sign, I'm going to use landscaping stones 2 layers up, add more mulch, I might have had a request for more lighting which I can do on the current transformer. Additionally, the plaques like what we have for Mayor Bergquist at the Mayor's park is elevated. I looked into getting these and they were \$35 each. I build the forms and make them for about \$3 a piece so I'm going to pour our own and save a considerable amount of money. We painted the front of the stage at the CC and I opened one of the doors and realized there is not back to the under part of the stage or flooring, so we built a wall and sealed the floor. I also put lighting under there so now you can see. The doors are a hazard, they are too heavy and open upwards. I'm going to reconstruct the doors, saving the one door that has the historical writing on it. I will frame that, cover it and it will be hung up somewhere in the Community Center. Working with the Mayor and Councilman Vic we've come up with a plan in reclaiming all of our right of ways and improving the visual intersections especially on the West side of Town. Worked on picking up all the debris and materials from right of ways over the last week and they have been burned and disposed of. The fire hydrant at the corner of Broward and Worcester valve stem is broken so it can't be used. Looking for a cost of having that excavated and replaced. We also need to buy one for a spare, we don't have one. The one at the shop is broken, I think it was hit by the fire department. Councilwoman Mead asked how much do they cost? Bruce said, it varies I think around \$1800, it depends on depth. I think these are 4-5 feet down to where they tie in. Tomorrow we're going to work on May St with shell rock to fill holes. Thank you for the tractor, we are using it a lot. It will probably pay for itself within 5 years. Councilwoman Mead asked where we are with the tree removal at the CC. Clerk will contact the company again about when they are coming out. Councilwoman Mead said the flower bed at the flagpole looks awful. There was discussion that the Beautification Committee always took care of that but hasn't been lately. The sign is rotting at the CC. Bruce said I think you'll have to replace it with something other than wood. There was discussion about if the Town approves the digital sign at Town Hall then the marquee could be moved to the CC. The parking lot across the street has a bunch of golden rain trees coming up. That bed needs to be weeded and trees pulled, and new mulch. Mayor said, I think the parking lot is maintenance's job. The beds is Beautification's job, can they do what needs to be done, no, but they can supply the materials. I can certainly help throwing mulch around.

Treasurer Kelly gave the financial review. Councilwoman Evans asked about why the cleaning people are getting different amounts. Kelly said that is because we had it cleaned for the Logic meeting. Councilwoman Evans asked how much did that cost us? Kelly said \$125. Councilwoman Evans said no, the whole Logic meeting, the total? Kelly said, I don't know I will have to send you an email once I pull the receipts. Councilwoman Evans said, including employees away from the office. The last I heard this whole place was shut down for that. Mayor said, yes, I did that. We hosted Logic. Councilwoman Evans said, the last Logic meeting the office wasn't shut down like that. Mayor said, well I wasn't Mayor and I chose to do that



this time. Shirley said, that was very good PR. Councilwoman Evans said, its great PR but what about our citizens that need to do business here that day, comes to the office and its closed. Kelly mentioned a small grant due March 20<sup>th</sup>. The funding doesn't come through until 2022. Bruce and I looked at roads for what isn't paved and has drainage issues. You can choose one target area for the grant. If any of you have any suggestions let me know. The roads we are looking at are A, B and May because they are all connected and have major issues. Councilwoman Mead asked if we need surveys. Kelly said, you have to have a detailed price quote but not surveys at the time you apply for the grant. The total grant is 9 million, but you are not applying for an amount you are applying for a project. Its not a matching grant so you don't have to put any money up for them to fund your project. Councilwoman Linkswiler asked if there was any grant money found for cameras for the Town Hall? Kelly said, not currently. I called the Sheriff's office, they don't know of any. There's also a site with 39 pages but its for the whole nation and other countries. So far, we have not found anything. Councilwoman Linkswiler said, since there's no grant money we need to do something and not wait for security. Clerk and Treasurer will work on getting quotes for all security concerns. Councilwoman Linkswiler wants to get cameras to deter all the people hanging out here in evenings as its breeding trouble. There was discussion about the Sheriff's coverage.

#### **New Business:**

Recreation report. Mayor said that this woman, Doris Carol bought the blue house by the beach. She wants to be a part of our Parks & Recreation and would like to start off this summer doing a 9 week program for the children at the park by the beach. She's got a schedule made up and others involved. She wants to get Dunns Creek involved with their kayaks. I would like to increase currently what we do with Parks & Recreation to include this civilian. I would like to ask the Council if they could start a \$300 Parks & Recreation account that we could pull from for supplies for these kids to do things for the 9 weeks in the summer. There were discussions about the senior group helping with classes. Councilwoman Evans asked where would be able to pull money from for this project? Kelly said, Parks & Rec and Roads & Streets are the biggest departments for expenditures, so we really have to look at what account. There was discussion about the location which is the park beach on Thursdays 9-11:30am. Clerk said, we don't have a budget for this. Mayor said, there's a Parks & Rec budget can't some of that be syphoned into this? Clerk asked, would that be a donation, cause you guys have already voted on that. Mayor said, its not a donation, its Parks & Rec. Clerk said, don't get mad, I'm just asking. Mayor said I'm going to ask the senior program for some. Councilwoman Evans said, if not I will come up with \$100. Mayor said, thank you, I don't think you need to. This Council is going to do this. We just need help from Donna and Kelly on where this can be done and done legally. Mayor asked Attorney if he said anything wrong. Attorney said, I would have said something if I heard something wrong. It would be a good idea to contact our insurance company and see if we need any additional coverage, but we would be covered under our normal policy. Mayor said, think about it.

Attorney discussed Geo and his request for future land use change on Pleasant St. from Ag to Industrial. As part of the process he has to get two surveys, property and wetlands. I was thinking that we could allow him to get a conditional waiver on the survey that would allow him to move his equipment over there but would not allow him to do any construction, filling, fencing or utilities. Today I thought of something, if we give it to him and in 6 months he hasn't

done these things what do we do with him. There was discussion about this, but the end consensus was that nothing should be done until the surveys are complete and we go through the entire process. He has to get the wetlands survey because it's in our Comp Plan. This came about because the Clerk explained that we had two neighboring properties complaining and voicing their concerns about a paint shop contaminating their water. Craig said, I will tell him that he needs to get the surveys done so the case can proceed with the Comp Plan change and the Zoning change.

Clerk discussed Dr. Lockhart's request for the Town to give him 5 of the chairs used in the Senior Sneakers Program. I explained that the Clerk is not authorized to give him any chairs. He thought that they were not being used but with the snowbirds here we are using all of the chairs.

Vesting will be discussed at the next meeting.

Questions and comments. – Shirley reminded everyone that the Celebration of Life for Councilwoman Patricia Bergquist will be this Saturday at 2:00 pm. Mayor said, Keep Putnam Beautiful Community Cleanup will be Saturday, March 14, 9am-12pm.

Upcoming events: Were reviewed from the packet.

Councilwoman Evans asked to be excused from next month' Council meeting.

Councilman Griffin made a Motion to adjourn. Adjourned 9:00 pm.

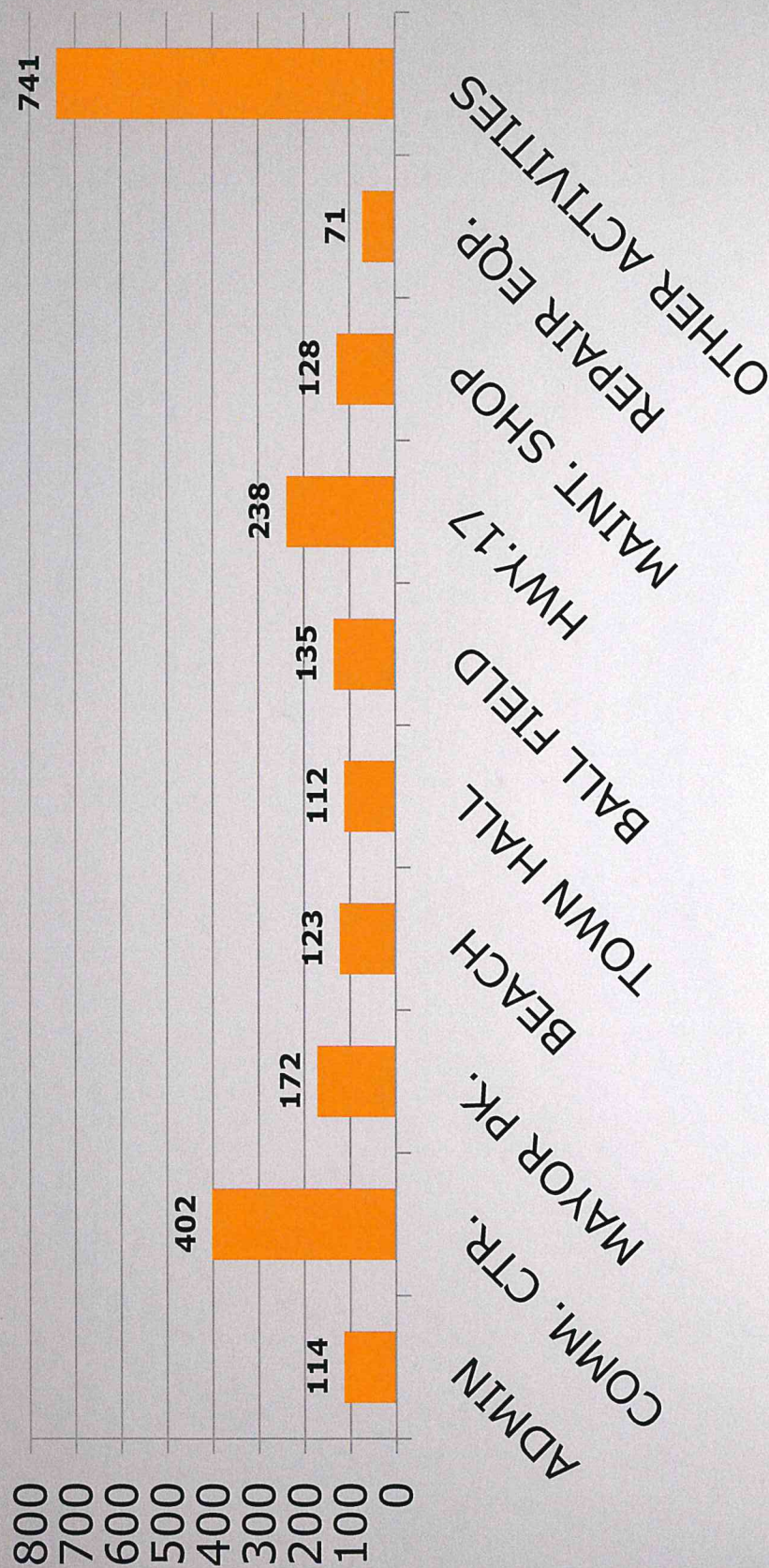


Chart is total hours spent by  
Maintenance Staff by Location

## TOTAL TIME ALLOCATION FY 2019/2020



## Town of Pomona Park

3/5/2020 2:59 PM

Register: 001.101 · General Fund Checking

From 02/01/2020 through 02/29/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/03/2020	DEP	Income	312.42 · 1 to 5 cents L...	payment # 042...		X	1,488.70	90,258.67
02/03/2020	DEP	Income	312.41 · First Local Op...	payment numb...		X	2,327.64	92,586.31
02/03/2020	EFT	Florida Blue	-split-	Employee Heal...	2,829.92	X		89,756.39
02/04/2020	9845	FPL	-split-	January	2,148.96	X		87,607.43
02/04/2020	9846	ADT	572.341 · Parks other c...	Feb	89.34	X		87,518.09
02/04/2020	9848	Florida Municipal In...	-split-		1,816.00	X		85,702.09
02/05/2020	9849	CSX Transportation	541.341 · R&S other c...	signal maintena...	1,800.00	X		83,902.09
02/05/2020	9850	AT&T	-split-	January	139.68	X		83,762.41
02/05/2020	9851	Matthew Butler	521.341 · Law Enforce...		60.00	X		83,702.41
02/05/2020	9852	Colonial Life	-split-	Memo:COLON...	87.30	X		83,615.11
02/05/2020		QuickBooks Payroll ...	-split-	Created by Pay...	2,461.50	X		81,153.61
02/06/2020	9847	Carl L Robinson	-split-		509.63	X		80,643.98
02/06/2020	DD1728	Alphonso (Al) Willi...	-split-	Direct Deposit		X		80,643.98
02/06/2020	DD1729	Bruce wolfred	-split-	Direct Deposit		X		80,643.98
02/06/2020	DD1730	Donna J Fontana {To...	-split-	Direct Deposit		X		80,643.98
02/06/2020	DD1731	Kelly Krupski	-split-	Direct Deposit		X		80,643.98
02/06/2020			100.101 · Better Place ...	Funds Transfer	5,141.95	X		75,502.03
02/10/2020	9854	Craig Z. Sherar P.A.	514.311 · Legal Couns...	February	1,000.00	X		74,502.03
02/11/2020		QuickBooks Payroll ...	-split-	Created by Pay...	652.52	X		73,849.51
02/12/2020		Patricia L Mead	-split-			X		73,849.51
02/12/2020		Robert Warren	-split-			X		73,849.51
02/12/2020	9855	Joseph C Svingala	-split-		369.40	X		73,480.11
02/12/2020	9856	Producers Ace Hard...	575.521 · Comm Ctr O...	Reference # 76...	6.99	X		73,473.12
02/12/2020		QuickBooks Payroll ...	-split-	Created by Pay...	2,491.51	X		70,981.61
02/12/2020	DD1736	CarrieAnn M Evans	-split-	Direct Deposit		X		70,981.61
02/12/2020	DD1737	James W Griffin	-split-	Direct Deposit		X		70,981.61
02/12/2020	DD1738	Lynda Linkswiler { c...	-split-	Direct Deposit		X		70,981.61
02/12/2020	DD1739	Victor J Szatkowski	-split-	Direct Deposit		X		70,981.61
02/13/2020	DEP	Income	312.60 · Better Place - ...	payment # 044...		X	4,013.22	74,994.83
02/13/2020	EFT	Health Equity	-split-	February	666.64	X		74,328.19
02/13/2020	9853	Carl L Robinson	-split-		509.62	X		73,818.57
02/13/2020	9857	Palatka Daily News	511.541 · Legis books ...	notice of public...	129.00	X		73,689.57
02/13/2020	DD1732	Alphonso (Al) Willi...	-split-	Direct Deposit		X		73,689.57
02/13/2020	DD1733	Bruce wolfred	-split-	Direct Deposit		X		73,689.57
02/13/2020	DD1734	Donna J Fontana {To...	-split-	Direct Deposit		X		73,689.57
02/13/2020	DD1735	Kelly Krupski	-split-	Direct Deposit		X		73,689.57
02/15/2020	DEP	Income	314.10 · Utility Service...	collections for ...		X	2,718.94	76,408.51
02/15/2020	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	5,550.62	X		70,857.89
02/17/2020	9858	Hill's Hardware	-split-	12/26/19-1/24/20	1,250.63	X		69,607.26
02/17/2020	9859	Waste Pro	-split-	invoice # 2010...	27.83	X		69,579.43

## Town of Pomona Park

3/5/2020 2:59 PM

Register: 001.101 · General Fund Checking

From 02/01/2020 through 02/29/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/17/2020	9860	Aqua Pure Water & ...	572.311 · Parks Profes...	water resample...	70.00	X		69,509.43
02/18/2020	DEP	Income	335.14 · Mobile Home ...	payment # 045...		X	39.25	69,548.68
02/18/2020	9862	Matthew Butler	521.341 · Law Enforce...		60.00			69,488.68
02/19/2020	9863	AT&T	-split-	February	170.02			69,318.66
02/19/2020	9865	Lake Street Publishin...	511.481 · Legis Promo...	Visitors and ne...	400.00	X		68,918.66
02/19/2020		QuickBooks Payroll ...	-split-	Created by Pay...	2,491.52	X		66,427.14
02/20/2020	9864	Carl L Robinson	-split-		509.63	X		65,917.51
02/20/2020	DD1740	Alphonso (Al) Willi...	-split-	Direct Deposit		X		65,917.51
02/20/2020	DD1741	Bruce wolfred	-split-	Direct Deposit		X		65,917.51
02/20/2020	DD1742	Donna J Fontana {To...	-split-	Direct Deposit		X		65,917.51
02/20/2020	DD1743	Kelly Krupski	-split-	Direct Deposit		X		65,917.51
02/21/2020	DEP	Income	315.00 · Communicati...	payment numb...		X	993.13	66,910.64
02/21/2020	DEP	Income	335.12 · State Revenue...	payment numb...		X	2,614.53	69,525.17
02/24/2020	9866	Principal Life Insura...	-split-		207.15			69,318.02
02/25/2020	EFT	Capital City Bank 1	513.341 · F&A other c...	Treasury mgmt ...	10.00	X		69,308.02
02/25/2020	9867	Deputy Sheriff Kimb...	521.341 · Law Enforce...	2/13/20 7:00-9...	120.00			69,188.02
02/25/2020	9868	Jerry Gentry	521.341 · Law Enforce...	1/30/20 11:00-...	180.00	X		69,008.02
02/25/2020	9870	FGUA	-split-	February	93.02			68,915.00
02/26/2020	DEP	Income	335.18 · State Revenue...	payment numb...		X	3,561.64	72,476.64
02/26/2020	DEP	Income	312.60 · Better Place - ...	payment numb...		X	5,730.95	78,207.59
02/26/2020	9871	K&D Cleaning	575.341 · Comm Ctr, o...	Com. Center Cl...	250.00			77,957.59
02/26/2020	9885	Cardmember Services	-split-	D credit card	1,146.15			76,811.44
02/26/2020		QuickBooks Payroll ...	-split-	Created by Pay...	2,491.48	X		74,319.96
02/27/2020	DEP	Income	322.00 · Building Per...	building permit...		X	80.00	74,399.96
02/27/2020	DEP	Income	369.90 · Other Misc R...	Cash box deposit		X	53.00	74,452.96
02/27/2020	DEP	Income	322.00 · Building Per...	Marc Jones con...		X	20.00	74,472.96
02/27/2020	DEP	Income	314.80 · Utility Service...	check number ...		X	44.99	74,517.95
02/27/2020	DEP	Income	314.40 · Utility Service...	check number ...		X	129.49	74,647.44
02/27/2020	DEP	Income	323.40 · Franchise Tax...	check # 035980		X	127.61	74,775.05
02/27/2020	DEP	Income	314.80 · Utility Service...	check # 10379...		X	32.78	74,807.83
02/27/2020	DEP	Income	311.00 · Ad Valorem T...	1/27/20-2/21/20		X	4,157.52	78,965.35
02/27/2020	DEP	Income	312.42 · 1 to 5 cents L...	payment numb...		X	1,663.59	80,628.94
02/27/2020	DEP	Income	312.41 · First Local Op...	payment numb...		X	2,489.30	83,118.24
02/27/2020	9869	Carl L Robinson	-split-		509.63	X		82,608.61
02/27/2020	9886	FPL	-split-	February	2,185.80			80,422.81
02/27/2020	9887	municipal Code Corp...	511.311 · Legislative P...	Online hosting ...	700.00			79,722.81
02/27/2020	DD1744	Alphonso (Al) Willi...	-split-	Direct Deposit		X		79,722.81
02/27/2020	DD1745	Bruce wolfred	-split-	Direct Deposit		X		79,722.81
02/27/2020	DD1746	Donna J Fontana {To...	-split-	Direct Deposit		X		79,722.81
02/27/2020	DD1747	Kelly Krupski	-split-	Direct Deposit		X		79,722.81

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## Town of Pomona Park

3/5/2020 2:59 PM

Register: 001.101 · General Fund Checking

From 02/01/2020 through 02/29/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/28/2020	DEP	Income	323.10 · Franchise Tax...	Deposit	X	2,762.88	82,485.69
02/28/2020	9888	State of Fla Dept of ...	-split-	February	81.43		82,404.26
02/28/2020	9889	Crescent City	572.341 · Parks other c...	water samples	30.00		82,374.26

3:01 PM

03/05/20

Accrual Basis

**Town of Pomona Park  
Trial Balance  
As of February 29, 2020**

	Feb 29, 20	
	Debit	Credit
001.101 · General Fund Checking	82,374.26	
001.102 · General Fund MM	213,869.38	
100.101 · Better Place Checking	269,605.05	
102.101 · 1 to 5 Cent MM	46,016.50	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	11,557.38	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
166.900 · Equipment & Furniture	4,438.91	
211.00 · Direct Deposit Liabilities	545.23	
240.00 · Payroll Liabilities		160,643.01
001.247 · Opening Balance Equity		86,090.33
320.00 · Unrestricted Net Assets		166,890.19
311.00 · Ad Valorem Tax Income		125,146.19
311.20 · Advalorem Taxes Delinquent		285.14
312.41 · First Local Option Fuel Tax Inc		11,978.12
312.42 · 1 to 5 cents Local Option Fuel		7,800.29
312.60 · Better Place - 1 cent Sales tax		33,999.40
314.10 · Utility Service Tax - Electrici		18,827.96
314.30 · Utility Service Tax - Water		1,799.64
314.40 · Utility Service Tax - Gas		500.88
314.80 · Utility Service Tax - Propane		334.85
315.00 · Communications Services Tax		5,857.03
322.00 · Building Permits Income		179.99
323.10 · Franchise Tax - Electric		12,851.56
323.40 · Franchise Tax - Gas		490.94
335.12 · State Revenue Sharing Income		13,072.64
335.14 · Mobile Home Licenses		292.24
335.15 · State Revenue Sharing - Alcohol		559.36
335.18 · State Revenue Sharing - 1/2 cen		16,395.11
344.90 · Transporation DOT Income		2,358.75
351.10 · Judgements & Fines - County Cri		66.55
361.10 · Interest Income		35.58
366.00 · Donations		6,683.10
369.90 · Other Misc Revenue		7,690.52
TAX	0.00	
511.111 · Legislative Salaries	7,800.00	
511.231 · Legislative Life and Health Ins	1,300.44	
511.241 · Legis workers comp	530.25	
511.251 · Legislative Unemployment Comp	12.70	
511.311 · Legislative Professional Svc GF	2,728.90	
511.341 · Legislativ other contractual GF	143.72	
511.411 · Legislative Comm Svcs GF	363.31	
511.431 · Legis Utilities, elect & w GF	436.18	
511.451 · Legis Insurance GF	744.01	
511.461 · Legis Repair & Maint. GF	182.46	
511.481 · Legis Promotional & Adver GF	1,020.59	
511.49 · Legislative other	70.00	
511.511 · Legis Office Supplies GF	103.84	
511.541 · Legis books subs mbrshp GF	1,616.68	
511.551 · Legislative Training GF	699.00	
511.641 · Legislative Mach & Equip GF	546.79	
513.121 · F&A Wages	34,180.13	
513.141 · F&A overtime	227.81	
513.161 · F&A vacation pay	872.00	
513.171 · F&A sick leave	614.00	
513.231 · F&A Life & Health Insurance	3,367.53	
513.241 · F&A workers comp	530.25	
513.251 · F&A Unemployment Compensation	12.71	
513.311 · F&A Professional Services GF	1,053.64	



3:01 PM

03/05/20

Accrual Basis

**Town of Pomona Park**  
**Trial Balance**  
**As of February 29, 2020**

	Feb 29, 20	
	Debit	Credit
513.321 · F&A Accounting & Auditing GF	7,000.00	
513.341 · F&A other contractual svcs GF	449.78	
513.401 · F&A Travel Expense GF	1,576.41	
513.411 · F&A Communications GF	363.78	
513.421 · F&A freight & postage	95.17	
513.431 · F&A Utilities Elect & Water GF	414.20	
513.451 · F&A Insurance GF	994.01	
513.461 · F&A Repair & Maint. GF	230.72	
513.471 · F&A Printing	1,073.50	
513.511 · F&A Office Supplies GF	559.77	
513.521 · F&A Operating Supplies GF	2,767.41	
513.541 · F&A Books subscr memberships GF	784.75	
513.551 · F&A Training GF	1,954.90	
514.311 · Legal Counsel Pro Svcs GF	5,017.50	
514.451 · Legal Insurance GF	316.02	
515.311 · Planning & Zoning GF	872.75	
515.451 · Planning & Zoning, Insurance	316.02	
521.341 · Law Enforcement Contr Svcs GF	1,680.00	
521.451 · Law & Security Insurance GF	316.02	
522.231 · Fire Control Life & Health Ins	1,300.44	
522.241 · Fire Control w/c	530.25	
522.251 · Fire Control Unemployment	12.71	
522.431 · Fire Control Electric GF	97.73	
522.451 · Fire Control Insurance GF	464.64	
529.231 · Code Enforcement, Life & Health	1,300.44	
529.241 · Code Enforcement WC	530.25	
529.251 · Code Enforcement Unemployment	12.72	
529.341 · Other Public Safety Code GF	150.00	
529.431 · Code Enforcement Utilities	19.80	
529.451 · Code Enforcement Insurance GF	316.02	
541.121 · R&S Wages	26,200.00	
541.141 · R&S overtime	42.00	
541.161 · R&S vacation pay	96.00	
541.171 · R&S sick leave	560.00	
541.231 · R&S Life & Health Insurance	2,534.23	
541.241 · R&S Workers comp	530.25	
541.251 · R&S Unemployment Compensation	12.73	
541.341 · R&S other contractual svcs GF	1,800.00	
541.411 · R&S Communication Telephone GF	213.98	
541.431 · R&S Utilities GF	8,005.78	
541.451 · R&S Insurance GF	344.91	
541.461 · R&S Repair & Maint Serv GF	230.15	
541.491 · R&S Other, legal notices	148.52	
541.521 · R&S Operating Supplies GF	4,271.72	
541.531 · R&S Road Material & Supplies GF	876.52	
541.632 · R&S Infrastructure BP	2,600.00	
541.641 · R&S Machinery & Equip GF	850.00	
541.642 · R&S Machinery & Equip Better PI	21,273.20	
571.411 · Library Internet	223.29	
572.121 · Parks & Recreation Wages	18,697.50	
572.141 · Parks Overtime	84.38	
572.171 · Parks sick leave	33.75	
572.231 · Parks, Life & Health Insurance	2,368.47	
572.241 · Parks Workers Comp	530.25	
572.251 · Parks Unemployment Compensation	12.73	
572.311 · Parks Professional Svcs GF	919.00	
572.341 · Parks other contractual Svcs GF	626.70	
572.401 · Parks Travel Expense GF	79.34	
572.411 · Parks Communications GF	182.96	
572.431 · Parks Utili Svcs Elec & W GF	1,654.17	
572.451 · Parks Insurance GF	963.53	
572.461 · Parks Repair & Maint GF	2,581.35	
572.521 · Park Operating Supplies GF	1,134.70	
572.524 · Parks Operating Supp Beau	51.98	

3:01 PM

03/05/20

Accrual Basis

**Town of Pomona Park**  
**Trial Balance**  
**As of February 29, 2020**

	Feb 29, 20	
	Debit	Credit
572.531 · Parks Park Rd Matererial GF	449.16	
572.642 · Parks Machin & Equip Better Pl	13,273.20	
574.231 · Spec Events, Life & Health Ins	1,300.40	
574.241 · Special Events Workers Comp	530.25	
574.251 · Special Events Unemployment	12.73	
574.431 · Spec Evetns Util Elect GF	19.85	
574.451 · Spec Events Insurance GF	344.92	
574.481 · Spec Events Prom Activit GF	137.83	
574.484 · Spec Event Prom Activ Beau	413.79	
574.514 · Special events beautification	217.73	
574.524 · Spec Event Operati Supplie Beau	2,675.62	
575.231 · Community Ctr,Life & Health Ins	1,300.40	
575.241 · Community Center workers comp	530.25	
575.251 · Community Center Unemployment	12.73	
575.341 · Comm Ctr, other contractual GF	1,500.00	
575.431 · Comm Ctr utility svcs GF	968.25	
575.451 · Comm Ctr Insurance GF	803.90	
575.461 · Comm Ctr Repairs Maint GF	622.65	
575.491 · Comm Ctr other GF	265.95	
575.521 · Comm Ctr Operating Supplies GF	167.71	
575.524 · Comm Ctr Opera Supp Beau	380.91	
660.00 · Employer portion SS & Medicare	6,903.55	
<b>TOTAL</b>	<b>852,697.23</b>	<b>852,697.23</b>

# POMONA PARK

## CDBG GRANT OPTIONS

Acquisition (in support of Sidewalks)		Purchase of Easements for Sidewalks	This is in support of the sidewalks
Sidewalks*	From US 17 along Main continuing down Broward continuing to Beach Park	Need Topo & Boundary Survey to determine what is Town's and what is Residents' and for planning sidewalk route and installation	This would be one service area – Town-wide
Recreation/Neighborhood Center	Generator	These items will require an engineer's estimate of probable cost.	
	Roof		
	Restrooms – Complete rehab (including ADA Compliance)		
	Floor Refinish & Repair		
	Kitchen Vent System		
	New Entryway Steps (Including ADA Compliance)		
Removal of Architectural Barriers	Security Cameras	This would be one service area – Town-wide	Reconstruct the entry to Council Chambers to meet ADA Compliance
	Town Hall Council Chambers-Entryway Doors		
	Beach Park		
	<ul style="list-style-type: none"> <li>Pavilion</li> <li>Tot Lot (children's playground equipment)</li> <li>Restrooms (Rehab)</li> <li>Security Cameras</li> </ul>		
Parks, Playgrounds	Location to be Determined:	This would be one service area – Town-wide	There was discussion on where the best place for this specific equipment would be; however, no decision was made.
	<ul style="list-style-type: none"> <li>Adult (Senior) Playground Equipment (will require a survey)</li> <li>ADA Compliant</li> </ul>		
UNMET NEED: Mayor's & Hazen		<ul style="list-style-type: none"> <li>Stainless Steel Sinks, Toilets &amp; Urinals</li> </ul>	This work is being included as Unmet Need in the event the bids on the primary project are low enough to allow for the cost.
LEVERAGE		<ul style="list-style-type: none"> <li>Dock Walkway at the Beach Park</li> </ul>	The cost of the construction of the Dock Walkway will be utilized for the Town's leverage for 25 points.



**NOTES:**

<b>What constitutes a Service Area?</b>	A service area's boundaries must include all homes that benefit from the activity, regardless of whether any work is taking place in front of the home. If more than one activity is proposed in a service area, all activities must benefit all homes. Otherwise, additional service areas must be created for an activity that benefits only a portion of the initial service area.
<b>Use of CDBG Funds?</b>	CDBG funds cannot be used for construction beyond the last LMI home unless such construction is required to provide benefit to an LMI home, except where it is required for sound engineering, operation, or design as certified by a licensed engineer. If a non-LMI home benefits from the activity, it must be included in the service area for scoring and national objective determination purposes even if it is located beyond the last LMI home. Hence the Over Income Households.
<b>Complimentary Activities?</b>	Complementary activities are eligible activities required by the primary activity or project scored in the CDBG application for which grant funds are being requested. The use of CDBG funds for complementary activities shall not exceed 35 percent of the CDBG funds requested for the primary activity in NR; otherwise the complementary activity shall be treated as a primary activity and scored appropriately.
<b>Category Score Section</b>	The NR Category Score Section requires applicants to specify project activities, outline the project budget, document VLI and LMI benefit, and identify "addressed" and "unaddressed" needs. The applicant must provide supporting documentation with the application as indicated. The information provided in the application is required to calculate the following scores. A maximum of 505 points may be claimed.
<b>Category Description</b>	
<ul style="list-style-type: none"> <li>Flood &amp; Drainage</li> </ul>	Not part of another activity, a stand alone
<ul style="list-style-type: none"> <li>Parks &amp; Playgrounds</li> </ul>	Includes open-space recreational facilities and equipment (no enclosed buildings)
<ul style="list-style-type: none"> <li>Pedestrian Malls/Sidewalks</li> </ul>	Includes accouterments.
<ul style="list-style-type: none"> <li>Removal of Architectural Barriers</li> </ul>	In a public building.

*\*The Town wishes to provide sidewalk along West Main too. They did not define this area at the meeting. West Main has a Railroad Crossing that will be VERY expensive. It may require upgrading the Signal Arms.*

## PROCLAMATION

**WHEREAS**, The Right to vote is fundamental to the strength of American Democracy and the expansion of the franchise has made government more reflective of and responsive to the American people; increased political participation leads to greater accountability and improved outcomes; and

**WHEREAS**, the 19<sup>th</sup> Amendment to the United States Constitution granting women the right to vote in National elections was a milestone in women's political and economic empowerment and assured women could more fully participate in our democracy and fundamentally changed the role of women in civic life's Suffrage Movement; and

**WHEREAS**, the fight for women's suffrage lasted more than 72 years, with women from all walks of life, political views and demographic backgrounds asking for the right to voice their opinions at the polls; and

**WHEREAS**, women by the thousands advocated for the right to vote and suffragists pushed for a single Constitutional Amendment granting female suffrage on the Federal level, dubbed the Susan B. Anthony Amendment; and

**WHEREAS**, it was sons, husbands and fathers who ultimately heard the calls of women and joined their voices when the House of Representatives took an historic vote on May 21, 1919 followed by the Senate on June 4, 1919 and three-fourths of the States needed to ratify the 19<sup>th</sup> Amendment; and

**WHEREAS**, the centennial anniversary of the ratification of the 19<sup>th</sup> Amendment is to be celebrated: Now, therefore, be it Resolved, Putnam County and the Town of Pomona Park:

Commemorates the 100<sup>th</sup> anniversary of the passage and ratification of the 19<sup>th</sup> amendment providing for women's suffrage to the United States Constitution;

Reaffirms the opportunity for people in the United States to learn about and commemorate the efforts of the Women's Suffrage Movement and the role of women in our Democracy; and

Reaffirms the desire of Putnam County and the Town of Pomona Park citizens to continue strengthening democratic participation and to inspire future generations to cherish and preserve the historic precedent established under the 19<sup>th</sup> Amendment.

**THEREFORE**, be it proclaimed Putnam County and the Town of Pomona Park celebrates the courageous vision championed by women and men of past generations and recognizes the positive impact in the health of our communities and proclaims the year 2020 the centennial celebration of the Right of American Women to vote in National Elections.

---

Joseph Svingala, Mayor

Dated: \_\_\_\_\_

## **PROCLAMATION**

### **PUTNAM COUNTY, TOWN OF POMONA PARK POMONA PARK, FLORIDA**

**WHEREAS**, water is a basic and essential need of every living creature; and

**WHEREAS**, The State of Florida, Water Management Districts and The Town of Pomona Park are working together to increase awareness about the importance of water conservation; and

**WHEREAS**, The Town of Pomona Park and the State of Florida has designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

**WHEREAS**, The Town of Pomona Park has always encouraged and supported water conservation, through various educational programs and special events; and

**WHEREAS**, every business, industry, school and citizen can make a difference when it comes to conserving water; and

**WHEREAS**, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community; and

**NOW, THEREFORE**, be it resolved that by virtue of the authority vested in me as Mayor of The Town of Pomona Park do hereby proclaim the month of April as

### **Water Conservation Month**

The Town of Pomona Park, Florida is calling upon each citizen and business to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

ATTEST:

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Joseph Svingala, Mayor

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Donna Fontana, Town Clerk

## Town of Pomona Park Ordinance 2020-1

### AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, AMENDING COMPENSATION OF TOWN COUNCIL, EFFECTIVE FEBRUARY 1, 2021.

**WHEREAS**, the Town Charter Article 2.09 allows the Council members and the Mayor to set compensation by Ordinance; and,

**WHEREAS**, the compensation cannot go into effect until the next general election and must be adopted before 90 days before the next general election; and,

**WHEREAS**, an increase in the compensation to Council members and the Mayor may result in more members of the electorate running for the positions; and,

**WHEREAS**, although the positions for the Council and Mayor are part time positions, they require considerable time that should be adequately compensated.

**THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL THAT:**

#### **Section 1. Purpose**

To increase the compensation for the Mayor and the Council members.

#### **Section 2.**

SECTION 2-25 OF THE CODE OF ORDINANCES IS CREATED AND SHALL READ

##### 1. Compensation FOR COUNCIL AND MAYOR

A. The compensation for the Mayor shall be \$800 a month.

B. The compensation for the Council members shall be ~~\$400~~ \$200 a month.

#### **Section 3. Severability**

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

#### **Section 4. Conflicts**

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superceded or repealed to the extent of such conflict.

#### **Section 5. Effective Date**

This Ordinance shall take effect February 1, 2021 upon final passage as provided by law.

	YEAS	NAYS	ABSENT OR NOT VOTING
<b>PASSED ON FIRST READING AS AMENDED:</b>	<u>5</u>	<u>2</u>	<u>0</u>

**PASSED ON SECOND READING:**

Deleted items are denoted by strike through.      Added items are denoted by underline.



**DULY ADOPTED AT A PUBLIC HEARING THE 10<sup>th</sup> DAY OF MARCH, 2020.  
TOWN OF POMONA PARK**

\_\_\_\_\_  
Mayor Joseph Svingala

Attest: \_\_\_\_\_  
Donna Fontana, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Craig Sherar, Town Attorney

**TOWN OF POMONA PARK  
ORDINANCE 2020-4**

**AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA TO AMEND THE  
TOWN CHARTER SECTION 5.09 TO INCREASE THE AMOUNT OF  
EXPENDITURES WITHOUT COMPETITIVE BIDDING**

**WHEREAS**, Charter section 8.01 sets procedures for amending the Town Charter, and;

**WHEREAS**, Florida Statute 166.031 sets procedures for amending municipal charters, and;

**WHEREAS**, the Town Council has determined the need to amend Charter Article V. Budget Procedures, Section 5.09 – Bids, contracts, expenditures to increase the amount of noncompetitive bid expenditure from \$5000 to \$\_\_\_\_\_

**WHEREAS**, The Town Council recommends voter approval of the change as the current limitation is too low and prevents the council from taking advantage of alternative purchasing and the cap of \$\_\_\_\_\_ is more appropriate.

**THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL THAT:**

**Section 1. Purpose**

To allow the Town to purchase equipment that is a small expenditure without the bidding requirement.

**Section 2. Language to be changed**

- I. Charter Article V. Budget Procedures, Section 5.09 – Bids, contracts, and expenditures shall be amended as follows:

**5.09. – Bids, contracts, and expenditures.**

Upon approval of the Town Council, the following expenditures may be made without competitive bidding:

- (a) All expenditures, including expenditures for real and personal property acquisition, not exceeding \$5000.00 \$\_\_\_\_\_; however nothing in this section shall prohibit the Town Council from requiring competitive bidding for expenditures under \$5000.00;
- (b) Expenditures for salaries and contracted personnel services;
- (c) Expenditures for work done in the operation of any Town department;
- (d) Expenditures for parts, supplies and materials necessary to make emergency repairs, to protect property or preserve the peace in the event of an emergency such as a storm, riot, or conflagration;

All expenditures in excess of \$5000.00 \$\_\_\_\_\_ shall be authorized by the Town Council only upon contract to a responsible bidder submitting the lowest or best bid according to written specifications previously prescribed thereof and after publication in a newspaper of general circulation one time of a notice calling for such bids at least ten days before the date of receiving such bids. The Town Council shall reserve the right to reject any and all bids submitted pursuant

to this section.

II. The following question shall be placed on the Tuesday November 3<sup>rd</sup>, 2020 Ballot:

**Town of Pomona Park Charter Amendment concerning the bid requirement.**

Shall the Town Charter be changed to permit the Town to make expenditures of up to \$ \_\_\_\_\_ without competitive bidding? This change is necessary because the current \$5000 is too low and creates an overly cumbersome process for small expenditures.

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**Section 3. Severability**

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

**Section 4. Conflicts**

All Ordinances, or parts of Ordinances, in conflict herewith are hereby superseded or repealed to the extent of such conflict.

**Section 5. Effective Date**

This Ordinance shall take effect January 1, 2021 upon final passage as provided by law.

	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	_____	_____	_____
PASSED ON SECOND READING:	_____	_____	_____

**DULY ADOPTED AT A PUBLIC HEARING THE 14<sup>th</sup> DAY OF APRIL, 2020.  
TOWN OF POMONA PARK**

\_\_\_\_\_  
Mayor Joseph Svingala

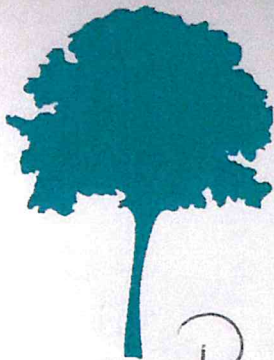
APPROVED AS TO FORM:

Attest: \_\_\_\_\_  
Donna Fontana, Town Clerk

\_\_\_\_\_  
Craig Sherar, Town Attorney



ESTIMATE & BILLING



**M&B**  
Tree Service, LLC

27  
8767

P.O. Box 144 • Pierson, Florida 32180-0144

386-490-5611

FreeTreeEstimate.com

To:

Bonnie Park

Date:

3-2-20

Phone:

Location:

201 Main ST

Special Instructions:

I recommend for the tree to be removed. The roots are severely compromised on the road side plus all the limbs have been removed off that side because of the power line contributing more lean towards the house. There are a few back inclusions on the main branches which indicate branch failure as well as a small palm growing out of one of the crotches which also indicates rot internally

TREE REMOVAL ..... (✓) \$

TREE TRIMMING ..... ( ) \$

STUMP GRINDING ..... (✓) \$

CLEAN UP & HAUL AWAY ..... (✓) \$

HOURS WORKED ..... \$

ESTIMATE ..... \$

TOTAL AMOUNT ..... \$ 3500.

Estimates Good For 60 Days

LICENSED

WORKER'S COMP. & LIABILITY

M&B TREE SERVICE IS NOT RESPONSIBLE FOR DAMAGE DUE TO WEIGHT OF EQUIPMENT.





PARKING  
→

STOP

4-WAY  
←

01/06/2020 23:37



<u>Upcoming Pomona Park Event and Meeting Announcements:</u>	
Neighborhood Watch	Thursday, March 12, 2020 - 5:30pm
Conversation with the Mayor	Saturday, March 14, 2020- 7-9am
First Saturday Breakfast	Saturday, April 4, 2020 - 8-10am
Beautification Meeting	Monday, April 6, 2020- 10am
Town Council Meeting	Thursday, April 14, 2020 - 6pm
Keep Putnam Beautiful Town Cleanup	Saturday, April 16, 2020 - 9am-12pm