



TOWN OF POMONA PARK

TOWN COUNCIL & PUBLIC MEETING AGENDA NOVEMBER 9, 2021 6:00 PM

AT TOWN HALL FOR COUNCIL MEMBERS & PUBLIC- Mask Required if attending in person

VIA TELECONFERENCE CALL 1-888-204-5987 ACCESS CODE 3674654#

PLEDGE TO FLAG- MOMENT OF SILENCE

CALL MEETING TO ORDER AND WELCOME VISITORS

CORRESPONDENCE

- Town Clerk

Adopt Minutes of Previous Meetings

- Meeting Minutes 10/12/2021

Unfinished Business Including Committee Reports

- Check Register, Financial Review- Kelly Krupski Treasurer
- Beautification- Councilwoman Linkswiler
- Perry Street Drainage – Councilman Eckels

Guest Speakers

- Debbie Harrell- Administrative Assistant & Exemptions Supervisor- Amendment of Ordinance 2013-3
- Russell Corby- Security Lines Us Camera Demo

Public Hearing Items

- None

New Business

- Ordinance 2021-6 Homestead Exemption for low-income seniors- Town Clerk
- Community Center Steps
- Maintenance Supervisor - Mayor Svingala
- Zoning
- Upcoming Events

Q & A / Comments / Announcements

ADJOURN

NOTICE: If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105

PLEDGE OF CIVILITY

We will be respectful of one another even when we disagree.

We will direct all comments to the issues. We will avoid personal attacks

**Town of Pomona Park
Correspondence List for November 09, 2021**

1. Council Meeting Minutes 10/12/2021-----	1-2
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Town of Pomona Park – Town Council Meeting Minutes
Tuesday, October 12, 2021 (6:00 pm) This Meeting was held at Town Hall for Council & Public VIA TELECONFERENCE. Call 1-888-204-5987 Access Code is 3674654#
Recording is inaudible

Mayor Joseph Svingala presided. Present Councilwoman CarrieAnn Evans, Councilwoman Lynda Linkswiler(Absent), Councilwoman Pat Mead, Councilman Victor Szatkowski, Councilman Bud Eckels, Councilman Dr. Warren, Town Clerk Andrea Almeida, Deputy Clerk Kelly Krupski(attended by phone), Bruce Wolfred Maintenance Supervisor.

Mayor Joseph Svingala led in the pledge to the flag. A moment of silence was held for Bruce Kuhl, Mike Sheppard, and Mike and Ellinda White.

Town Clerk Andrea read the Correspondence list.

Minutes of Council Meeting: Councilwoman Evans motioned to approve meeting minutes 09/14/2021 and Meeting minutes 09/21/2021. Dr. Warren 2nd the motion. The Vote was unanimous.

Unfinished Business: Treasurer Kelly Krupski gave a review of the financials. No questions were asked about financials.

Guest Speaker- Russell Corby from Security Lines has been postponed until the November Meeting.

Public Hearing Items- None

New Business

Clerk Almeida explained the options that were given for cell phones for the office.

Councilwoman Mead made a motion to approve to purchase of two I-phone 11's and two I-phone Se's for the Town. Councilwoman Evans 2nd the motion. A discussion was had about accessories and insurance for the phones. The Clerk will research the best options available. The Vote was unanimous in purchasing the phones.

The Council reviewed a quote for Safe Touch for the Town Hall. The cost of the system is:

NVR system with four cameras, one keypad, one motion detector, and three wireless contacts (for three doors). Installation \$ 995 and \$ 54.95 monthly It was decided that the Council will review later after looking into all the options available.

A discussion about the drainage issues on Perry Street and Middleton: maintenance Supervisor Bruce suggested what he believed would be needed to get the ditches cleaned out so that the water would flow properly. Councilman Eckels spoke on his concerns about the drainage issue. Town Attorney Craig Sherar explained the purpose of the Easement paperwork and that it is a standard legal document. Bruce explained the area that he would need would strictly be for the cleaning of the ditches only. Councilman Eckels made a motion to allow Bruce to place marking flags in the areas included in the

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easement, with Councilman Eckels assisting with homeowners. Councilwoman Evans 2nd the motion. The Vote passed unanimously. It was discussed that Councilman Eckels would dismiss himself from any decisions on the drainage issue moving forward.

Councilwoman Evans made a motion to approve the Ordinance 2021-10. A RESOLUTION OF THE TOWN OF POMONA PARK, FLORIDA, DETERMINING THAT THE BEAUTIFICATION COMMITTEE WILL PAY FOR THE PORTABLE TOILETS AND THE TOWN WILL PAY FOR THE PUTNAM COUNTY SHERIFF FOR THE ANNUAL EVERYBODY'S HAVIN' A YARD SALE. Councilman Warren 2nd the motion. The Vote was unanimous.

Councilwoman Mead made the motion to approve the Ordinance 2021-11 A RESOLUTION OF THE TOWN OF POMONA PARK, FLORIDA, AUTHORIZING TWO MOBILE FOOD TRUCKS AT THE COW CATCHER AND TWO MOBILE FOOD TRUCKS AT MAYORS PARK FOR THE ANNUAL EVERYBODY 'S HAVING A YARD SALE ON NOVEMBER 6, 2021, 8:00 am – 2:00 pm. Councilman Szatkowski 2nd the motion. A vote was held and was unanimous.

Upcoming events were reviewed, chat with the Mayor will be Saturday from 7-9 am.

Meeting adjourned at 7:58 pm.

Town of Pomona Park

11/5/2021 9:43 AM

Register: 001.101 · General Fund Checking

From 10/01/2021 through 10/31/2021

Sorted by: Date, Type, Number/Ref

3

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/04/2021	EFT	Cardmember Services	-split-	CC	1,670.01			75,777.88
10/04/2021	10464	U.S. Water services c...	522.461 · Fire Control ...	invoice S13621...	9,262.00			66,515.88
10/04/2021	10465	Crescent City	572.311 · Parks Profes...	water samples ...	30.00			66,485.88
10/04/2021	10466	Stephen Taylor	521.341 · Law Enforce...	09/25/2021 14...	120.00			66,365.88
10/04/2021	10467	Principal Life Insura...	-split-	for period 10/0...	207.15			66,158.73
10/04/2021	10468	Sunshine Trophies	541.311 · R&S Profess...	invoice 551642	80.00			66,078.73
10/05/2021	DEP	Income	335.14 · Mobile Home ...	payment # 018...			37.00	66,115.73
10/06/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,407.92			63,707.81
10/07/2021	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	4,691.80			59,016.01
10/07/2021	10469	Peninsular Auto Parts	-split-	invoice number...	436.48			58,579.53
10/07/2021	10470	Florida Municipal In...	-split-	invoice # 3413...	9,627.75			48,951.78
10/07/2021	10471	Florida League of Cit...	511.541 · Legis books ...		546.00			48,405.78
10/07/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		48,405.78
10/07/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		48,405.78
10/07/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		48,405.78
10/07/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		48,405.78
10/07/2021	10463	Carl L Robinson	-split-		525.32			47,880.46
10/08/2021	DEP	Income	311.20 · Advalorem Ta...	07/01-09/30			1,534.76	49,415.22
10/08/2021	DEP	Income	311.00 · Ad Valorem T...	JUL-SEP			0.07	49,415.29
10/08/2021	EFT	Health Equity	-split-	HSA	666.64			48,748.65
10/13/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,563.21			46,185.44
10/13/2021		QuickBooks Payroll ...	-split-	Created by Pay...	1,015.20			45,170.24
10/15/2021	DEP	Income	314.10 · Utility Service...	Deposit			3,017.85	48,188.09
10/18/2021	10473	Cit	513.641 · F&A Machin...	invoice # 3869...	193.60			47,994.49
10/20/2021	DEP	Income	315.00 · Communicati...	payment # 019...			2,062.87	50,057.36
10/20/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,452.61			47,604.75
10/21/2021	DEP	Income	335.12 · State Revenue...	payment # 019...			2,842.18	50,446.93
10/21/2021	DEP	Income	335.15 · State Revenue...	payment # 019...			524.40	50,971.33
10/21/2021	10474	State of Fla Dept of ...	-split-	invoice # 2x-00...	100.63			50,870.70
10/21/2021	10475	FGUA	-split-	service from 09...	111.41			50,759.29
10/21/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		50,759.29
10/21/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		50,759.29
10/21/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		50,759.29
10/21/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		50,759.29
10/21/2021	10472	Carl L Robinson	-split-		525.33			50,233.96
10/22/2021	10484	Florida Blue	-split-	Employee Heal...	5,263.28			44,970.68
10/25/2021	EFT	Colonial Life	-split-	Memo:COLON...	252.84			44,717.84
10/27/2021	DEP	Income	312.41 · First Local Op...	payment # 020...			2,309.19	47,027.03
10/27/2021	DEP	Income	312.60 · Better Place - ...	payment # 020...			5,703.35	52,730.38
10/27/2021	DEP	Income	335.18 · State Revenue...	payment # 020...			3,904.05	56,634.43

Town of Pomona Park

11/5/2021 9:43 AM

Register: 001.101 · General Fund Checking

From 10/01/2021 through 10/31/2021

Sorted by: Date, Type, Number/Ref

4

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/27/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,678.19			53,956.24
10/28/2021	DEP	Income	323.10 · Franchise Tax...	Deposit			3,993.28	57,949.52
10/28/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		57,949.52
10/28/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		57,949.52
10/28/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		57,949.52
10/28/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		57,949.52
10/28/2021	10476	Carl L Robinson	-split-		525.32			57,424.20
10/29/2021	DEP	Income	311.00 · Ad Valorem T...	05/01-10/22			4,074.01	61,498.21

9:43 AM

11/05/21

Accrual Basis

Town of Pomona Park
Trial Balance
As of October 31, 2021

5

	Oct 31, 21	
	Debit	Credit
001.101 · General Fund Checking	61,498.21	
001.102 · General Fund MM	158,869.38	
100.101 · Better Place Checking	313,495.81	
102.101 · 1 to 5 Cent MM	65,122.85	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	9,481.54	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
166.900 · Equipment & Furniture	0.00	
211.00 · Direct Deposit Liabilities		74.43
240.00 · Payroll Liabilities		7,191.52
001.247 · Opening Balance Equity		392,960.34
320.00 · Unrestricted Net Assets		47,051.18
311.00 · Ad Valorem Tax Income		4,074.08
311.20 · Advalorem Taxes Delinquent		1,534.76
312.41 · First Local Option Fuel Tax Inc		2,309.19
312.60 · Better Place - 1 cent Sales tax		5,703.35
314.10 · Utility Service Tax - Electrici		3,017.85
315.00 · Communications Services Tax		2,062.87
323.10 · Franchise Tax - Electric		3,993.28
335.12 · State Revenue Sharing Income		2,842.18
335.14 · Mobile Home Licenses		37.00
335.15 · State Revenue Sharing - Alcohol		524.40
335.18 · State Revenue Sharing - 1/2 cen		3,904.05
361.10 · Interest Income		1.07
511.231 · Legislative Life and Health Ins	689.51	
511.241 · Legis workers comp	506.72	
511.311 · Legislative Professional Svc GF	0.00	
511.411 · Legislative Comm Svcs GF	50.32	
511.431 · Legis Utilities, elect & w GF	14.28	
511.451 · Legis Insurance GF	506.72	
511.541 · Legis books subs mbrshp GF	546.00	
513.121 · F&A Wages	3,586.00	
513.171 · F&A sick leave	882.00	
513.231 · F&A Life & Health Insurance	980.77	
513.241 · F&A workers comp	506.72	
513.311 · F&A Professional Services GF	0.00	
513.411 · F&A Communications GF	50.31	
513.431 · F&A Utilities Elect & Water GF	14.27	
513.451 · F&A Insurance GF	506.72	
513.511 · F&A Office Supplies GF	0.00	
513.541 · F&A Books subscr memberships GF	0.00	
513.641 · F&A Machinery & Equip GF	193.60	
514.451 · Legal Insurance GF	506.72	
515.451 · Planning & Zoning, Insurance	506.72	
521.341 · Law Enforcement Contr Svcs GF	120.00	
521.451 · Law & Security Insurance GF	506.73	
522.231 · Fire Control Life & Health Ins	689.51	
522.241 · Fire Control w/c	506.72	
522.451 · Fire Control Insurance GF	506.73	
522.461 · Fire Control Repair & Maint GF	9,262.00	
529.231 · Code Enforcement, Life & Health	689.51	
529.241 · Code Enforcement WC	506.72	
529.341 · Other Public Safety Code GF	0.00	
529.451 · Code Enforcement Insurance GF	506.73	
541.121 · R&S Wages	3,976.00	
541.231 · R&S Life & Health Insurance	980.78	
541.241 · R&S Workers comp	506.72	
541.311 · R&S Professional Serv GF	80.00	
541.451 · R&S Insurance GF	506.73	

9:43 AM

11/05/21

Accrual Basis

Town of Pomona Park
Trial Balance
As of October 31, 2021

6

		Oct 31, 21	
		Debit	Credit
541.461 · R&S Repair & Maint Serv GF		436.48	
541.521 · R&S Operating Supplies GF		1,670.01	
572.121 · Parks & Recreation Wages		2,760.00	
572.231 · Parks, Life & Health Insurance		980.79	
572.241 · Parks Workers Comp		506.72	
572.311 · Parks Professional Svcs GF		30.00	
572.431 · Parks Utili Svcs Elec & W GF		55.30	
572.451 · Parks Insurance GF		506.73	
572.531 · Parks Park Rd Matererial GF		0.00	
574.231 · Spec Events, Life & Health Ins		689.52	
574.241 · Special Events Workers Comp		506.72	
574.451 · Spec Events Insurance GF		506.73	
575.231 · Community Ctr,Life & Health Ins		689.52	
575.241 · Community Center workers comp		506.72	
575.431 · Comm Ctr utility svcs GF		27.56	
575.451 · Comm Ctr Insurance GF		506.73	
575.521 · Comm Ctr Operating Supplies GF		0.00	
660.00 · Employer portion SS & Medicare		859.83	
TOTAL		<u>649,149.41</u>	<u>649,149.41</u>

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ORDINANCE 2013-3

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, GRANTING ADDITIONAL HOMESTEAD EXEMPTION FOR LOW INCOME SENIORS, REPEALING ALL ORDINANCES IN CONFLICT HERewith, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the voters of the State of Florida have passed Amendment 11 – Additional Homestead Exemption for Low Income Seniors; and

WHEREAS, the Town Council has determined they desire to grant an additional exemption allowed by Amendment 11,

NOW, THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK:

Section 1.

Chapter 46 of the Town of Pomona Park Code of Ordinances is amended as follows. Add section 46-25, which shall read as follows:

An additional exemption is granted from ad valorem real property taxes in an amount equal to the assessed value of the property where: a) the property is the owners homestead, b) the just value of the property is less than \$250,000, c) the owner has maintained permanent residence on the property for not less than 25 years, d) the owners are 65 years old or older and, e) the household income does not exceed the household income limitation set out in Florida Statute § 196.075.

This exemption only applies to taxes levied by the Town of Pomona Park.

The taxpayer must claim the exemption annually. The application shall be submitted to the property appraiser of Putnam County by March 1st of each year.

Pursuant to amendment 11, a supermajority is required for passage

Section 2. Severability

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

Section 3. Conflicts

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superceded or repealed to the extent of such conflict.

Section 4. Effective Date

This Ordinance shall take effect immediately upon final passage as provided by law and shall apply to the ad valorem taxes from January 1, 2014, and thereafter.

	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	<u>7</u>	<u>0</u>	<u>0</u>
PASSED ON SECOND READING:	<u> </u>	<u> </u>	<u> </u>

Deleted items are denoted by strike through. Added items are denoted by underline.

ORDINANCE 2013-3

**DULY ADOPTED AT A PUBLIC HEARING THE 11th DAY OF JUNE, 2013.
TOWN OF POMONA PARK**

Mayor John C. Bergquist, Jr.

Attest: _____
Cindy Hair, Town Clerk

APPROVED AS TO FORM:

Craig Sherar, Town Attorney

ORDINANCE 2021-6

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, GRANTING ADDITIONAL HOMESTEAD EXEMPTION FOR LOW-INCOME SENIORS, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the voters of the State of Florida have passed Amendment 11 – Additional Homestead Exemption for Low-Income Seniors; and

WHEREAS, the Town Council has determined they desire to grant an additional exemption allowed by Amendment 11,

NOW, THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK:

Section 1.

Chapter 46 of the Town of Pomona Park Code of Ordinances is amended as follows. Add section 46-25, which shall read as follows:

An additional exemption is granted from ad valorem real property taxes in an amount equal to the assessed value of the property where: a) the property is the owners homestead, b) the just value of the property is less than \$250,000, c) the owner has maintained permanent residence on the property for not less than 25 years, d) the owners are 65 years old or older and, e) the household income does not exceed the household income limitation set out in Florida Statute § 196.075.

This exemption only applies to taxes levied by the Town of Pomona Park.

~~The taxpayer must claim the exemption annually.~~ The application shall be submitted to the property appraiser of Putnam County by March 1 of each the application year.

Pursuant to amendment 11, a supermajority is required for passage

Section 2. Severability

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

Section 3. Conflicts

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superseded or repealed to the extent of such conflict.

Section 4. Effective Date

This Ordinance shall take effect immediately upon final passage as provided by law and shall apply to the ad valorem taxes from January 1, 2022, and thereafter.

	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	_____	_____	_____

PASSED ON SECOND READING: _____

ORDINANCE 2021-6

**DULY ADOPTED AT A PUBLIC HEARING THE 14th DAY OF DECEMBER, 2021.
TOWN OF POMONA PARK**

Mayor Joseph Svingala

Attest: _____
Andrea Almeida, Town Clerk

APPROVED AS TO FORM:

Craig Z. Sherar, Town Attorney

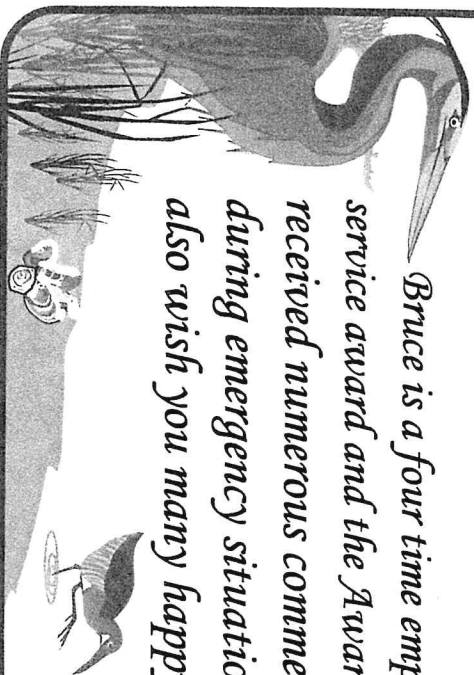
Bruce F. Wolfred

October 19, 1990 – March 3, 2016

On His Retirement . . .

Bruce's career with the District is evidence that hard work, dedication and preparation for advancement are recognized and rewarded. Bruce began his career as a Sr. Trades Worker. His career has been characterized by consistent increases in professional responsibility and contributions to the District. As a direct result of the superior level of self-motivation and professionalism demonstrated in the performance of his duties, he was promoted to Operations Supervisor in 1996 and to Transportation Program Manager in 1998. Bruce is extremely knowledgeable of automobiles, pumps, heavy equipment, airplane engines, and the list goes on and on. Bruce's technical knowledge is balanced by his common sense approach to getting the work done. Concurrent with his duties as the Transportation Program Manager, he also assumed responsibility for the District's Emergency Management Program as the District's Emergency Coordinating Officer to the State Emergency Operations Center and local governments. Because of his experience and creative problem-solving, Bruce was well suited for both his transportation and emergency management duties.

Bruce is a four time employee of the quarter, he has received the District's MVP award, meritorious service award and the Award of Excellence over his distinguished career. In addition, Bruce has received numerous commendations from the State and other Districts for assistance provided during emergency situations. Bruce, your district family will miss you immensely; however, we also wish you many happy years of retirement.



Law Offices
CRAIG Z. SHERAR, P.A.

Craig Z. Sherar, Esq.
Licensed in Florida, Georgia, Colorado
EMAIL: czs@czslaw.com

147 Pine Tree Road
East Palatka, FL 32131
Telephone: (386) 326-1504
Facsimile: (386) 326-1508

November 1, 2021

Joseph Svingala, Mayor
Andrea Almedia, Town Clerk
1775 US Hwy. 17 South
Pomona Park, FL 32181

Re: Keeping of horses

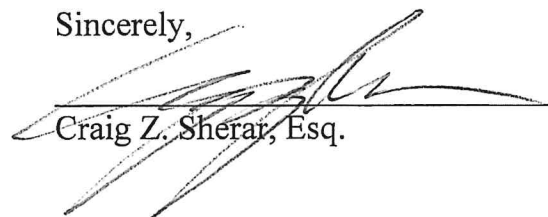
I have been asked by Linda about whether or not horses can be kept on a 4 acre residentially zoned property. Pets are a normal residential activity. There is nothing in the Town's code that defines what pets can or cannot be kept on a residentially zoned property. There are ordinances that deal specifically with cats and dogs and some general discussions about nuisances created by the keeping of animals.

It is my opinion that so long as the animals are only being kept as pets, and not for any commercial purpose, there is no prohibition on the type of animal that can be kept in a residential area. Thus, so long as there is no boarding of other people's horses, or the horses are not being used for a commercial purpose, there is no problem.

This opinion does not in any way absolve the owner of the responsibility to properly keep and care for the horses. The horses, as with any animal, cannot be a nuisance to neighbors. For example, they cannot reach over the property boundaries and eat the neighbor's trees or bushes.

If you need more information on this, please let me know.

Sincerely,



Craig Z. Sherar, Esq.

Upcoming Pomona Park Event and Meeting Announcements:	
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Veteran's Day Office Closed	Thursday, November 11, 2021 All Day
Chat with the Mayor	Saturday, November 13, 2021 - 7-9 am
Lunch at Maintenance Building	Saturday, November 13, 2021 - 11am-1pm
Thanksgiving Office Closed	Thursday, November 25, 2021 All Day
First Saturday Breakfast	Saturday, December 04, 2021 - 8-10 am
Beautification Meeting	Monday, December 6, 2021 - 6:00 pm
Town Council meeting	Tuesday, December 14, 2021 - 6:00 pm